

Browning Public Schools
Board Agenda Request
Meeting to Be Held: July 28, 2021



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other: _____
This action request pertains to X ☐ Elementary (only) High School/District Wide

Date: July 20, 2021

To: **Corrina Guardipee-Hall**
 Superintendent

From: Dennis Juneau
Title: Assistant Superintendent

Subject: Contract Service Agreement: Babb Summer School Site Supervisor 2021-2022

Description: Geraldine Gopher will be the lead instructor for the Babb Summer School program for session 2 of BPS Summer School. Ms. Gopher will oversee and implement the BPS Summer School Instructional Framework.

Financial Impact: \$ 1,440.00 (30 hours/week x 3 weeks x \$16/hr)

Funding Source (Budget/grant, etc.): ESSER II Funds

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: July 20, 2021

Board Approval: 7/28/21

Contractor: Geraldine Gopher

Phone: _____

Address: _____
P.O. Box or Street Address Browning, MT 59417
City State Zip

Type of Project/Service (be specific): Contractor will be implementing the BPS Summer School Instructional Framework during session 2 of the BPS Summer School. The contract will instruct, lead, guide, and support the summer school students of Babb Elementary during session 2 of summer school.

Contracted Dates: July 12, 2021 to July 29, 2021

Rate per hour/per day: \$16/hr per x 90hrs	=	\$1,440
Per Diem/per day: _____ x _____ # of Days	=	N/A
Mileage: _____ miles @ _____ per mile	=	N/A
Other costs (explain): <u>No other costs</u>	=	_____
Total Project Cost	=	\$1,440

Contract to be paid from:

[ESSER II Funds](#)

Independent Contractor:

- ☐ Submit invoice on completion
☐ Other _____

Employee:

- ☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office