

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota

TRUTH-IN-TAXATION HEARING  
REGULAR SCHOOL BOARD MEETING  
December 6, 2012

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The annual Truth-in-Taxation Hearing was held on December 6, 2012 at 6:00 p.m. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

Lawrence Martini, Director of Business Services, presented the district's proposed tax levy, followed by an opportunity for public questions and answers.

At 6:22 p.m. Member Morehead moved to adjourn the hearing. The motion was seconded by Member Turner, all members voted aye and the hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, December 6, 2012 at 7:02 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was approved with the removal of Southwest Junior High School's presentation.

4. VISITORS: None.

5. STUDENT ACHIEVEMENT:

Southwest Junior High's presentation was moved to a future agenda.

Positive Happenings: School Board Members reported on the many district events and activities they attended in the past month including the Senior High musical, the 6-8 orchestra concert, sporting events, PTO meetings, Grandparent's Day, curriculum meetings, Home Connections, the Walk to Prevent Hunger, the YMCA fundraiser, the YSB Open House, and the building tours.

6. REPORTS:

Buildings & Grounds Committee – Gail Theisen reported that the committee discussed the Sr. High indoor air quality project, the new safety training initiative for employees and a facilities update.

Communications Committee – Superintendent Madsen reported that the Communications Committee discussed the most recent issue of the School *Connections* newsletter, the community education calendar, marketing our unique programs and targeting preschool parents.

Finance Committee – Dan Kieger reported that the Finance committee discussed the audit, budget adjustments, the “pizza” presentation, and the SEE program.

Policy Committee – Karen Morehead reported that the Policy Committee had two policies on the agenda.

Staff Welfare – Erin Turner reported that at the last meeting, the committee discussed the all-day kindergarten option, the superintendent’s goals, and the junior ROTC program.

City of Forest Lake – Karen Morehead reported that the city is in the process of acquiring the Northland Mall property.

EMID – Karen Morehead reported on the status of EMID’s financial situation.

Superintendent’s Report – Superintendent Linda Madsen reported that the Humphrey Institute has awarded FLAS and LILA a Local Government Innovation Award for immersion education collaboration. Lloyd Komatsu is part of the MDE committee that is looking into the state-wide testing system and making recommendations to the legislature. He’s also on the MDE teacher evaluation committee which is creating a model and guidelines for implementation in the fall of 2014. Deb Wall has been part of the school funding work group and they have completed their report on equity for students and taxpayers. Two of our teachers, Joe Mueller and Kirk Bille, will receive the TIES Exceptional Teacher awards for integrating technology in the classroom. We have our second student with a perfect ACT score. The last facilities task force tour is 12/8/12.

## 7. CONSENT AGENDA ITEMS:

Member Kieger moved to approve consent agenda items 7.1-7.5. The motion was seconded by Member Turner, all members present voted aye and the motion carried.

7.1 Approved the meeting Minutes of November 1 & 8, 2012.

7.2 Approved the Bills as of December 6, 2012

7.3 Approved Classified Personnel:

### A. Resignation:

1. Ned Delk – eff. 10/10/12.
2. Jennifer Gamble – eff. 11/30/12.
3. Shannon Holritz – eff. 11/13/12.
4. Heidi Lehrke – eff. 11/19/12.
5. Brian Roth – eff. 11/30/12.

B. End of Employment: Matthew Renard – eff. 11/30/12.

### C. Employment:

1. Nathan Arcand – eff. 11/7/12.
2. Jessica Foster – eff. 11/6/12.
3. Sarah Gruening – eff. 11/13/12.

4. Jennifer Halpaus – eff. 10/24/12.
5. Christine Ostlund – eff. 11/12/12.
6. Tracy Raway – eff. 11/26/12.
7. Matthew Renard – eff. 11/5/12.
8. Sydney Risler – eff. 10/23/12.
9. Maribeth Spreeman – eff. 11/12/12.
10. Kimberly Wiese – eff. 12/3/12.
11. Kyle Boerem – eff. 12/7/12.
12. Julie Chapeau – eff. 11/12/12.
13. Katrina Haines – eff. 11/1/12.
14. Brandon Perry – eff. 12/7/12.

D. Leave of Absence:

1. Karen Bernier – Oct. 29 through Nov. 12, 2012.
2. Susan Brandt – Jan. 4-11, 2013.
3. Diann Checkalski – Nov. 7-30, 2012.
4. Kristin Hazel – Oct. 25, 2012 - April 25, 2013.
5. Erin Madden – Jan. 22-30, 2013.
6. Pamela Olsen – Nov. 8 - December 20, 2012.
7. Dawn Rossman – April 26 – May 4, 2013.
8. Michele Schultz – Jan. 24 – Feb. 1, 2013.

E. Additional Hours: Amber Diemert – to 6 hr./day, 37 wk./yr., eff. 10/30/12.

F. Additional Positions:

1. Early Childhood Outreach Specialist through 8/31/13, 7 hr./wk. for up to 36 weeks.
2. Special Education Paraprofessional II at Wyoming Elem., 6 hr./day, 37 wk./yr. eff. immediately.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence: Alyssa Nelson – Child care LOA Oct. 1 to Dec. 24, 2012.

B. Cancel Leave of Absence: Jane Bernauer – Cancel Extended LOA.

C. Non-Curricular Assignment (on non-contract status):

1. Katrina Anderson - .71 Nordic Ski Assistant Coach (FLHS).
2. Paul Bailey - .2244165 girls' Assistant Hockey coach (FLHS).
3. Collin Cassem - .5 Assistant Alpine Coach (FLHS).
4. Ben Dahmes - Assistant Wrestling Coach (FLHS).
5. Renee Frericks – Assistant Basketball Coach (FLHS).
6. Cole Hanton - .16867 Assistant Drumline Coach (FLHS).
7. Tony Harris – 9<sup>th</sup> grade Head Wrestling Coach (FLHS).
8. Allan Horbach – 7/8 grade Assistant Wrestling (SW).
9. Dave Johnson – .29 Assistant Nordic Ski Coach (FLHS).
10. Pat Kerrigan – Junior High Ski Club co-Advisor (CJH).
11. Corrine Kettler – .75 Assistant Gymnastics Coach (FLHS).
12. Billy Kirch – .5 Assistant Weight Room Advisor (FLHS).

13. Robin Lind – .14 2<sup>nd</sup> Assistant Fall Musical Director and .13 Fall Musical Head Director (FLHS).
14. Dana Mihelich – Junior High Ski Club co-Advisor (CJH).
15. Andrew Perry – .5 Alpine Assistant Coach (FLHS).
16. Linnea Peterson – Junior High Open Minds Club Advisor (CJH).
17. Erika Siverhus - .44 Assistant Dance Coach (FLHS).
18. Mark Smith – 7/8 grade Head Wrestling Coach (SW).
19. Jeff Wilson – .5 Assistant Weight Room Advisor (FLHS).
20. Lori Worrall – Junior High WEB Advisor (CJH).
21. Barry Zumwalde – Junior high Assistant Band Director (CJH).

D. Resignation of Coaching Assignment: Hanz Lehrke

E. Employment:

1. Jane Bernauer – Title I/Lit Coordinator effective 11/14/12.
2. Brittany Hegner – 1.0 Regular Contract effective 11/5/12.
3. Bradley Ward – 1.0 Curriculum Coordinator, 2 additional weeks, stipend and performance pay, prorated, eff. 1/21/13.

F. Title I Assignment:

1. Jill O. Genaw - .42 FTE eff. 9/17/12.
2. Joan Harms - .42 FTE eff. 9/18/12.

G. Retirement:

1. Bruce Abbe – Retire effective 1/18/13 end of day (33 yr.)
2. Jane Bernauer – Retire effective 12/4/12 end of day (37.5 yr.)

H. Additional positions:

1. 1.0 FTE Early Childhood Special Education teacher eff. 2/8/13.
2. .5 FTE Developmental Adaptive Physical Education (DAPE) teacher eff. Jan. 2013.

7.5 Approved the Agreement for Providing Mental Health Treatment Services at a School Site.

8. Donations: Member Turner read the following donations and moved their acceptance. The motion was seconded by Member Kieger, all members voted aye and the motion carried. Donations: \$350 from Fairview Lakes Health Services for Linwood school supplies; \$500 from Veronica Golon for 50 stuffed animals for Linwood School Carnival; \$500 from Elizabeth Hatch for a ½ size Cello for the elementary Orchestra program; \$500 from Travelers Community Connections Matching Gift program for Wyoming Elem. Expenses; \$25 from Molly Messingham for Century Junior High Band activities; \$25 from Kathy Damon and \$20 from Tony & Deborah Sanders for the Century Junior High Orchestra; \$549 from the Power Chairs & Scooter Store for a wheelchair for Forest Lake Elementary; \$4,896 from St. Croix Valley Fndn. to purchase guitars for the senior high guitar class; and \$100 from Michael & Ann Schroeder for a Wyoming Elementary 2<sup>nd</sup> grade classroom.

9. OLD BUSINESS:

- 9.1 2011-12 Audit – Auditors from Malloy, Montague, Karnowski & Radosevich, P.A. (MMKR) presented the results of the 2011-12 Financial Audit. Following the presentation and questions, Member Kieger moved to accept the 2011-12 Financial Audit as presented. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried.
- 9.2 Budget Adjustments – Member Kieger moved to approve the budget adjustment of \$1,487,600 to the General Fund. The motion was seconded by Member Morehead, all members present voted aye and the motion carried. (Copy of approved budget adjustments in official minutes book.)
- 9.3 Certify Taxes – Member Kieger moved to Certify 2012 Property Taxes Payable in 2013 in the amount of \$17,028,055.66. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried. (Copy of certification in official minutes book.)
- 9.4 Election Equipment – Member Kieger moved to approve the election equipment cost sharing joint powers agreement with Anoka County. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.
- 9.5 Superintendent’s Goals – Member Turner moved to approve the Superintendent’s goals for 2012-13. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.
- 9.6 Kindergarten Proposal – Member Turner moved to offer all-day every day kindergarten at no cost to families starting with the 2013-14 school year which will include an alternative option. The motion was seconded by Member Bystrom. By roll call vote Kathy Bystrom, Julie Corcoran, Dan Kieger, Rob Rapheal, Gail Theisen and Erin Turner vote aye, Karen Morehead voted no. The motion carried 6-1.
- 9.7 Art Course – Member Bystrom moved to approve the new Art Appreciation course. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.
- 9.8 Policy #421 – Member Kieger moved to adopt Student Sex Nondiscrimination policy #421. The motion was seconded by Member Theisen, all members voted aye and the motion carried.
- 9.9 Custodial Agreement - Member Kieger moved to approve the 2011-13 Custodial Employment Agreement. The motion was seconded by Member Morehead, by roll call vote all members voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Legislative Platform – Superintendent Madsen presented a Legislative Platform. Member Kieger moved to adopt this platform. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.

10.2 Policy 540 – First reading of Technology Acceptable Use and Safety policy #540. This item will be placed on the next agenda for further review and Board action.

Jennifer Tolzmann spoke to the changes involved in the courses in items 10.3 – 10.9.

10.3 Machining Course – Director of Teaching and Learning Jennifer Tolzmann presented a request for a new Industrial Tech course: Welding and Machine Tool Technology. This item will be placed on the next agenda for further review and Board action.

10.4 Sales Course – Director Jennifer Tolzmann presented a request for a new Business course: Sales. This item will be placed on the next agenda for further review and Board action.

10.5 Management and Leadership Course – Director Jennifer Tolzmann presented a request for a new Business course: Management and Leadership. This item will be placed on the next agenda for further review and Board action.

10.6 Droid App Design – Director Jennifer Tolzmann presented a request for a new Business course: Droid App Design: Java. This item will be placed on the next agenda for further review and Board action.

10.7 Delete Business Course - Director Jennifer Tolzmann presented a request to delete Business course: Flash Animation. This item will be placed on the next agenda for further review and Board action.

10.8 Delete Business Course - Director Jennifer Tolzmann presented a request to delete Business course: Global Business Management. This item will be placed on the next agenda for further review and Board action.

10.9 Delete Business Course - Director Jennifer Tolzmann presented a request to delete Business course: Advanced Marketing. This item will be placed on the next agenda for further review and Board action.

10.10 Indoor Air Quality – Member Morehead moved to authorize bidding for indoor air quality upgrades at Forest Lake Senior High. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed communications received and upcoming calendar dates including the March 14 FFA banquet.

As there was no further business, Member Turner moved, seconded by Member Morehead, to adjourn. All members present voted aye and the meeting adjourned at 8:37 p.m.

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Rob Rapheal

President

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Karen Morehead

Clerk