

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES WFISD  
ADMINISTRATION BUILDING – BOARD ROOM  
WORK SESSION MEETING NOVEMBER 10, 2025**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 5:00 p.m. by Mr. Mark Lukert, board president.

Board members present: Mr. Mark Lukert, Ms Katherine McGregor, Mr. Jim Johnson, Ms. Sandy Camp and Mr. John Barnard. Ms Suzan Grisell and Ms Diann Scroggins were absent. Mr. Lukert noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Denise Williams, Director of Human Resources, Ms. Leah Horton, Chief Financial Officer, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Debbie Dipprey, Executive Director of School Administration, Ms. Ashley Thomas, Communications Officer, Ms. Jennifer Spurgers, Assistant Director of Human Resources, Mr. Scot Hafley Assistant Superintendent of Operations, Dr. Cody Blair, Director of Secondary Schools, Mr. Jeff Hill, Director of School Administration, Ms. Trish Potts, Internal Auditor, Ms. Denise Brown, Director of Finance, Ms. Lauren Zott, Director of Purchasing, Mr. Wayne Toulon, Accounting Supervisor and Mr. Kerry Wilson, Accountant.

Others present: Ms Claire Wooten, Weaver, LCC, community members and the media.

***INVOCATION:***

Ms. Sandy Camp gave the invocation.

***PUBLIC COMMENT:***

None

***REPORTS OR SPECIAL DISCUSSIONS:***

Ms. Claire Wooten with Weaver LLC presented the 2025 External Audit Report. Ms Wooten report “No Findings”

***FINANCIAL SERVICES:***

**FINANCIAL REPORTS AS OF SEPTEMBER 2025**

Mr. Jim Johnson, seconded by Ms Katherine McGregor, motioned that the Wichita Falls Independent School District Board of Trustees approves the attached year- to-date financial reports and investment reports as submitted by Leah Horton, Chief Financial Officer, and is recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 5-0

**BUDGET ADMENDMENTS FOR OCTOBER 2025**

Ms. Sandy Camp, seconded by Mr. John Barnard, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the

Carried unanimously by a vote of 5-0

**PURCHASE OF WRESTLING EQUIPMENT**

Ms. Leah Horton, Chief Financial Officer, requested that the Wichita Falls Independent School District Board of Trustees approve the purchase wrestling start-up costs (both high schools) from GameOne for a total of \$182,023.04, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

In the 2026-27 school year WFISD will add wrestling as a UIL sport to the Athletic Department at both Memorial and Legacy High School. A wrestling program is an investment that will increase participation of students in extra-curricular activities and provide more opportunities for our staff to impact the lives of our students. The wrestling community of Wichita Falls is growing and this addition reflects that growth and interest. Wrestling provides a

unique opportunity for students to engage in a sport that teaches discipline, resilience, and leadership, all of which can translate into improved academic performance, better mental health, and stronger social skills. The purchase will be made via Buyboard 766-25, which was advertised twice in multiple publications.

This item will be placed on the consent agenda for the regular meeting on November 17, 2025

### ***HUMAN RESOURCES:***

#### **PERSONNEL REPORT**

Ms. Jennifer Spurgers, Assistant Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last Work Session board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

#### **TEACHER APPLICANT POOL**

Ms. Katherine McGregor, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 5–0

#### **INCENTIVE PAY FOR EARLY RETIREMENT AND RESIGNATION NOTICE**

Ms. Jennifer Spurgers, Assistant Director of Human Resources, requested that the Wichita Falls Independent School District Board of Trustees approve the recommendation to allow an ‘Incentive Pay’ for campus level professional staff that are on a term or continuing contract that submit an early notice of retirement or resignation received by January 31, 2026 for the end of the 2025-2026 contract year as submitted by Denise Williams, Director of Human Resources and as recommended by Dr. Donny Lee, Superintendent of Schools. Offering a monetary incentive motivates early notification by employees that may normally wait until the end of their contract term to inform the district of their intent to retire or resign. This knowledge is beneficial in staffing for the upcoming academic year and for early recruitment of campus professional staff.

\$1,500.00 incentive amount for Retirement Early Notification by campus level professional staff

\$750.00 incentive for Resignation Early Notification by campus level professional staff

This item will be placed on the consent agenda for the regular meeting on November 17, 2025

### ***BOARD MATTERS:***

#### **VOTE FOR WICHITA APPRAISAL DISTRICT BOARD MEMBERS AND APPROVE RESOLUTION**

Ms. Katherine McGregor, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees vote for Mr. Jeff Kindt and Ms. Shelby Womack to serve on the Wichita Appraisal District Board and adopt Resolution stating as such.

Carried unanimously by a vote of 5–0

#### **BOARD MINUTES:**

Ms. Sandy Camp, seconded by Mr. Jim Johnson, moved that the Wichita Falls Independent School District Board of Trustees approve the minutes of a work session on October 13, 2025, and regular meeting on October 20, 2025.

Carried unanimously by a vote of 5–0

#### **UPCOMING EVENTS:**

Ms. Ashley Thomas, Communications Officer, informed the Board of Trustees on the events happening around the district.

#### **RECESS:**

Mr. Mark Lukert, board president, recessed the work session to go into closed session at 5:49 pm.

#### **CLOSED SESSION:**

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

**ADJOURNED:**

With no more action to take, Mr. Mark Lukert, board president, adjourned the meeting from closed session at 6:23pm.

---

President, Board of Trustees

---

Secretary, Board of Trustees