



## Governing Board Agenda Item

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Meeting Date: September 11, 2025

From: Beth Schimke, MCAT High School Principal

Subject: Student Club

Priority: To ensure that students are safe, known, and valued

Consent ☒ Action ☐ Discussion ☐

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### Background:


MCAT High School is requesting approval of the following student club. Below is a description of the club, as written by members and Michael Willhite, sponsor.

Coffee Club (Intro to Entrepreneur): To improve our school through a student run organization by selling coffee and other drinks to students and staff. The club will promote camaraderie and a sense of ownership in being a part of MCAT.

Additionally, in creating and running a coffee business, students will learn the benefits of being an entrepreneur. They will gain knowledge of basic business operations by managing inventory, completing sales, and providing good customer service, as well as learning about business costs, profit margins, and financial planning.

### Recommended Motion:

I move that the Governing Board approve the formation of the Coffee Club (Intro to Entrepreneur) at MCAT High School.

Approved for transmittal to the Governing Board:   
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Beth Schimke, MCAT High School Principal*  
*Phone: (520) 682-4106*

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**  
**APPLICATION FOR CHARTERING/RE-CHARTERING A**  
**STUDENT ACTIVITIES CLUB**

Check one: ☒ This is an initial request to seek approval for a new club.  
☐ This is a renewal charter of a previously approved club.

YEAR OF CHARTER/RE-CHARTER 25/26

NOTE: All fundraisers are subject to approval by the Principal/Designee according to Governing Board policies.

SCHOOL MCAT  
NAME OF CLUB Coffee club (Intro to Entrepreneur)

ACCOUNT CODE \_\_\_\_\_

PURPOSE/GOALS OF CLUB To improve our school through student run  
organizations. Sell coffee and other drinks to students  
and staff.

STAFF ADVISOR(S) Michael Willhik

APPROXIMATE NUMBER OF CLUB MEMBERS 18

MEETING DATE AND PLACE Monday 7:45-9:05

**OFFICERS:**

\*\*\*MUST BE ORIGINAL SIGNATURES\*\*\*

PRESIDENT Weston Jenkins Signature Weston Jenkins

VICE PRESIDENT Yuki Schreure Signature Yuki Schreure

SECRETARY Yuki Schreure Signature Yuki Schreure

TREASURER Victoria - Sophia A. Hair Signature Victoria - Sophia A. Hair

**APPROVAL:**

[Signature]  
Principal or District Administrator's Signature

8/21/25  
Date

*This form must be completely filled out and submitted to Site Designee (secretary or bookstore manager),  
Principal/Designee and the Financial Services Department.*

October 2020

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**  
**MODEL FOR CREATION OF A STUDENT CLUB CONSTITUTION**

- A. **CLUB NAME:** The Coffee Club
- B. **PURPOSE**  
The purpose of the club is: To create and run a coffee business, selling to students and staff.
- C. **MEMBERSHIP**  
Any registered student at MCAT High School may join by attending meetings and signing a membership list.  
  
(Your particular club may have additional requirements for membership.)
- D. **OFFICERS AND ELECTIONS**  
1. The president shall preside over all meetings and prepare agendas for the meetings.  
2. The vice president shall preside over meetings in the absence of the president and shall be the chairperson of the fund-raising committee.  
3. The secretary will keep accurate minutes at all meetings and be in charge of all correspondence and paper work.  
4. The treasurer will keep accurate records of all financial transactions and balance the club account with the staff advisor on a regular basis.  
  
Elections will be held at the first convened meeting of the school year.
- E. **MEETINGS**  
The president or staff advisor, as needed, will call meetings.
- F. **REMOVAL OF OFFICERS**  
Officers may be removed by a 3/4 vote of the membership at an official meeting.
- G. **AMENDMENTS**  
This constitution can be amended by a 2/3 vote of the membership at a regular meeting.
- H. **POWER OF THE PRINCIPAL**  
All provisions of this constitution and decisions made by the club are subject to veto by the Principal or the designee.
- I. **QUORUM**  
A quorum of 51% is required in order to transact business.

  
Principal Approval Signature

8/21/25  
Date

Adopted Date: \_\_\_\_\_

*This form must be submitted to the school Principal for Governing Board approval.*

# MARANA UNIFIED SCHOOL DISTRICT NO. 6

## Student Activities Policies and Procedures Club Agreement

By signing this agreement, I have read the Student Activities Handbook and agree to comply with the policies and procedures as outlined in the handbook.

I understand I am not authorized to order or receive any materials and/or services without first obtaining an approved, pre-numbered purchase order through the Procurement Department; otherwise I may be liable for payment.

*Failure to comply with the policies and procedures can result in the dissolution of the Staff Advisor's involvement with a student activities club.*

**This form must be filled out for each club.**

School:

Meat Highschool

Club Name:

~~Student~~ Coffee club

Staff Advisor Name (Please Print):

Michael Willhite

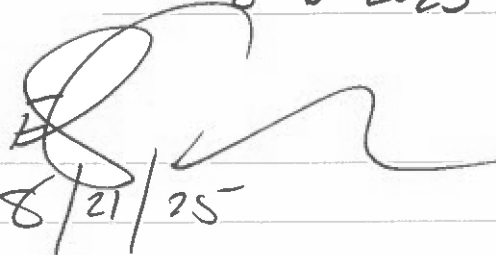
Staff Advisor's Signature:



Date:

8-6-2025

Principal's Signature:



Date:

8/21/25

**Return to the Financial Services Department**