

W-E-M BOARD OF EDUCATION MINUTES REGULAR MEETING  
Monday, July 27, 2020, 6 p.m.

The WEM Board of Education met in regular session on Monday, July 27, 2020 at the Waterville Building in the Board Room. The meeting was called to order by Board Chair Pam Baker at 6:03 p.m.

Present were Board Members Jay Schneider, Jon Velishek, and Travis Bowman. Board members Pam Baker, Jeff Stangler, Dan Houlihan, and Gary Michael, participated in the meeting via teleconference. Also present were Superintendent Joel Whitehurst, Principals Dr. Jennifer Wilson and Bobbie Jo Bastian. Activities Director Jeff Boran and Business Manager Margaret Jewison participated in the meeting via teleconference.

Motion by Schneider and seconded by Bowman to approve the agenda. Seven members voted in favor by roll call vote - motion declared passed.

Motion by Bowman and seconded by Baker to approve the Special Meeting Minutes from July 9. Five members voted in favor by roll call vote - Schneider and Houlihan abstained - motion declared passed.

Motion by Bowman and seconded by Stangler to approve the Regular Meeting Minutes from June 22, 2020. Seven members voted in favor by roll call vote - motion declared passed.

Motion by Michael and seconded by Schneider to approve the July Finance report. The bills and payroll from the report were \$3,018,101.52, deposits were \$741,036.44, and transfers were \$4,200,000. Comments included a payment of \$71,735.26 to MN Peip for teacher health insurance, a payment of \$331,786.25 to Bond Trust Services Corporation for building bond payment, a payment of \$12,548 to SFM for annual worker's compensation premium, a payment of \$52,558 to I & S Group for construction services, a payment of \$8,817.82 to Minnesota Valley Education District for special education services, and a payment of \$21,088.21 to Renaissance Learning, Inc. for reading curriculum.

Seven members voted in favor by roll call vote - motion declared passed.

#### VISITOR COMMENTS

There were no comments.

#### RECOGNITION

Motion by Schneider and seconded by Houlihan to approve the following monetary donations:

- \* A donation of \$1,099.08 from WEM Class of 2021 for high school donation.

- \* A donation of \$500 from the Elysian Lake Association for a scholarship.

Seven members voted in favor by roll call vote - motion declared passed.

Congratulations to the Business Office for earning the Minnesota Education's School Finance Award for the 15th time in 16 years.

## REPORTS

WEM Principal Bobbie Jo Bastian and WEM Principal Dr. Jennifer Wilson (PreK-12th Grade) presented the following report:

- \* Planning for the upcoming school year is underway. We met with EA President Rebecca Kelley and teacher Anna Skidmore last week (July 15) to hear concerns and thoughts on the planning process and what the year could potentially look like. Administration also met with supervisors (food service, technology, transportation, custodial staff) on July 16 to review needs for each of the three plans. A few staff members, students, district supervisors, and administration will be meeting on August 4 to review district draft plans and continue planning as the year evolves.

- \* Two surveys were sent out. One to staff and one to families. Survey results have had and will continue to be taken into consideration as we plan for the upcoming year.

- \* We met with the team of teachers that attended MTSS Summer Institute to review the content of the multiple day seminar. There are specifics that we are ready to put into place such as increase the magnitude and capacity of support within our student assist teams (SAT). Additionally our intent and goals are to continue working towards multiple tiered strategies of intervention K-12 to support our students. The process will take some time, but internally our building and curricular goals will target this practice.

- \* WEM summer school began July 6 and will end this Thursday. We have 38 students taking advantage of this opportunity. We've implemented the guidelines laid out in the MDH and MDE summer programming guide to ensure student and staff safety. Those guidelines include a hybrid model approach which assists in maintaining social distancing requirements. Our students have good attendance and are very happy to be in the building.

WEM Activities Director Jeff Boran's presented the following report:

## ACTIVITIES

\* The 2021 activities registration site is mostly ready to go live. With the change of website host we need to get some pay things set up. Hopefully up and running this week.

\* First official date for all Fall athletic practices begin Aug. 17. MSHSL Board will meet Aug. 4 with "return to play" plan.

\* Parent/Student participant Eligibility/Registration Meeting is the auditorium TBD. Attendance numbers and social distancing will be determined by guidelines. Attendance will be mandatory if activities return.

#### Community Education Summer Activities

\* Softball, football, and girls basketball have been following health screening guidelines and practicing.

\* We also currently have four groups lifting weights (24 high school students).

\* Summer activities and camps end after this week. The open date has been extended to Aug. 7, but the gym will be needed for the construction project the first couple of weeks in August.

\* Little Bucs Camp currently has 16 children registered for August 18-27. Staff is in the process of organizing this to be on the second floor of the WEM High School building.

\* Thirty-four students have completed Behind the Wheel this summer with eight currently in process or later this summer.

\* School Age Care continues to care for 30 children.

#### Board Committee Report:

The Communications Committee met with Margo Kulseth and information from this meeting will be presented at the August meeting.

WEM Superintendent Joel Whitehurst presented the following:

\* Whitehurst reported July 30 information about the 2020-21 school year will be available, there might be different regions with different class scenarios, and the little gym and cafeteria need more structure for sprinkling system.

#### ACTION

Motion by Bowman and seconded by Stangler to approve resolution relating to the election of School Board members and calling the school district general election (School Board candidacy filing dates July 28-August 11). See attachment.

Seven members voted in favor by roll call vote - motion declared passed.

Motion by Houlihan and seconded by Schneider to approve 2020-2021 resolution for membership in the Minnesota State High School League. See attachment.

Seven members voted in favor by roll call vote - motion

declared passed.

Motion by Stangler and seconded by Baker to approve bids for dairy products, snow removal, vehicle fuel, and fuel oil for the 2020-21 school year. See attachment.

Seven members voted in favor by roll call vote - motion declared passed.

Motion by Michael and second by Stangler to approve general work agreement with Waseca Public Schools - Rachel Kluver - for the position of Summer School Special Education - Occupational Therapy (WEM). See attachment.

Seven members voted in favor by roll call vote - motion declared passed.

Motion by Schneider and seconded by Michael to approve the following letters of resignation:

1. Katie Gerst, Paraprofessional, effective immediately.
2. Linzie Francis, Custodian, effective July 23, 2020.
3. Sabine Bill, Paraprofessional, effective August 6, 2020.
4. Nancy Fessel, Morristown Administrative Assistant, effective August 12, 2020.

Six members voted in favor by roll call vote - Stangler voted against - motion declared passed.

Motion by Houlihan and seconded by Stangler to approve the following new hires:

1. Shawna Peterson-Brown, 2020-21 School Psychologist, \$475/day, up to 55 days. See attachment.
2. Jeanne Anderson, School Nurse, BA+10/step 11, \$46,457. See attachment.

Seven members voted in favor by roll call vote - motion declared passed.

Motion by Schneider and seconded by Houlihan to approve the following requests for lane changes:

1. Rebecca Kelley, BS50/MS to MS10. Effective June 15, 2020.
2. Jared Larson, BS to BS10, effective June 15, 2020.
3. Brenda Bohnsack, BS15 to BS50/MS, effective June 15, 2020.

Seven members voted in favor by roll call vote - motion declared passed.

Motion by Bowman and seconded by Baker to approve the following Summer School Staff (Monday-Thursday, July 6-30, 2020):

1. Deb Wollin, Administrative Assistant, \$14.12/hour.
2. Roger Lamont, Bus Driver, \$47.99/route.

3. James Hanks, Bus Driver, \$47.99/route.

Seven members vote in favor by roll call vote - motion declared passed.

Motion by Schneider and seconded by Houlihan to adjourn the meeting at 7:10 p.m.

Seven members voted in favor by roll call vote - motion declared passed.

ATTEST:

Pam Baker, Board Chair

Jay Schneider, Board Clerk