

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 5/18/23 Minutes submitted by: K. LaTourette  
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone  
Members absent:  
Other attendees: Carrie DePuy, Ken Craw  
Place of meeting: Meeting Access: BO/RM Subcommittee (5/18/23 at 6:00 p.m.) Web:  
<https://zoom.us/j/98715563283> Dial In: (929) 205-6099 Meeting ID: 987 1556 3283

Meeting called to order: 6:30 p.m.

**II. Approval of Minutes**

**A. April 25, 2023 – Regular** - Minutes are approved by consensus.

**III. INFORMATION ITEMS**

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances vs. Projected Year-End Expenditure/Encumbrances Report for FY 2022-23 at April 30, 2023**

- We are tracking a little bit of a deficit this year. We are about 81.4% expended right now and was 80.0% at this time last year. Carrie DePuy has been tracking the oil, and we may pick up a little bit more there. She will top off July 1 instead of June 30th. Special Education is still a concern. Carrie has spent some time going through purchase orders to try to find some savings, as well as some savings with summer school. She is trying to avoid having to draw from the grant like we had to last year. She is looking at contracted services and school heating assistance. Payroll is -\$60,000 right now due to paras that were hired to cover students' IEPs. Dr. Craw also mentioned that Carrie has controls in place as far as anything being purchased or expended to make sure it is absolutely needed.

**B. Building Project Update** - The new high school is on time and on budget, and no more abatement will be done for the remainder of the school year due to finding more asbestos in the auditorium. The campus will be closed for the summer due to the tight timeline.

CONS/MHHS – We are working through warrantee and punch lists. The playground will be closed for a couple of weeks. The roof leak had been reported fixed; however, after the most recent heavy rain, it did leak. They believe they have located the issue. The fire tanks are not leaking right now, but we are waiting for an updated report.

**C. Per Pupil Expenditure** - Carrie DePuy mentioned that there are so many different variables that come into play when comparing our per pupil expenditure to other districts. Enrollment alone is a big factor. For example: Sherman has 200+ kids and per pupil is around \$25,000. Kent's is \$30,000. Districts get different funding. We have to adhere to the standards that are needed, then there are facilities/operations, debt service, poverty rates, grant funding, Special Education costs.

**D. Turnover Savings** - Carrie attended a conference a couple of weeks ago to hear how other districts do this. We have \$300,000. We are not sure right now if we will hit this amount or not, but it makes things harder to hit these numbers when we hire people at a higher rate, or if we are doing more hiring. Dr. Craw shared that we will monitor this closely. \*Turnover savings is when someone leaves the district or retires and is being replaced by a new hire, are we saving by hiring someone new? Another factor may be when a teacher retires, being replaced by the new hire. We want to continue to hire the best candidates for each position.

**IV. ACTION ITEMS** - none

**V. OTHER** - none

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Ed Sbordone  
Recording of vote: Aye – Unanimous

Seconded by: Kim LaTourette  
Meeting adjourned at: 6:32 p.m.