

United States Department of Education

OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

July 1, 2017

Dear Superintendent/Project Director

Congratulations! I am pleased to inform you that you have been awarded a 2017 Title VI Indian Education Formula grant.

Please read closely the information included in this letter. There are important instructions to be followed that are critical to the successful implementation of your project. Your success is important to the program mission of meeting the unique cultural, language, and educational needs of Indian students and ensure that all students meet the challenging State academic standards.

Grant Award Notice (GAN)

The Grant Award Notification (GAN) is the official document that states the terms, conditions, and amount of an award and is signed by the official who is authorized to obligate funds on behalf of the Department of Education (i.e., Authorizing Official). The GAN and attachments are available for download from G5, the electronic system for grants management and payment. Only the Project Director and the Authorizing Official identified in G5 will receive an email with a link to G5 to view and print the PDF version of the signed GAN and attachments.

G5

G5 is the grant management system used to award and disburse funds to grantees. You must be registered in G5 in order to access the GAN. The G5 Help Desk will be available to answer questions and resolve user account issues. Help is available via the e-mail and phone numbers below.

• Toll-Free: 1-888-336-8930

• TTY: 800-877-8339

• Email:edcaps.user@ed.gov

Hours of Operation: 8:00 a.m. - 6:00 p.m., ET Monday-Friday, excluding Federal Holidays

Key Personnel Change

The Office of Indian Education (OIE) will need grantees to complete an administrative action memo to make the changes to update incorrect key personnel in the G5 system, please contact the OIE at (202) 260-3774 or email indian.education@ed.gov.

Program Specialist

The OIE program specialists responsible for monitoring and assisting grantees with programmatic activities are located on the OIE website at http://www2.ed.gov/programs/indianformula/contacts.html.

Grant Funds

Grantees should make every effort to spend all grant funds on approved program objectives, activities and services. If a problem occurs that prevents you from spending the full grant award, the unspent money is returned to the U.S. Treasury. This makes it challenging to seek additional support when there are such educational needs for our students. Should you have concerns about carrying out your grant, please contact us early. We have suggestions or assistance that can promote full use of program intent and funding.

Annual Reporting

The timely submission of an annual performance report (APR) is a requirement of the award. To see current information on the APR, you may use the following link to the Communities of Practice website: https://easie.grads360.org.

Indian Education Formula Grant Communities of Practice Website

This website was created to provide year-round, end-user support for all parts of the Indian Education Formula Grant EASIE. It includes pages for Parts I, II, and III (APR) with forms and supporting documentation, webinars and instructional videos. A calendar with upcoming due dates, an announcement section to keep users up-to-date on current issues and many other resources are also available. You may use the following link to the Communities of Practice website: https://easie.grads360.org.

As always, please contact our office should you have any questions or need assistance. OIE is looking forward to working with you on our shared commitment of addressing the unique educational and culturally-related academic needs of American Indian and Alaska Native students.

Sincerely,

/s/

Bernard Garcia Acting Director Office of Indian Education



US Department of Education Washington, D.C. 20202

GRANT AWARD NOTIFICATION

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