

# **Livonia Public Schools**

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## ***Assistant Superintendent of Business Services***

Date: July 11, 2016

To: Andrea Oquist, Superintendent

From: Lisa Abbey, Assistant Superintendent of Business Services

Re: Review of Vehicle Purchase-Operations Department

We would like to discuss the purchase of replacement vehicles at the next Building and Site meeting on Monday, July 18, 2016. Harry Lau, Administrator of Facilities and Operations is recommending the purchase of two vans from Red Holman Buick GMC and one van from Gorno Ford. After examination of the current fleet, three vans were found to have extensive corrosion.

The purchase would be made through the State of Michigan Mi-Deal Extended Purchasing Program; using the Equipment Replacement, Food Service and General Funds. Please see the attached memo for the distribution of resources used for this purchase. As always, please feel free to contact me if you have any questions.

LA/kp

Attachments

c: Board of Education