

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the purchase of roofing and waterproofing consulting services from Conley Group, an architectural consulting firm, for new construction projects, which are part of the 2017 Capital Improvement Program, as well as existing campuses and facilities throughout the District.

### **BACKGROUND**

The District issued Request for Qualifications (RFQ) No. 4121 for Roofing and Waterproofing Consulting Services as a two-step process in accordance with Government Code 2254 to identify the most qualified firm. Eleven (11) firms responded to the RFQ and their responses were evaluated to identify the top ranked firm. Conley Group, based in Irving, TX, was identified as the top ranked firm and were subsequently requested to provide a proposal to provide Roofing and Waterproofing Consulting Services for new construction and existing campuses and facilities. The scope of the engagement is to evaluate roofing systems and conduct moisture intrusion surveys at existing campuses and facilities. The services will also include development of a replacement/renewal report, which will allow the college to prioritize the repair and replacement of existing roofs and moisture protection systems throughout the District.

### **IMPACT OF THIS ACTION**

Utilizing a third party roofing and waterproofing consultant will assist the District in proactively assessing roofs to identify potential issues and to develop proactive plans for future repair and replacement, as well as ensuring the proper design and installation of roofing and waterproofing systems at future campuses.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$255,100.00, which is budgeted in the Spring Creek Campus Facility Plant Operations departments' 2017-2018 operating budget.

### **MONITORING AND REPORTING TIMELINE**

Conley Group will complete data assimilation and program/database development for delivery within one hundred and fifty (150) calendar days after notice of contract award. Conly Group will provide ongoing roofing and waterproofing consulting services throughout the duration of the 2017 Capital Improvement Program.

### **RESOURCE PERSONNEL**

Ken Lynn

Chief Financial Officer

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