

Geneva Community Unit School District 304



Office of Human Resources
Personnel Report

April 8, 2013



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: April 8, 2013 Personnel Report
DATE: April 4, 2013

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/19/13	Evans, Zachariah	GHS	Physics	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Anderson, Laura	GMSN	Language Arts	5/31/13	1.0
Monroe, Sarah	GMSN	Special Education	5/31/13	1.0

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
4/1/13 - 5/3/13	Latka, Genia (Pat Fischer)	GHS	Math	1.0
2/21/13 - 4/12/13	Bull, Caitlin (Mary Fedor)	GMSS	Language Arts	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Fedor, Mary	GMSS	Language Arts	2/21/13 - 4/12/13	1.0

VII. Leave of Absence

Name	School	Subject/Grade	Approximate Dates	FTE
Sweeny, Carolyn	GMSN	Language Arts	2013-2014 school year	1.0

VIII. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Roberts, Margwen	5/31/13	WAS	Special Education	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
3/18/13	Simmons, Brianne	FES	Classroom Assistant (5.75 hrs a day-2012/2013 school year)	9 month
4/1/13	Migliazzo, Sarah	HES	Special Education Assistant (6 hrs a day-2012/2013 school year)	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Johnson, Theodore	Garage	Bus Driver	4/19/13	9 months
Kavalec, Gayle	FES	Technology Assistant	3/22/13	9 month

III. Reappointments/Reclassifications

Name	Position	School Year
McKittrick, Christie	From Elementary Special Education Assistant at HES to Secondary Special Education Assistant at GMSN-temporary for this school year	9 month
Honey, Kathy	Bus Driver called back from lay-off - effective 4/18/13	9 month

IV. Family and Medical Leave

None

V. Retirement

Start Date	Retirement Date	Name	Bldg	Position	School Year
12/18/95	7/11/13	Kryszak, Sharon	CO	Accounting	12 months