

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE PASADENA INDEPENDENT SCHOOL DISTRICT
REGARDING THE DESIGNATION OF DISTRICT NONBUSINESS DAYS FOR
PURPOSES OF RESPONDING TO PUBLIC INFORMATION ACT REQUESTS**

WHEREAS The Pasadena Independent School District Board of Trustees (the “Board”) is aware of House Bill 3033 (“H. B. 3033”) which added Government Code Section 552.0031 to the Texas Public Information Act and defined “business days under the Public Information Act to mean a day other than:

- Weekends — Saturday or Sunday;
- National holidays under Texas Government Code Section 662.003 (a) (i.e., New Year’s Day, Martin Luther King, Jr. Day, President’s Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day);
- State holidays under Texas Government Code Section 662.003 (b) (i.e., Confederate Heroes Day, Texas Independence Day, San Jacinto Day, Texas Emancipation Day, Lyndon Baines Johnson Day, the Friday after Thanksgiving, and the 24th and 26th of December);
- Optional holidays of Rosh Hashanah, Yom Kippur, or Good Friday if the public information officer of the governmental body observes the holiday; and
- Friday or Monday before or after a national or state holiday if the holiday falls on the weekend and the governmental body observes the holiday on that Friday or Monday.

WHEREAS HB 3033 provides the Board of Trustees of a school district may designate up to 10 days in each calendar year as nonbusiness days, on which the governmental entity’s administrative offices are closed or operating with minimum staffing but are not national or state holidays.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Pasadena Independent School District Board of Trustees designates the following dates in calendar year 2025 as nonbusiness days in compliance with H.B. 3033 as set forth below:

January 02, 2025	March 20, 2025
January 03, 2025	November 26, 2025
March 17, 2025	December 29, 2025
March 18, 2025	December 30, 2025
March 19, 2025	December 31, 2025

Adopted by the vote of the majority of members of the Board of Trustees of the Pasadena Independent School District present and voting at an open meeting of the Board on the 17th day of December 17, 2024, at which a quorum was present.

ATTEST:

By: _____
President Board of Trustees
Pasadena ISD

By: _____
Secretary Board of Trustees
Pasadena ISD