

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds to purchase smallwares and equipment from Edward Don and Company, Pasco Brokerage, Inc., Hubert Company, and AceMart Restaurant Supply for the Culinary Arts program and Food Services Department.

BACKGROUND

Smallwares and equipment purchased through this contract are used in Culinary Arts classrooms for instruction and in Food Services to provide meals and snacks for students, faculty, and staff.

Reference Number (REF) 4047 was issued to track the contract spend for smallwares and equipment. These vendors have a contract through the Buyboard cooperative contracts program to provide smallwares and equipment, Contract Number 598-19. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The additional spend request is needed to provide smallwares and equipment for the kitchen renovations at the Frisco and McKinney campuses.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$350,000. This purchasing request is for spend authorization for an additional \$100,000, which is budgeted in the Culinary Arts and Food Service Department's FY22 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2021 through August 31, 2022.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831