

Mid-Valley Special Education Cooperative

Executive Advisory Board Meeting

Wednesday, June 4, 2014

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, June 4, 2014 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Board Chairman called the meeting to order at 9:05 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Mutchler, Superintendent D304; and Dr. Schuler, Superintendent D302.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Agenda

Dr. Schlomann called for the Approval of the Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Agenda was confirmed by unanimous roll call vote.

Public Comment

None

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, May 7, 2014
- 4.2 Approval of Closed Session Minutes, May 7, 2014
- 4.3 Approval of Minutes, Special Meeting, May 15, 2014
- 4.4 Approval of Bills, May, 2014
- 4.5 Approval of Payroll, May, 2014
- 4.6 Financial Report, May, 2014
- 4.7 Waubensee Community College Contract, Spring, 2014
- 4.8 Interagency Agreement between Mid-Valley and St. Charles Park District Regarding After-School Programming
- 4.9 Policies
 - 4.9.1 3:60 Administrative Responsibility of the Building Principal
 - 4.9.2 4:100 Insurance Management
 - 4.9.3 5:10 Equal Employment Opportunity
 - 4.9.4 5:30 Compliance with Fair Labor
 - 4.9.5 5:50 Drug and Alcohol Free Workplace
 - 4.9.6 5:90 Abused Neglected Child Reporting
 - 4.9.7 5:100 Staff Development Program
 - 4.9.8 5:120 Ethics and Conduct
 - 4.9.9 5:120 Personal Technology and Social Media
 - 4.9.10 5:180 Temporary Illness or Temporary Incapacity
 - 4.9.11 5:190 Certified Staff Qualifications

- 4.9.12 5:200 Terms and Conditions of Employment and Dismissal
- 4.9.13 5:240 Suspension
- 4.9.14 6:250 Community Resource Persons and Volunteers
- 4.9.15 7:70 Attendance and Truancy
- 4.9.16 7:140 Search and Seizure
- 4.9.17 7:180 Preventing Bullying, Intimidation, and Harassment
- 4.9.18 7:185 Teen Dating Violence Prohibited
- 4.9.19 7:190 Student Discipline
- 4.9.20 7:300 Extracurricular Athletics
- 4.9.21 8:30 Visitors to and Conduct on School Property
- 4.9.22 8:95 Parental Involvement

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Hichens moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous roll call vote.

Information

- 5.1 Student and Staff Enrollment, May 2014**
Dr. Cumblad shared the student enrollment with the Board. Student enrollment and staffing is where it is expected to be for the end of the year.
- 5.2 Administrative Liaison Meeting Minutes, May 19, 2014**
Dr. Cumblad shared the minutes of the liaison meeting on May 19, 2014. Highlights included a lengthy discussion regarding IAA changes for the upcoming year, early childhood, projections for the upcoming year, and ESY.
- 5.3 Behavior Technical Assistance Report, 2013-14**
Natalie Assell presented the Behavioral Technical Assistant Report to the Board. Professional learning throughout the cooperative has increased in the last few years. Focus remains on coaching consultation, and assessment. The transition and social worker/psychologist network has also been well received.
- 5.4 Professional Development Report, 2013-14**
Natalie Assel shared the professional development report with the Board. The attendance and participation has increased dramatically over the last three years. Overall, approximately 1,500 Mid-Valley and district staff will have attended professional development opportunities this year.
- 5.5 STEP Grant Update**
Nancy Sporer shared the STEP Grant update with the Board. Funding is greater than last year in part to paid employment opportunities for Mid-Valley students.
- 5.6 District Progress on Indicators, Maintenance of Effort**
Dr. Cumblad reported the district progress on key indicators and maintenance of effort.. All member districts have met the state's expectations. In addition, each district is expected to expend at least the same amount of fiscal resources from year to year on behalf of students with disabilities. Each district has met those state expectations as well.
- 5.7 Legal Fees Update**
Nancy Sporer reported the legal fees update to the Board. Since April of 2012, Freedom of Information Requests and Complaints to the Attorney General regarding those requests have cost the cooperative \$23,638 in attorney fees and \$8,120 in staff time. Patti Lopuszanski has been the individual who has made most of these requests and complaints.
- 5.8 Attorney General Response**
Dr. Cumblad shared the response from the Attorney General regarding a complaint filed by Patti Lopuszanski who alleged that responsive documents were not provided via the

FOIA process. The response, dated May 16, 2014, found no substantiation of Ms. Lopuszanski's allegation.

5.9 Illinois Educational Labor Relations Board Response

Dr. Cumblad shared a recent Illinois Educational Labor Relations Board response. On May 5, 2013, Amy Whiting-Singer filed an unfair labor practice charge with the Illinois Educational Labor Relations Board (IELRB) alleging that the cooperative violated the act when it terminated her employment. On January 29, 2014, the IELRB dismissed the charge. On February 16, Ms. Singer filed exceptions which were determined to be without merit on in the IELRB's decision dated May 15, 2014.

5.10 SAIL Social Club Partnership with Fox Valley Special Recreation Association

Dr. Cumblad shared information with the Board regarding the SAIL Social Club partnership with the Fox Valley Special Recreation Association. The SAIL Social Club will be providing social activities throughout the summer for Mid-Valley students and other young adults in the community.

For Discussion

6.1 Proposed Board Workshop Date: September 3, 2014

Dr. Cumblad presented the proposed Board Workshop Date. Board members agreed the Board Workshop will be held on September 3, 2014 at the Geneva Administration offices from 11:30-2:30 p.m.

6.2 Update on SAIL Case Management Locations and SAIL at Waubensee Community College

Dr. Cumblad updated the Board on possible locations for the SAIL Case Management locations for small group instruction. Several possible sites have been visited. To date, the only confirmed location is the St. Charles Library. The Board offered additional suggestions for locations. The SAIL program at Waubensee Community College will continue at its current location.

6.3 Vandalism and Safety at MJC

Dr. Cumblad and Paige McNulty shared with the Board that vandalism has recently been occurring at the Mades Johnstone Center. Discussion included the use of exterior cameras and/or motion sensor lighting for possible safety measures. The administrators will review the options and present them to the Board at a later date.

For Action

7.1 Approval of the FY15 Tentative Budget

After a brief discussion regarding enrollment projections, Dr. Mutchler motioned and Dr. Hichens seconded to approve the FY15 Tentative Budget. Motion passed with unanimous roll call vote.

7.2 Approval of the Personnel Report, May 2014

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of the Personnel Report, May 2014. Motion was passed with unanimous roll call vote.

7.3 Approval of Heating /Cooling Unit for MJC Multipurpose Room

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of Heating/Cooling Unit for MJC Multipurpose Room. Motion was passed with unanimous roll call vote.

7.4 Approval of Classroom Use Agreements, 2014-15

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of Classroom Use Agreements, 2014-15. Motion was passed with unanimous roll call vote.

7.5 Approval of Elgin Community College Agreement Memorandum of Understanding

The Board tabled the approval until ECC could respond to recent suggestions by the Mid-Valley Attorney for inclusion in the document.

Adjourn to Closed Session

- 1) *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c)*

Motion to move to Closed Session: Motion was made by Dr. Hichens and seconded by Dr. Stirn at 10:16a.m.

Closed Session

Dr. Schloman called for a motion to return to Open Session.

Return to Open Session

Open Session began at 10:24. Motion made by Dr. Stirn and seconded by Dr. Mutchler. By consensus the motion carried 5-0 Ayes.

Action Possible

None

Adjournment

Motion made by Dr. Hichens and seconded by Dr. Mutchler. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 10:25 a.m.

Chair of the Mid-Valley Board