

MINUTES OF THE WBOE POLICY COMMITTEE
Superintendent's Conference Room
December 1, 2025

CALL TO ORDER: Ms. Williamson called the meeting to order at 4:37 PM.

IN ATTENDANCE: Erin Williamson, Chair (in person); Lynn Piascyk (in person), Steven Lawrence (in person), Board of Education Members; Mary Vincitorio, WEA and Christopher Montini, Superintendent.

PUBLIC COMMENT: None

The Committee reviewed the following policies:

- ♦ 2000 - Concept and Roles in Administration – no changes and submitted for 30-day review.
- ♦ 2001.1 Staff Involvement in Decision-Making – reviewed and decision not to include as it is not currently a policy.
- ♦ 2100 - Administrative Staff Organization – no changes and submitted for 30-day review.
- ♦ 2111 - Equal Employment Opportunity – no changes and submitted for 30-day review.
- ♦ 2112 - Professional Development – no changes and submitted for 30-day review.
- ♦ 2120 - Organization Chart – no change to chart but remove it from policy and post on district website differently than policy and include sample policy language with minor language revisions. In 2nd paragraph, first line delete “*and approved by the Board*” and in 3rd paragraph, delete last sentence. Submit for 30-day review.
- ♦ 2121 - Lines of Responsibility – in each paragraph replace “*he/she*” with “*they*” and in #4 delete “*his/her own functions in the district program*” and replace with “*their job responsibilities*”. Submit for 30-day review.
- ♦ 2130 - Job Descriptions – no changes and submit for 30-day review.
- ♦ 2131 - Superintendent of Schools – change “*his/her*” to “*their or they*” throughout the document. Under 5.2 delete “*should*”. Under 9.1 change “*Board President*” to “*Board Chair*”. Under 9.7 delete “*all courses of study, curriculum guides and textbooks*” replace with “*curriculum*” and delete “*in the schools*”. Submit for 30-day review.
- ♦ 2131.1 - Appointment of Designee for Superintendent – no changes, submit for 30-day review.
- ♦ 2140.1 - Superintendent Succession – adopt the short version with minor language modifications. In the 4th paragraph, first sentence, delete everything following “*candidates*”. In the 2nd sentence, delete “*shall*” replace with “*may*” and delete everything after “*process*”. Delete the last sentence in paragraph 5. Submit for 30-day review.
- ♦ 2210 - Administrative Leeway in Absence of Board Policy – no changes and submit for 30-day review.
- ♦ 2220 - Representative and Deliberative Groups – eliminate everything following the paragraph #1 and incorporate the language in #1 into the first paragraph. Submit for 30-day review.
- ♦ 2230 - Control and Communication Channels & Systems – current title of “*Reports and Recordkeeping*” changed to “*Control and Communication Channels and Systems*”. Submit for 30-day review.
- ♦ 2231 - Policy and Regulations Systems – change title from “*Policy Manual*” to “*Policy and Regulations Systems*” and under change “*He/She*” to “*They*”. Submit for 30-day review.
- ♦ 2300 - Code of Ethics – determined not necessary for inclusion.
- ♦ 2400 - Evaluation of Administrators and Administration – no changes and submit for 30-day review.

PUBLIC COMMENT: None

Meeting Adjourned: 5:33 PM