



B.1.

December 3, 2015

Ms. Sheila Alles
Director of Academic Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Change Order Recommendation for Inacomp TSG Contract

Dear Ms. Alles:

Plante Moran CRESA is pleased to provide this recommendation for the following change order to the Inacomp Technical Services Group contract for Teacher and Lab computers throughout the District, from Bid Package T2. Livonia Public Schools recently made the decision to convert the mini-labs at thirteen elementary school buildings to full size labs, which has necessitated the purchase of an additional 330 computers and associated peripherals (keyboards, mice and monitors) to equip these rooms. The total cost for the purchase of this equipment, based on Inacomp's original bid unit pricing, is **\$320,932** and is within the originally awarded contingency. A full summary of contract costs to date is as follows:

ITEM	AMOUNT
Inacomp TSG Original Award	\$3,283,715.00
Original Award Contingency	\$328,371.00
Total Original Award Approved by BoE	\$3,612,086.00
Previous Change Orders	\$1,200.00
Recommended Change Order	\$320,932.00
Contingency Balance	\$6,239.00

Attached with this memorandum is the recommendation from Barton Malow, the District's technology designer, for this change order. Also included is the quote from Inacomp TSG for the recommended equipment. We have reviewed these items and concur with Barton Malow's recommendation for this change order. Upon approval by the Board of Education, Barton Malow will proceed with issuing the change order to Inacomp. Please feel free to contact me with any questions or concerns.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink, appearing to read 'P-Theriault', is written over the printed name.

Paul Theriault, PE, LEED AP
Vice President

Enclosures: Award Recommendation Letter
Inacomp TSG Quote