



RECOMMENDATION FOR NEW EMPLOYEE

Date: February 17, 2026	Recommended by: Dr. Jill Schreiber
Primary position to be filled: Evening Custodial Position at Lisle Elementary School	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Carmin Ortiz	New position: N/A
Name of recommended individual: Sean Gallagher	
College or University and Major/Minor field of study: Wheaton Warrenville South High School - High School Diploma - 2013	
Please list all relevant prior experience: Downers Grove North High School - Groundskeeper - 2025 to present Ackerman Sports and Fitness Center - Assistant Facility Manager - 2024-2025 Ackerman Sports and Fitness Center - Birthday Party Coordinator - 2023-2025 Ackerman Sports and Fitness Center - Manager on Duty - 2023-2024 Naperville Athletic Center - Facility Manager - 2020 - 2022	
Start date: ASAP	Board approval date: Monday, February 23, 2026
Recommended salary schedule placement: Step 5, \$22.97/hr	
Full-time equivalency (FTE): 1.0	Contracted days: 261
Background information: Mr. Gallagher brings significant expertise to the facilities and grounds department. Mr. Gallagher is a dependable and industrious professional who consistently demonstrates a collaborative spirit. Mr. Gallagher has proven his ability to work effectively within large teams, consistently interacting with colleagues and the public with genuine compassion and kindness.	