

Date: November 29, 2018
To: School Board
From: Dr. Malone
RE: Meeting Notes, December 3, 2018

2A. Superintendent's Report

- i. All School Board members are registered for the MSBA Conference Thursday, January 17 and Friday, January 18. The theme this year is "Student Achievement: Passion, Perseverance, and Possibility." A flier describing the conference is attached. This is an excellent professional development opportunity and I encourage board members to attend. If you cannot attend, please notify me by Friday, December 8th so that we can cancel your room at no charge to the district.
- ii. The timeline and process for staffing the high school principal position is attached. The process is underway and will conclude with the selection of a candidate in March. The timeline is coordinated to involve the next superintendent. Dr. Jean Duffy, Assistant Superintendent of Curriculum and Instruction, is leading the process as part of her internship toward obtaining licensure as a superintendent.
- iii. A press release regarding the search for the next superintendent is attached.

3. Consent Agenda

D. I recommend approving the personnel items as presented.

E. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.

F. MS 120B.11 requires the school board to adopt the prior year World's Best Workforce Report Summary. I recommend adopting the 2017-18 World's Best Workforce Report Summary (attached).

4. KDV, the school district auditors, will present the 2018 financial audit. The audited unassigned general fund summary is shown below.

	7/1/17	2017-18			6/30/18
Unassigned					
	Beginning Fund Balance	Revenues and Other Funding Sources	Expenditures	Net change Fund Bal.	Ending Fund Balance
General Fund Unassigned	905,606	28,847,462	29,239,536	-156,441	\$ 749,165

Kevin Januszewski and I recommend approving the FY 18 financial audit as presented. The June 30, 2018 unassigned fund balance is 2.3% of expenditures. District Policy 714 Fund Balances states that the school district will strive to maintain a minimum unassigned general fund balance of 8% (KDV PowerPoint attached).

5. Truth and taxation information will be presented by Kevin Januszewski, Director of Business Services. **I recommend approving the payable 2019 levy in the amount of \$10,502,780.** This represents a 5.1% increase compared to the 2018 levy.
6. The first reading of Policy 224 School Board Representation on Interview Committees was last month. I have received no public input regarding the policy. Considering the board’s desire to adopt this policy, it would be appropriate to do so.
7. Greg Vandal recommended a staff stakeholder group as part of the process to generate lists of desired attributes and accomplishments sought for the next superintendent. He further recommended a group size of up to 20, and said he would accommodate up to 30. He suggested that the union leadership identify the representatives and that half of the group be teachers. He further recommended that the groups self select appropriate representation (buildings, grade levels, various job classifications.)

The board or steering committee should consider the following employee groups and who should communicate with the union leadership.

- 10 BEA (teachers)
- 8 Local 284 Multi-Unit (paras, food service, custodians, media asst, clerical, food service, tech paras, health paras)
- 1 Local 284 Bus Drivers

- 1 BEA (ECFE Director)

The school board should also discuss submitting community member names for the stakeholder input meetings on January 15th.

Please contact me with any questions or concerns.