



# WEST ORANGE – COVE CISD

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Anitrea Goodwin  
Executive Director of Human Resources

**DATE:** February 17, 2014  
**TO:** Board of Trustees  
**FROM:** Anitrea Goodwin  
**SUBJECT:** Policy Revisions-Update 98

Board members were provided with copies of the Vantage Points, Explanatory Notes and copies of local policies in need of revision for Policy Manual Update 98. The policies presented in Policy Manual Update 98 are presented for your review and approval. The Board must approve revisions to local policies in Update 98. Revisions to legal policies are included for your information.

## Review of Revisions to Legal Policies:

AIA	LEGAL	ACCOUNTABILITY ACCREDITATION AND PERFORMANCE INDICATORS
AIB	LEGAL	ACCOUNTABILITY PERFORMANCE REPORTING
AID	LEGAL	ACCOUNTABILITY FEDERAL ACCOUNTABILITY STANDARDS
BBB	LEGAL	BOARD MEMBERS ELECTIONS
BBC	LEGAL	BOARD MEMBERS VACANCIES AND REMOVAL FROM OFFICE
BBE	LEGAL	BOARD MEMBERS AUTHORITY
BDF	LEGAL	BOARD INTERNAL ORGANIZATION CITIZEN ADVISORY COMMITTEES
BE	LEGAL	BOARD MEETINGS
BEC	LEGAL	BOARD MEETINGS CLOSED MEETINGS
BR	LEGAL	REPORTS
C	LEGAL	BUSINESS AND SUPPORT SERVICES
CCA	LEGAL	LOCAL REVENUE SOURCES BOND ISSUES
CCB	LEGAL	LOCAL REVENUE SOURCES TIME WARRANTS
CCF	LEGAL	LOCAL REVENUE SOURCES LOANS AND NOTES
CCG	LEGAL	LOCAL REVENUE SOURCES AD VALOREM TAXES
CCH	LEGAL	LOCAL REVENUE SOURCES APPRAISAL DISTRICT
CDB	LEGAL	OTHER REVENUES SALE, LEASE, OR EXCHANGE OF SCHOOL-OWNED PROPERTY
CDBA	LEGAL	SALE, LEASE, OR EXCHANGE OF SCHOOL-OWNED PROPERTY REVENUE BONDS FROM PROCEEDS
CE	LEGAL	ANNUAL OPERATING BUDGET
CH	LEGAL	PURCHASING AND ACQUISITION
CI	LEGAL	SCHOOL PROPERTIES DISPOSAL
CKE	LEGAL	SAFETY PROGRAM/RISK MANAGEMENT SECURITY PERSONNEL
CL	LEGAL	BUILDING, GROUNDS, AND EQUIPMENT MANAGEMENT
CMD	LEGAL	EQUIPMENT AND SUPPLIES MANAGEMENT INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING.

CNC	LEGAL	TRANSPORTATION MANAGEMENT TRANSPORTATION SAFETY
CO	LEGAL	FOOD SERVICES MANAGEMENT
CPAB	LEGAL	OFFICE COMMUNICATIONS MAIL AND DELIVERY
CPC	LEGAL	OFFICE MANAGEMENT RECORDS MANAGEMENT
CR	LEGAL	INSURANCE AND ANNUITIES MANAGEMENT
CS	LEGAL	FACILITY STANDARDS
CV	LEGAL	FACILITIES CONSTRUCTION
CVA	LEGAL	FACILITIES CONSTRUCTION COMPETITIVE BIDDING
CVC	LEGAL	FACILITIES CONSTRUCTION CONSTRUCTION MANAGER-AGENT
CVD	LEGAL	FACILITIES CONSTRUCTION CONSTRUCTION MANAGER-AT-RISK
CVF	LEGAL	FACILITIES CONSTRUCTION JOB ORDER CONTRACTS
DBA	LEGAL	EMPLOYMENT REQUIREMENTS AND RESTRICTIONS CREDENTIALS AND RECORDS
DC	LEGAL	EMPLOYMENT PRACTICES
DEAA	LEGAL	COMPENSATION AND BENEFITS INCENTIVES AND STIPENDS
DEAB	LEGAL	COMPENSATION AND BENEFITS SALARIES AND WAGES
DEC	LEGAL	COMPENSATION AND BENEFITS LEAVES AND ABSENCES
DFBB	LEGAL	TERM CONTRACTS NONRENEWAL
DGBA	LEGAL	PERSONNEL-MANAGEMENT RELATIONS EMPLOYEE COMPLAINTS/GRIEVANCES
DGC	LEGAL	EMPLOYEE RIGHTS AND PRIVILEGES IMMUNITY
DMA	LEGAL	PROFESSIONAL DEVELOPMENT REQUIRED STAFF DEVELOPMENT
DNA	LEGAL	PERFORMANCE APPRAISAL EVALUATION OF TEACHERS
EC	LEGAL	SCHOOL DAY
EHAA	LEGAL	BASIC INSTRUCTIONAL PROGRAM REQUIRED INSTRUCTION (ALL LEVELS)
EHAC	LEGAL	BASIC INSTRUCTIONAL PROGRAM REQUIRED INSTRUCTION (SECONDARY)
EHBA	LEGAL	SPECIAL EDUCATION IDENTIFICATION, EVALUATION, AND ELIGIBILITY
EHBAB	LEGAL	SPECIAL EDUCATION ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM
EHBC	LEGAL	SPECIAL PROGRAMS COMPENSATORY/ACCELERATED SERVICES
EHBK	LEGAL	SPECIAL PROGRAMS OTHER INSTRUCTIONAL INITIATIVES
EHDC	LEGAL	ALTERNATIVE METHODS FOR EARNING CREDIT CREDIT BY EXAMINATION WITHOUT PRIOR INSTRUCTION
EHDD	LEGAL	ALTERNATIVE METHODS FOR EARNING CREDIT COLLEGE COURSE WORK/DUAL CREDIT
EHDE	LEGAL	ALTERNATIVE METHODS FOR EARNING CREDIT DISTANCE LEARNING
EI	LEGAL	ACADEMIC ACHIEVEMENT
EIA	LEGAL	ACADEMIC ACHIEVEMENT GRADING/PROGRESS REPORTS TO PARENTS
EIC	LEGAL	ACADEMIC ACHIEVEMENT CLASS RANKING
EIF	LEGAL	ACADEMIC ACHIEVEMENT GRADUATION
EK	LEGAL	TESTING PROGRAMS
EKB	LEGAL	TESTING PROGRAMS STATE ASSESSMENT
EKBA	LEGAL	STATE ASSESSMENT ENGLISH LANGUAGE LEARNERS/LEP STUDENTS
EKC	LEGAL	TESTING PROGRAMS READING ASSESSMENT
EL	LEGAL	CHARTER CAMPUS OR PROGRAM
F	LEGAL	STUDENTS
FD	LEGAL	ADMISSIONS
FEA	LEGAL	ATTENDANCE COMPULSORY ATTENDANCE
FEB	LEGAL	ATTENDANCE ATTENDANCE ACCOUNTING
FEC	LEGAL	ATTENDANCE ATTENDANCE FOR CREDIT
FED	LEGAL	ATTENDANCE ATTENDANCE ENFORCEMENT
FFAB	LEGAL	WELLNESS AND HEALTH SERVICES IMMUNIZATIONS
FFB	LEGAL	STUDENT WELFARE CRISIS INTERVENTION
FFC	LEGAL	STUDENT WELFARE STUDENT SUPPORT SERVICES
FFG	LEGAL	STUDENT WELFARE CHILD ABUSE AND NEGLECT
FFG	EXHIBIT	STUDENT WELFARE CHILD ABUSE AND NEGLECT
FM	LEGAL	STUDENT ACTIVITIES
FNA	LEGAL	STUDENT RIGHTS AND RESPONSIBILITIES STUDENT EXPRESSION
FNCG	LEGAL	STUDENT CONDUCT WEAPONS
FNCI	LEGAL	STUDENT CONDUCT DISRUPTIONS

FNG	LEGAL	STUDENT RIGHTS AND RESPONSIBILITIES STUDENT AND PARENT COMPLAINTS/GRIEVANCES
FO	LEGAL	STUDENT DISCIPLINE
FOA	LEGAL	STUDENT DISCIPLINE REMOVAL BY TEACHER OR BUS DRIVER
GKA	LEGAL	COMMUNITY RELATIONS CONDUCT ON SCHOOL PREMISES
GRC	LEGAL	RELATIONS WITH GOVERNMENTAL ENTITIES EMERGENCY MANAGEMENT

**New Legal Policy:**

BBI	LEGAL	BOARD MEMBERS TECHNOLOGY RESOURCES AND ELECTRONIC COMMUNICATIONS
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**Revisions to Local Policies:**

BBE	LOCAL	BOARD MEMBERS AUTHORITY
DBA	LOCAL	EMPLOYMENT REQUIREMENTS AND RESTRICTIONS CREDENTIALS AND RECORDS
DFFA	LOCAL	REDUCTION IN FORCE FINANCIAL EXIGENCY
DFFB	LOCAL	REDUCTION IN FORCE PROGRAM CHANGE
DGBA	LOCAL	PERSONNEL-MANAGEMENT RELATIONS EMPLOYEE COMPLAINTS/GRIEVANCES
DH	LOCAL	EMPLOYEE STANDARDS OF CONDUCT
DNA	LOCAL	PERFORMANCE APPRAISAL EVALUATION OF TEACHERS
EIA	LOCAL	ACADEMIC ACHIEVEMENT GRADING/PROGRESS REPORTS TO PARENTS
FEA	LOCAL	ATTENDANCE COMPULSORY ATTENDANCE
FEC	LOCAL	ATTENDANCE ATTENDANCE FOR CREDIT

**New Local Policies- First Reading February 17, 2014**

**Second Reading and Approval at Board meeting, February 24, 2014**

EC	LOCAL	SCHOOL DAY
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**I recommend approval of Update 98. Action item at, February 24, 2014 Board meeting.**

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James Colbert

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Anitrea Goodwin