

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: JANUARY 23, 2023
TO: BOARD OF EDUCATION
FROM: JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES
SUBJECT: REQUEST FOR EDUCATIONAL LEAVE: MACKENZIE PIERCE

COMMENTS:

MacKenzie Pierce, Jack & Jill Preschool special education paraprofessional, has requested an Educational Leave of absence under the provisions of SBR 200-20-1 (the Employment Agreement between ISD #31 and the BMSEA for Secretarial-Clerical & Paraprofessional Employees). Ms. Pierce is requesting an educational leave from January 20, 2023 through February 24, 2023. This leave is unpaid, without fringe benefits. The School District does not guarantee that Ms. Pierce will be placed in her current position when she returns from leave.