

**Buffalo-Hanover-Montrose Schools**  
**School Board Meeting**  
**Minutes**

Monday, March 28, 2022  
Regular Meeting  
Board Room  
214 - 1st Ave NE  
Buffalo, MN 55313  
7:00 PM

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1. CALL TO ORDER by Acting Chair Sue Lee at 7:00 p.m. AND ROLL CALL  
Present: Amanda Reineck, Adam Bjorklund, Susan Lee, Ken Ogden, Amanda Lawrence,  
Bob Sansevere  
Absent: Melissa Brings
2. PRELIMINARY ACTIONS
  - A. Pledge of Allegiance
  - B. Public Comment - None
  - C. Approval of Agenda  
Sansevere/Bjorklund to approve  
Motion carried 6-0
3. COMMUNICATIONS
  - A. Student Council Report, Erica Kyllonen – Attended State Convention where Erica was elected Vice President of National Honor Society. Planning for collaboration with neighboring schools during activities. Spring sports have started.
  - B. Proud Of
    1. BHS Seniors - Anna Lee, Henry Lefebvre, Elise Lubben and Hailey Pageau who were named the 2022 Students of Excellence. This program is sponsored by Resource Training and Solutions.
    2. Melanie Olson, Quest Multi-age Teacher at Parkside Elementary, who was nominated by the Minnesota Department of Education for the CS Teaching Excellence Award, for inspiring students to explore the computer science field by engaging students in learning rigorous standards-aligned, computer science content and broadening participation of underrepresented students in computing.
    3. BHS Knowledge Bowl Varsity 1 and Varsity 2 Teams who placed 2<sup>nd</sup> and 1<sup>st</sup> respectively in the Region Tournament. Varsity 1 Seniors: Rachel Lawrence, Will Borgerding, Elise Lubben, Andrew Braun and Adam Blevins. Varsity 2 Juniors: Amelia Butler, Ryder Zvorak, Milo Zimmerman, Matthew Scherber and Avery Thompson.
  - C. Board Calendar Dates
    1. Monday, April 11, 2022 Board Workshop 4:30 p.m. Board Room at Discovery
    2. Thursday, April 14, 2022 877 Foundation Pork Chop Dinner 4:30-7 p.m. BCMS
    3. Saturday, April 23, 2022 ECFE Family Fair 10:00 a.m. - 1:00 p.m. DES
    4. Monday, April 25, 2022 Board Meeting 7:00 p.m. Board Room at Discovery

#### 4. CONSENT AGENDA

##### A. Personnel

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Sarah Haas, long-term substitute Kindergarten Teacher at Hanover Elementary, effective on or about March 21, 2022 and ending June 10, 2022. This is a replacement for Anna Lantz.
2. Dave Casey, long-term substitute Social Studies Teacher at Buffalo Community Middle School, effective March 16, 2022 and ending May 10, 2022. This is a replacement for Natalie Polaschek.
3. Breanna Thompson, Speech/Language Pathologist at Northwinds Elementary, effective August 22, 2022. This is a replacement for Valerie Anderson
4. Teague Shaw, Speech/Language Pathologist at Northwinds Elementary and Montrose Elementary School of Innovation, effective August 22, 2022. This is a replacement for Katie Holmes.
5. Rietta Kashiemer, Nutrition Services Aide at Montrose Elementary School of Innovation, effective March 21, 2022.
6. Shayna Hulet, KidKare Aide, effective February 22, 2022.
7. Lindsay Wahlstrom, KidKare Aide, effective March 23, 2022.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/  
retirement/termination:

1. Caroline Zachman, Special Education Teacher at Buffalo Community Middle School, retirement effective June 10, 2022.
2. Connie Peters, Physical Education Teacher at Hanover Elementary, retirement effective June 10, 2022.
3. Mike Beilke, Technology Education Teacher at Buffalo Community Middle School, retirement effective June 10, 2022.
4. Marcia Bauman, Math Teacher at Buffalo High School, retirement effective June 10, 2022.
5. Eileen Schmidt, 3<sup>rd</sup> Grade Teacher at Hanover Elementary, retirement effective June 10, 2022.
6. Julie Hemze, ESP at Discovery Elementary, retirement effective June 9, 2022.
7. Kiz Gorham, Math Teacher at Buffalo Community Middle School, resignation effective June 10, 2022.
8. Jennifer Mutterer, 4<sup>th</sup> Grade Teacher at Hanover Elementary, resignation effective June 10, 2022.
9. Stephanie McGinn, Special Education Teacher at Buffalo High School, resignation effective April 1, 2022.
10. Ryan Hagerty, English Teacher at Buffalo High School, resignation effective June 10, 2022.
11. Jennifer Peterson, Science Teacher at Buffalo High School, resignation effective June 10, 2022.

12. Kelsie Wahlberg, Special Education Teacher at Buffalo High School, resignation effective June 10, 2022.
13. Tonya Remer, Innovation Specialist Teacher at Montrose Elementary School of Innovation, resignation effective June 10, 2022.
14. Andrea Ihnken, Music Teacher at Montrose Elementary School of Innovation, resignation effective June 10, 2022.
15. Rebecca Schultz, District Deaf/Hard of Hearing Teacher, resignation effective June 10, 2022.
16. Andrea Jonasson, ECFE Teacher, resignation effective June 10, 2022.
17. Katharine Bright, Special Education ESP at Parkside Elementary, resignation effective March 31, 2022.
18. Susan Willard, Special Education ESP at Parkside Elementary, resignation effective March 8, 2022.
19. Amy Steiner, District Health Office ESP, resignation effective March 31, 2022.
20. Marie Veal, Nutrition Services Aide at Buffalo Community Middle School, resignation effective March 4, 2022.
21. Tangy Seaboy, Nutrition Services Assistant at Buffalo High School, resignation effective March 4, 2022.
22. Daniel Shipley, Custodian at Buffalo Community Middle School, resignation effective March 24, 2022.
23. Michelle Swenson, ECFE Secretary, KidKare Supervisor and United for Youth Coordinator, resignation effective March 21, 2022.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Krista Kern, Social Worker, change from 1.0 FTE at Buffalo High School and Hanover Elementary to .532 FTE at Hanover Elementary, effective August 29, 2022.
2. Kelly Bimson, Special Education ESP at Buffalo High School, increase from 30 to 31.25 hours/week, effective March 15, 2022.
3. Karen Lengyel, transfer from Special Education ESP at Parkside Elementary for 5.75 hours/day to Nutrition Services Assistant at Buffalo High School for 7.25 hours/day, effective February 7, 2022.
4. Miranda Jordan, 2<sup>nd</sup> Shift Custodian, transfer from Tatanka Elementary STEM School to Parkside Elementary, effective March 7, 2022. This is a replacement for Guy Vaughn.
5. David Trapp, 2<sup>nd</sup> Shift Custodian, transfer from Buffalo High School to Tatanka Elementary STEM School, effective March 7, 2022.
6. Cole Dostal, KidKare Aide, increase from 4 to 6 hours/day, effective February 7, 2022.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Jennifer Thaler, Kindergarten Teacher at Hanover Elementary, request for leave of absence effective August 29, 2022 and ending October 18, 2022.

2. Michelle Lunacek, Speech/Language Pathologist at Hanover Elementary, extension of leave of absence to end March 29, 2022.
3. Sandra Erickson, ECFE Assistant, request for leave of absence effective March 22, 2022 and ending May 3, 2022.
4. Sara Cich, ECFE Assistant, request for leave of absence effective March 2, 2022 and ending June 9, 2022.
5. Ross Fishman, Vocal Music Teacher at Buffalo Community Middle School, request for leave of absence, effective August 29, 2022 and ending June 9, 2023.
6. Becky Prom, 4<sup>th</sup> Grade Teacher at Tatanka Elementary STEM School, request for 3-5 year leave of absence, effective August 29, 2022, pursuant to Minnesota Statutes section 122A.46.

CONTRACT – Approve the following contract:

1. Master Agreement between Independent School District No. 877 and Education Minnesota – Buffalo, Ed Mn, AFT, NEA, AFL-CIO Local 1908, for 2021-22 and 2022-23.

OTHER – Approve the following action:

1. Edith Engnell, Nutrition Services Manager at Hanover Elementary, ratification of employment action.

B. Check Disbursements

Payroll checks # 9000108489 through 9000110214, and 206249 through 206270 amounting to \$2,332,947.31. P-card disbursement checks 800001897 to 800001925, totaling \$134,820.90.

Bill-pay wires 810001243 through 8100001259. Employee reimbursement checks 9100003731 through 9100003785, and Accounts Payable checks 398810 through 398979 for the period of February 15, 2022 – March 16, 2022 as follows:

01	GENERAL FUND	2,351,163.88
02	FOOD SERVICE	146,185.88
04	COMMUNITY SERVICE	91,318.12
05	CAPITAL OUTLAY	62,091.01
06	NEW BUILDING	.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	17,987.11
16	ALTERNATIVE FACILITIE	.00
45	POST EMP BENEFITS IRREV TRU	.00
47	DEBT REDEMPTION	.00
51	<u>ACTIVITIES</u>	<u>.00</u>
	TOTAL	\$2,668,746.00

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Feb. 23 - Mar. 20) is as follows:

Date	Vendor & Purpose	Amount
02/23/22	Delta Dental – Dental Insurance	\$ 2,524.24
02/24/22	Further – Flex/Health Insurance	1,066.95
02/25/22	MN Dept. of Revenue – Sales Tax	4,053.00
02/28/22	Delta Dental – Dental Insurance	8,756.85
02/28/22	District #877 Employees – Employee Payroll	1,209,645.58
02/28/22	MN Teachers Retirement Association	199,112.53
02/28/22	MN Public Employees Retirement Association	75,924.19
02/28/22	Chicago USA Tax Pmt – Federal Taxes	396,827.99
03/01/22	Educators Benefit Consultants – Deferred Annuities	57,343.35
03/01/22	MN Dept. of Revenue – State Taxes	63,336.13
03/01/22	MN Dept. of Revenue - Garnishments/Child Support	257.40
03/02/22	District #877 Employees – Employee Reimbursement	1,535.16
03/02/22	Further – Flex/Health Insurance	12,669.88
03/02/22	Further – Flex/Health Insurance	8,920.81
03/02/22	Further – Flex/Health Insurance	816.69
03/02/22	Xcel Energy – Utility	60.34
03/04/22	MN Dept. of Revenue – State Taxes	715.85
03/07/22	Delta Dental – Dental Insurance	16,018.71
03/07/22	BMO Corporate MasterCard – P-Card	134,820.90
03/08/22	FeePay - Community Ed Fee	5,473.19
03/08/22	FeePay - Community Ed Fee	1,450.00
03/09/22	eBay Inc.	9.82
03/09/22	Further – Flex/Health Insurance	5,136.93
03/14/22	Cash Management Service Fee - MSDLAF	33.66
03/14/22	Delta Dental – Dental Insurance	14,305.87
03/14/22	Delta Dental – Dental Insurance	262.00
03/15/22	MN Public Employees Retirement Association	61,702.13
03/15/22	MN Teachers Retirement Association	194,602.23
03/15/22	District #877 Employees – Employee Payroll	1,114,256.72
03/15/22	Chicago USA Tax Pmt – Federal Taxes	360,774.28
03/16/22	MN Dept. of Revenue - Garnishments/Child Support	257.40
03/16/22	MN Dept. of Revenue – State Taxes	56,293.23
03/16/22	Educators Benefit Consultants – Deferred Annuities	56,467.85
03/16/22	District #877 Employees – Employee Reimbursement	2,546.22
03/16/22	Further – Flex/Health Insurance	4,161.70
03/17/22	Further – Flex/Health Insurance	13,368.58
	Total	<u>\$ 4,085,508.36</u>

D. Minutes - February 28, 2022 Regular Meeting

E. Donations/Grants totalling \$6733.20  
Ogden/Lawrence to approve  
Motion carried 6-0

5. ACTION ITEMS

A. Bid Awards - John Heltunen, Director of Buildings and Grounds

1. Bid #1 2022 Pavement Rehabilitation Projects

Opened five bids on March 17, 2022, for pavement projects at PES and BCMS.  
Low bid is \$248,425.48. Projected cost was \$256,918.25.

Discussion: variance of bids

Sansevere/Ogden to approve bid from Blackstone Contractors, LLC

Motion carried 6-0

2. Bid #2 Wall Repairs at BCMS

Opened eight bids on March 16, 2022 for masonry and brick restoration at BCMS. Low bid is \$274,000. Projected cost was \$275,000. Have not worked with this company before so asked for references which were positive.

Sansevere/Reineck to approve bid from Midland Restoration Company

Motion carried 6-0

3. Bid #3 MESI Remodel

Opened five bids on March 24, 2022 for classroom remodel project. Base bid is to remodel two classrooms into special education space. Alternate is to remodel art/science room into an 18<sup>th</sup> classroom and remodeling of the staff workroom.

Low bid is base bid of \$296,600 and Alternate #1 for \$136,000.

Ogden/Bjorklund to approve bid from Ebert Construction

Motion carried 6-0

Discussion: all three bids are prevailing wage projects

B. Resolution Relating to the Termination and Nonrenewal of Teaching Contracts, Evan Ronken, Director of Human Resources

Sansevere/Lawrence to approve the Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Austin Barbeln, Probationary Teacher  
Motion carried 6-0

Sansevere/Ogden to approve the Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Greg Amundson, Probationary Teacher  
Motion carried 6-0

Lawrence/Bjorklund to approve the Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Amanda Bicknell, Probationary Teacher  
Motion carried 6-0

C. Resolution for Discontinuance of Contracts, Evan Ronken, Director of Human Resources

Resolved that the following substitute teacher contract be discontinued pursuant to the provisions of the individual contracts – Michelle Hiers

Sansevere/Ogden to approve  
Motion carried 6-0

D. Resolution in Support of the Congressional IDEA Full Funding Act, Scott Thielman, Superintendent

In light of the current budget surplus for the State of Minnesota, recommending the approval of this resolution regarding the enactment of the Individuals with Disabilities Education Act in 1975. The commitment of the Federal Government was to fund up to 40 percent of the additional cost for special education. Currently, special education is underfunded by \$780 million in the State of Minnesota, of which \$6,284,477 is for the Buffalo-Hanover-Montrose school district. There is currently a \$9.235 billion surplus at the state level. Resolution will be shared with all legislators and MSBA.

WHEREAS, the Buffalo-Hanover-Montrose School District recognizes the need for a strong investment in the Individuals with Disabilities Education Act (IDEA); and

WHEREAS, the Individuals with Disabilities Education Act was first enacted in 1975 to help ensure that all students with disabilities will have access to a free appropriate public education and IDEA's enactment more than 45 years ago, the current federal investment in IDEA is less than 14 percent; and

WHEREAS, with the enactment of IDEA, the United States Congress committed to fund up to 40 percent of the additional cost of special education, thereby promising to provide up to 40 percent of the national average per pupil expenditure, which is currently estimated at \$13,828 by the U.S. Department of Education; and

WHEREAS, our nation's school districts face an increased demand for greater resources to fulfill the needs of students under IDEA, including those for students affected by multiple disabilities whose individual education plans require more resources; and

WHEREAS, with each increase in the IDEA child count, the Buffalo-Hanover-Montrose ISD #877 School Board and others throughout the country continue to adjust their budgets to accommodate this increased need and ensure that each child educated through IDEA receives the appropriate supports, with some school districts dedicating forty percent or more of their general education budgets to special education services; and,

WHEREAS, the Buffalo-Hanover-Montrose school district has a \$6,284,477 cross-subsidy for FY 22, which is a one part of the statewide cross-subsidy that was more than \$780 million in FY 22,

BE IT RESOLVED, that the Buffalo-Hanover-Montrose ISD #877 School Board supports the IDEA Full Funding Act that will help strengthen the federal investment in special education by authorizing a ten-year plan to fully fund the federal share of IDEA; and

BE IT RESOLVED, that the Buffalo-Hanover-Montrose ISD #877 School Board urges Congress' strong bipartisan support for and passage of the IDEA Full Funding Act; and,

NOW, THEREFORE BE IT RESOLVED that the Buffalo-Hanover-Montrose ISD 877 School Board remains committed to providing students with disabilities and their families the supports they need.

Lawrence/Reineck to approve  
Motion carried 6-0

Discussion: sad that we need to ask for this when funding was promised when IDEA was implemented.

6. REPORTS

7. COMMITTEE REPORTS

AR – CEAC, SEE

AL – 877 Foundation Pork Chop Dinner on April 14

BS – NWSISD

8. SUPERINTENDENT'S REPORT

Hopeful that education funding will be addressed at the legislature. Especially with the state-wide drop in enrollment in public schools.

9. OTHER

Ogden/Sansevere to adjourn at 7:40 p.m.

Respectfully submitted,

Bob Sansevere, Clerk  
ISD 877 Board of Education