

Manor Independent School District

Board of Trustee Meeting Agenda Item

December 13, 2021

INFO/ACTION ITEM SHEET

RE: Consider and possible action to review and clarify delegation of authority for use of the pool of architect/engineers created for the 2019 Bond Projects and other construction projects.

Supporting Documents:

- Relevant prior Manor ISD Board Meeting Minutes

This item relates to Policy/Code: None

District Goals*: Goal 5

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 3: COMMUNITY & FAMILY ENGAGEMENT- By 2026, Manor ISD will collaboratively engage in opportunities with 100% of families, as well as new and existing community partners.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

Goal 5: FACILITIES & MAINTENANCE- By 2026, Manor ISD will proactively provide facilities to ensure 100% of scholars will have safe, well-maintained, environmentally sustainable, and community accessible facilities.

Goal 6: STAFF DEVELOPMENT- By 2026, Manor ISD will attract, develop, and retain highly-effective staff through an environment of equitable opportunity, growth, & innovation.

Background Information:

The Board took action to approve a pool of architects/engineers at the March 1, 2021 Board meeting, and then, at the April 19, 2021 Board meeting, the Board approved a form of Master Service Agreement for all architects/engineers in the pool. According to the process set up, all architects/engineer approved for the pool had to sign a Master Service Agreement to be considered for future projects. Once the selection was approved by the Board for specific project(s) in the future, the District would then negotiate and enter into a Service Order with the architect/engineer for the selected project. Since that time, Administration would like to seek clarification from the Board regarding the use of pool. Specifically, Administration will seek guidance on: (1) whether the Board intends to have any limitations of the type/size of the projects for use with the pool (i.e., dollar amount of the project); (2) confirm what authority Administration has to rank, select, and/or negotiate service orders for projects from the architects/engineers in the pool; and (3) under what circumstances, if any, the Board prefers additional formal Requests for Qualifications (RFQs) – technically the initial RFQ for the pool was a formal procurement that does not require a second formal procurement from among the pool members.

Fiscal Implications:

None.

Administrative Recommendation:

The Administration recommends that the Board provide clarification regarding the delegation of authority, as presented by Administration, for use of the pool of architect/engineers created for the 2019 Bond Projects and other construction projects

Motion Language:

I move that the Board approve the delegation of authority for use of the pool of architect/engineers created for the 2019 Bond Projects and other construction projects as follows:

Mr. Joe Mendez

Contact Person

Dr. Andre Spencer

Approved by Superintendent