Park: Alpena County Fairgrounds

Report by: Holly Atkins

Date: 10/6/25

PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

Working on repainting, updating the horse arena restrooms.

Campground Activities & Site Notes:

Starting to put up some tables + firepits for the season.

Budget Adjustments Needed/Budget Look Ahead:

New toilet seats needed before next camping season in 2026. Bathroom floors will need to be touched up or repainted

Upcoming/Needed Maintenance:

We will continue working on putting up picnic tables and firerings + winterizing the restrooms.

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 29586 09/08/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

TRANSMITTAL
9/2/25 - 9/7/25

The sum of: **1,030.00**

101-268-654.001	DUMP FEES		70.00
	101-268-654.001	70.00	
101-268-654.002	CAMP FEES		960.00
	101-268-654.002	960.00	
		Total	1,030.00

TENDERED:	CASH		715.00
	CHECKS	1068	10.00
	CREDIT CARD		305.00

Signed: ____________________

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 29642 09/15/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

TRANSMITTAL 9/8/25-9/14/25

The sum of: **1,806.00**

101-268-654.000	SHOWER FEES		6.00
	101-268-654.000	6.00	
101-268-654.001	DUMP FEES		50.00
	101-268-654.001	50.00	
101-268-654.002	CAMP FEES		1,750.00
	101-268-654.002	1,750.00	
		Total	1,806.00

TENDERED:	CASH		91.00
	CHECKS	99999	570.00
	CREDIT CARD		1,145.00

Signed: RN

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 29720 09/22/25

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 9/15/25-9/21/25

The sum of: 916.00

101-268-654.000	SHOWER FEES		6.00
	101-268-654.000	6.00	
101-268-654.001	DUMP FEES		20.00
	101-268-654.001	20.00	
101-268-654.002	CAMP FEES		890.00
	101-268-654.002	890.00	
		Total	916.00

TENDERED:	CASH		301.00
	CHECKS	3050	180.00
	CREDIT CARD		435.00

Signed: RW

ALPENA COUNTY	**Receipt:** 29789 09/29/25
720 W. CHISHOLM STREET **ALPENA, MI 49707** **(989) 354-9534**	Cashier: COUNTER Received Of: **ALPENA CO FAIRGROUNDS**
TRANSMITTAL 9/22/25 - 9/28/25	The sum of: **705.00**

101-268-654.002	**CAMP FEES**		**705.00**
	101-268-654.002	**705.00**	
		Total	**705.00**

TENDERED:	**CASH**	**85.00**
	CREDIT CARD	**620.00**

Signed: ______________________