

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
FULL BOARD MEETING MINUTES**

February 26, 2019  
1:00 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman McRoberts in the Howard Male Conference Room in the County Annex building in the City of Alpena on Tuesday, February 26, 2019 at 1:00 p.m.

**Prayer**

Prayer was offered by Pastor Marlon Smith of Huron Shores Fellowship.

**Pledge of Allegiance**

Board Chairman Brad McRoberts called for the Pledge of Allegiance.

**Roll Call**

Roll was called, the following Commissioners were present: Bradley McRoberts, Robert Adrian, Bill Peterson, Brenda Fournier, Ronald McDonald, Kevin Burr and John Kozlowski. Commissioner Nick Modrzynski was excused.

**Agenda**

Moved by Commissioner Adrian and supported by Commissioner Peterson to approve the agenda with the following changes: 1) Child Care Fund, 2) NLA Adhoc, and 3) Insurance Invoice. Motion carried.

**Public Comment**

Craig Zelazny presented a letter to the Commissioners and a copy to the Sheriff in regards to animal control concerns.

Sienna Suszek, MSU Extension Office, introduced Michelle Eagling as their new 4H Program Coordinator.

**Consent Calendar**

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session - January 29, 2019
- B) **Personnel Committee** - February 12, 2019

ACTION ITEM #PM-1: The Committee recommends we approve a non-union employee payscale adjustment for Kaitlyn Tomaszewski from Classification 1 to Classification 2 effective immediately.

ACTION ITEM #PM-2: The Committee recommends we authorize the IT Director to advertise and fill the position of Network Technician.

*(Not approved in consent calendar)*

ACTION ITEM #PM-3: The Committee recommends that the new per diem sheets be submitted by the first of the month, reviewed and signed by the Board Chairman and paid with the first paycheck every month.

C) **NLA Adhoc Committee** - February 1, 2019

D) **IT Committee** - February 6, 2019

E) **Airport Committee** - February 14, 2019

ACTION ITEM #AC-1: The Committee recommends the Chairman of the Board sign the Great Lakes Air Agreement, (Building 1593) presented by Dr. Currier, for the term of 25 years commencing on December 1, 2018, and any other pertinent documents which have gone through attorney review and present to the Full Board for approval.

ACTION ITEM #AC-2: The Committee recommends the Chairman of the Board sign the updated Airport Concession Disadvantaged Business Enterprise policy and any other pertinent documents after being approved at Full Board.

F) **Court Committee** - February 19, 2019

G) **Ambulance Committee** - February 21, 2019

ACTION ITEM #AM-1: The Committee recommends we advertise and accept bids for the old ambulance with a minimum bid of \$500 being accepted.

ACTION ITEM #AM-2: The Committee recommends we approve the agreement with the City of Alpena for Ambulance Service for 2019 through 2020.

ACTION ITEM #AM-3: The Committee recommends we approve the amended Ambulance Budget for 2019 as follows:

210-651-700.000	\$733,460
210-651-803.000	\$0
210-651-803.001	\$0
210-651-977.000	\$200,000
210-651-977.002	\$0

H) **Finance/Building Maintenance and Recreation Committee** - February 20, 2019

	SUBMITTED:	APPROVED:
General Fund & other funds	\$106,939.12	\$106,939.12

ACTION ITEM #FM-1: The Committee recommends we approve the amended Contract with Waho's Country Catering for food service at the jail and price per meal increase amount \$2.50 per meal as presented per attorney review. Effective date of March 11, 2019.

ACTION ITEM #FM-2: The Committee recommends we approve the Michigan Department of Natural Resources Marine Safety Program annual Grant application renewal (4-01-19/10-01-19) in the amount of \$13,615.00 with no County match.

ACTION ITEM #FM-3: The Committee recommends approval to award the Senior Citizens Center \$2,000 for a new program in 2019 –Empowered Movement Program out of the Older Persons Fund and approval of the Contract (2-26-19/12-31-19) supporting this as presented.

ACTION ITEM #FM-4: The Committee recommends we approve the Veterans Service Fund Grant application in the amount of \$59,594.00 with no County match pending approval from the Grant Review Committee.

ACTION ITEM #FM-5: The Committee recommends we approve the recommendation to pay the cost for repair of Siren #5 (located at 2233 Woodview Street) in the amount of \$1,355 with monies coming out of the Emergency Services budget line item #101-426-932.000.

ACTION ITEM #FM-6: The Committee recommends we approve the IT Director's recommendation to award the bid to 1010 Technologies and purchase 2 servers in the amount of \$8,790.08 with monies coming out of the Equipment Fund line item #402-234-980.251.

ACTION ITEM #FM-7: The Committee recommends we approve the IT Director's recommendation to award the bid to Miller Office Machines in the amount of \$18,151.69 and lease 3 Konica copiers (MSU Office, District Office, and Commissioners Office) for five years with the total annual amount of \$4,278.00 (includes interest and lease fees) with monies coming out of the Data Processing budget line item #101-958-940 with lease agreement pending attorney review.

*(Not approved in consent calendar)*

ACTION ITEM #FM-8: The Committee recommends we approve the IT Director's recommendation to award the bid to Presidio to purchase 6 refurbished Cisco Network Switches in the amount of \$30,035.82 with monies coming out of the Equipment Fund line item #402-234-980.251 and leased through Cisco for 5 years maintenance with 0% interest and lease agreement pending attorney review.

ACTION ITEM #FM-9: The Committee recommends we approve the IT Director's recommendation to purchase 5 scanners (2 District Court and 3 Commissioners Office) from Amazon in the amount of \$2,827.75 with monies coming out of the Equipment Fund line item

#402-234-980.251.

ACTION ITEM #FM-10: The Committee recommends we approve the 2019 Michigan Department of Health and Human Services Crime Victim Rights Grant application (October 1, 2018 to September 30, 2019) in the amount of \$74,386.00 with no County match with the 40 hours start date of March 1, 2019 as presented.

ACTION ITEM #FM-11: Listed on the front of the agenda.

ACTION ITEM #FM-12: The Committee recommends we approve the purchase of BoardBook (a software program for the Commissioner's Office) in the amount of \$3,250 per year with approval of the BoardBook Subscription Agreement as reviewed by legal counsel with monies coming out of the Data Processing line item #101-958-728. Monies for 2019 were budgeted.

Moved by Commissioner Kozlowski and supported by Commissioner Burr to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Commissioner Nick Modrzynski excused. Motion carried.

#### **NETWORK TECHNICIAN POSITION – IT DEPARTMENT**

Discussion was held on the following Action Item.

ACTION ITEM #PM-2: The Committee recommends we authorize the IT Director to advertise and fill the position of Network Technician.

Moved by Commissioner Adrian and supported by Commissioner Burr to approve the above Action Item. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Commissioner Nick Modrzynski excused. Motion carried.

#### **KONICA COPIERS – IT DEPARTMENT**

Discussion and clarification of the following Action Item was held.

ACTION ITEM #FM-7: The Committee recommends we approve the IT Director's recommendation to award the bid to Miller Office Machines in the amount of \$21,390 and lease 3 Konica copiers (MSU Office, District Office, and Commissioners Office) for five years with the total annual amount of \$4,278.00 (includes interest and lease fees) with monies coming out of the Data Processing budget line item #101-958-940 with lease agreement pending attorney review.

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve the Action Item as corrected above. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Commissioner Nick Modrzynski excused. Motion carried.

## **MICHIGAN ASSOCIATION OF COUNTIES**

Steve Currie, Executive Director, Michigan Association of Counties, presented an overview of the Michigan Association of Counties services and a legislative update. He passed out information to the Board of Commissioners and gave a background of what the Michigan Association of Counties is and what they support. He also informed them of the educational conferences that they have available. He encouraged the Commissioners to look at their website for information and if they have any questions to contact them.

## **CHILD CARE FUND**

Commissioner Peterson informed the Commissioners that the Child Care Fund balance is going to need \$200,000 allocated to their budget soon. Janelle Mott, Juvenile Office, will be bringing this back to Finance in March with the amended State Budget. They are currently receiving \$11,800 per month from the County and will be short in their Child Care Fund balance soon. Janelle informed the Commissioners that the \$200,000 allocation will assist them through the end of their Fiscal Year (September 30, 2019). She will know by this August where they are at with their Child Care Fund balance for the months of October through December 2019.

## **NEW JAIL BILLS**

Commissioner Peterson presented the below Action Item.

ACTION ITEM #FM-11: The Committee recommends we approve the following Jail bills: 1) Granger Invoice #31882300 in the amount of \$21,549 with monies coming out of the Jail Construction Costs line item #466-301-975. 2) BKV Group Invoice #49517 in the amount of \$46,778.04 with monies coming out of the Jail Construction Costs line item #466-301-975. 3) Clark Hill Invoice #792805 in the amount of \$2,502.50 and Invoice #836202 in the amount of \$41,840.67 with monies coming out of the Bond Council line item #466-301-801. 4) Municipal Financial Consultants Invoice #1032 in the amount of \$29,450 with monies coming out of the Bond Council line item #466-301-801 as presented.

Moved by Commissioner Peterson and supported by Commissioner McDonald to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Commissioner Nick Modrzynski excused. Motion carried.

## **NORTHERN LIGHTS ARENA BOND PAYMENTS**

Commissioner Kozlowski presented the proposed credit for the Bond payments to the Northern Lights Arena.

Moved by Commissioner Kozlowski and supported by Commissioner Burr to credit NLA \$8,011.72 from the \$13,176 owed from last year toward the bond payments already made. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, McDonald, Burr, Kozlowski, and

McRoberts. NAYS: Commissioner Fournier. Commissioner Nick Modrzynski excused. Motion carried.

### **NORTHERN LIGHTS ARENA CONTRACT**

Commissioner Kozlowski presented the current contract with Northern Lights Arena for three years (01/01/19 to 12/31/21) with an additional one year extension.

Moved by Commissioner Kozlowski and supported by Commissioner Peterson to approve the property lease with Multi-Purpose Coalition d/b/a/ Northern Lights Arena Community for three years from 2019-2021, with an additional 1 year extension if requested. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, McDonald, Burr, Kozlowski, and McRoberts. NAYS: Commissioner Fournier. Commissioner Nick Modrzynski excused. Motion carried.

### **APPOINTMENT TO YOUTH & RECREATION COMMITTEE**

Personnel Chairman McRoberts received a recommendation to the Youth & Recreation Committee for District 3 from Commissioner Nick Modrzynski and presented the following Action Item.

#### **ACTION ITEM #1: Recommendation to appoint Dennis Werblow to the Youth & Recreation Committee effective immediately - District 3 Representative.**

Moved by Commissioner Adrian and supported by Commissioner Peterson to appoint Dennis Werblow to the Youth & Recreation Committee effective immediately for District 3. Motion carried.

### **REAPPOINTMENT TO NEMCOG**

Chairman Brad McRoberts informed the Commissioners that Commissioner Burr attends the monthly Michigan Works meetings and Commissioner Peterson attends the monthly NEMCOG (Northeast Michigan Council of Governments) meetings and with the organizations meeting on the same day both Commissioners do not need to travel. Chairman McRoberts reappointed Commissioner Burr as the Commissioner representative to the NEMCOG Board.

Moved by Commissioner Peterson and supported by Commissioner Kozlowski to concur with reappointing Commissioner Burr to the NEMCOG Board. Motion carried.

### **ALPENA AGENCY INSURANCE BILL**

Commissioner McDonald presented the insurance bill from Alpena Agency in the amount of \$114,378.

Moved by Commissioner McDonald and supported by Commissioner Kozlowski to pay the Insurance bill from Alpena Agency in the amount of \$114,378 as presented and to transfer \$9,262 from the Contingency Fund line item #101-265-803 to cover the bill. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Commissioner Nick Modrzyński excused. Motion carried.

### **Closed Session**

Moved by Commissioner Fournier and supported by Commissioner McDonald to go into closed session for pending Litigation and Union negotiations. Roll call vote was taken: AYES: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Commissioner Modrzyński excused. Motion carried.

The meeting was closed at 2:11 p.m. and was reopened at 2:39 p.m.

### **Roll Call**

Roll was called, the following Commissioners were present: Bradley McRoberts, Robert Adrian, Bill Peterson, Brenda Fournier, Ronald McDonald, Kevin Burr and John Kozlowski. Commissioner Nick Modrzyński was excused.

### **Public Comment**


None

### **Announcement**

Board Chairman McRoberts announced there will be a Workshop on the new Jail following a 10 minutes recess.

### **Adjournment**

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to adjourn. Motion carried. Meeting adjourned at 2:40 p.m.



Brad McRoberts, Chairman of the Board



Bonnie Friedrichs, County Clerk