

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF BUDGET AMENDMENT #2
DATE: October 18, 2011

Attached is a summary of the recommended Budget Amendment #2 for the 2011 - 2012 budget.

The net result of the amendment is as follows:

Net Increase in Fund Balance – General Fund	\$289,470
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It is recommended that the Board of Trustees approve Budget Amendment #2 for the 2011–2012 budget as presented in the attachment.

Respectfully submitted,

Hector Mendez,
Superintendent of Schools

Tonya Tillman,
Assistant Superintendent
for Business Operations