

# MEMORANDUM OF UNDERSTANDING AND ARTICULATION AGREEMENT

Between  
The University of Texas of the Permian Basin  
And  
Ector County Independent School District  
2014-2015

The University of Texas of the Permian Basin and Ector County Independent School District, hereby voluntarily enter into this articulation agreement effective upon signing for Ector County Independent School District students who qualify and wish to enroll in Dual Credit Courses through UTPB while attending secondary school.

§4.83 Definitions) Dual credit--A process by which a high school student enrolls in a college course and receives simultaneous academic credit for the course from both the college and the high school. While dual credit courses are often taught on the secondary school campus to high school students only, applicable sections of the rules of the Texas Higher Education Coordinating Board; Chapter 4 Rules Applying To All Public Institutions Of Higher Education In Texas, §4.84(a) and §4.85(a), (b), (g), (h), (i) of this title (relating to Dual Credit Partnerships), also apply when a high school student takes a course on the college campus and receives both high school and college credit. Dual credit is also referred to as concurrent course credit; the terms are equivalent. However, dual (or concurrent) enrollment refers to a circumstance in which a student is enrolled in more than one educational institution (including a high school and a college).

The Texas Virtual School Network (TxVSN)--The 80th Texas Legislature passed Senate Bill 1788, authorizing the Texas Education Agency to establish and administer a state virtual school network to provide education to students through electronic means. An electronic course is defined as a course in which instruction and content are delivered primarily over the Internet; a student and teacher are in different locations for a majority of the student's instructional period; most instructional activities take place in an online environment; the online instructional activities are integral to the academic program; extensive communication between a student and a teacher and among students is emphasized; and a student is not required to be located on the physical premises of a school district or open-enrollment charter school.

The purpose of this agreement is to:

1. Encourage students who are attending Ector County Independent School District to further their careers by enrolling at the University of Texas of the Permian Basin by way of online or on campus coursework.
2. Eliminate repetition and unnecessary duplication of academic experiences already acquired while enrolled in their secondary school program and aid in more appropriate placement in an undergraduate curriculum of their choice.
3. Encourage increased dialogue between administrators, staff and teaching faculty of both institutions in order to promote academic and occupational awareness, information exchange, and understanding working with the spirit of House Bill One and Closing the Gaps' P-16 Initiative.

#### 4.84 Institutional Agreements

(a) Need for Institutional Agreements. For any dual credit partnership between a secondary school and a public college, an agreement must be approved by the governing boards or designated authorities (e.g., principal and chief academic officer) of both the public school district or private secondary school and the public college prior to the offering of such courses.

(b) Elements of Institutional Agreements. The dual credit partnership must address the following elements:

- (1) Eligible Courses;
- (2) Student Eligibility;
- (3) Location of Class;
- (4) Student Composition of Class;
- (5) Faculty Selection, Supervision, and Evaluation;
- (6) Course Curriculum, Instruction, and Grading;
- (7) Academic Policies and Student Support Services;
- (8) Transcribing of Credit; and
- (9) Funding.

*Source Note: The provisions of this §4.84 adopted to be effective May 27, 2003, 28 TexReg 4114*

#### The agreement:

The Ector County Independent School District student should make application as a new student to the University of Texas of the Permian Basin and successfully fulfill all admission requirements for a dual credit academic program offered within UTPB.

The student will complete all placement tests that may be required for admission under the Texas Success Initiative. The student will then enroll at UTPB as a dual credit student.

The student will furnish the University of Texas of the Permian Basin an official high school transcript.

Requirements to Enroll in UTPB Dual Credit Courses are:

New student requirements for 1st quartile students:

- Be in the 1st quartile of their high school graduating class.
- Demonstrate college readiness by meeting the Texas Success Initiative (TSI) exemption (listed below) or demonstrate TSI compliance on the New TSI Assessment - College

Board exam minimum in all three areas Mathematics 350, Reading 351, and Writing essay score of 5 or 4 and multiple choice score of 363.

- Provide copy of UTPB Dual Credit application with correct email address and courses. All applications must be signed by student's High School Counselor or Principal and parent/guardian **or**;

New student requirements for 2nd quartile students:

- Be in the 2nd quartile of their high school graduating class.
- Must submit a copy of the following minimum standardized test scores SAT (CR+M) of 900 or higher; or ACT of 19 or higher or PSAT of 90 or higher, or PLAN of 19 or higher.
- Demonstrate college readiness by meeting the Texas Success Initiative (TSI) exemption (listed below) or demonstrate TSI compliance on the New TSI Assessment - College Board exam minimum in all three areas Mathematics 350, Reading 351, and Writing essay score of 5 or 4 and multiple choice score of 363.
- Provide copy of UTPB Dual Credit application with correct email address and courses. All applications must be signed by student's High School Counselor or Principal and parent/guardian **or**;

One of the following standardized exemptions may also be used to satisfy TSI requirements.

- ACT 23 with a minimum of 19 on the English test shall be exempt for both reading and writing sections of the TSI assessment and /or a 19 on the math section shall be exempt for the math sections of the TSI Assessment.
- SAT (CR+M) of 1070 with a minimum of 500 on the critical reading, verbal test shall be exempt for both reading and writing sections of the TSI Assessment. A 500 on the mathematics shall be exempt for the math section of the TSI Assessment.
- STAAR end of course (EOC) with a minimum score of Level 2 on the English III shall be exempt from the TSI Assessment required under this title for both reading and writing, and a minimum score of Level 2 on the Algebra II EOC shall be exempt for the TSI Assessment required under this title for the mathematics section.

4. The University of Texas of the Permian Basin will make available to students a description of all college level courses that are offered through an articulation agreement and identify when these courses will be available throughout the school year.

5. Ector County Independent School District and the University of Texas of the Permian Basin will identify and publicize this opportunity in an appropriate manner for all potentially eligible students.

6. Ector County Independent School District agrees each year to routinely coordinate and review the course syllabus with an appropriate University of Texas of the Permian Basin representative. All parties understand that any changes made in the course syllabus, in instructional contact, or in instructional equipment or laboratory experiences afforded to the student need to have approval of the respective UTPB Dean and/or be acceptable to the Virtual School Network.

This agreement will become effective upon approval by The Ector County Independent School District and The University of Texas of the Permian Basin for all students who complete the course(s) during academic year 2014-2015 and thereafter. The agreement will continue on an annual basis until one of the parties shall notify the other of its termination. Articulation agreements, however, are not retroactive prior to specified period.

Either party may cancel this articulation agreement by submitting a written letter at least 60 days prior to the effective date of the cancellation. In a case where an articulation agreement exists and no students from the secondary school have enrolled at UTPB for a period of at least two years, the articulation agreement will be reviewed and may be cancelled.

#### §4.85 Dual Credit Requirements

##### (a) Eligible Courses.

Courses offered for dual credit by public universities must be in the approved undergraduate course inventory of the university and/or the Academic Course Guide Manual (ACGM).

##### (b) Student Eligibility.

To be eligible for enrollment in dual credit offered by an institute of higher education, students must have at least junior year high school standing. Exceptions to this requirement for freshmen and sophomore high school students with demonstrated outstanding academic performance and capability (as evidenced by grade-point average and other assessment indicators) may be approved by the principal of the high school and the chief academic officer of the higher education institution. The chief academic officer for UTPB is the Provost and Vice President for Academic Affairs. High school students shall not be enrolled in more than two dual credit courses per semester. Exceptions to this requirement for students with demonstrated outstanding academic performance and capability (as evidenced by grade-point average, ACT or SAT scores, or other assessment indicators) may be approved by the principal of the high school and the chief academic officer of the college to a maximum of 15 semester credit hours.

Students must pass reading, math, and writing sections of the New TSI Assessment- College Board after the first day of class of the fall 2014 semester. In advance of each semester, the principal and the Vice President for Academic and Student Affairs at UTPB must agree to the specific course and the identified students to enroll.

(3) Location of Class. Dual credit courses may be taught on the college campus, on the high school campus or by way of online coursework. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, public colleges shall comply with applicable rules and procedures for offering courses at a distance in §§4.101 - 4.108 of this title (relating to Distance Education and Off-Campus Instruction). In addition, dual credit courses taught electronically shall comply with the Board's adopted Principles of Good Practice for Courses Offered Electronically.

(4) Academic Policies and Student Support Services.

(a) Regular academic policies applicable to courses taught at the college's main campus must also apply to dual credit courses. These policies could include the appeal process for disputed grades, drop policy, the communication of grading policy to students, when the syllabus must be distributed, etc.

(b) Students in dual credit courses must be eligible to utilize the same or comparable support services that are afforded college students on the main campus. The college is responsible for ensuring timely and efficient access to such services (e.g., academic advising and counseling), to learning materials (e.g., library resources), and to other benefits for which the student may be eligible. Currently, support services available to the online students from UTPB include:

- Electronic resources, online reference services, and other services of the J. Conrad Dunagan Library;
- Smarthinking Online Tutoring;
- Math & Science Center study assistance and tutorials;
- Writing Center assistance and tutorials with writing assignments;
- PASS Office for ADA issues, testing services, and study school development;
- Supplemental Instruction in selected courses;
- Academic Advising and My Edu.
- Career Services;
- Technical Support for Blackboard users

(5) Transcribing of Credit. For dual credit courses, high school as well as college credit should be transcribed immediately upon a student's completion of the performance required in the course.

(6) Funding.

Ector County Independent School District will pay \$150.00 per each course taken except for English 1301 and/or English 1302 in which those two courses shall be \$200 each. These fees will be paid on or before the UTPB census day determined by the Texas Higher Education Coordinating Board. UTPB will invoice the school district within 30 days of the "census" day of each semester. An invoice listing all enrollments in all subject areas from UTPB will be included. The school district will have up 15 business days to appeal any registrations for that semester. Should it be found the student is actively enrolled in the course without the sponsorship of the school district, the liability for the student's enrollment will be credited and the student will be billed directly for tuition. The student and/or the ISD will be responsible for the purchase of the required textbook/s for the UTPB dual credit course.

*Source Note: The provisions of this §4.85 adopted to be effective May 27, 2003, 28 TexReg 4114; amended to be effective December 3, 2003, 28 TexReg 10754; amended to be effective February 26, 2004, 29 TexReg 1659; amended to be effective May 25, 2004, 29 TexReg 5058; amended to be effective December 19, 2004, 29 TexReg 11591; amended to be effective May 14, 2007, 32 TexReg 2637*

*Source Note: The provisions of this §4.57 adopted to be effective December 3, 2003, 28 TexReg 10753*

Superintendent –  
Ector County Independent School District  
Tom Crowe  
Name \_\_\_\_\_  
Date \_\_\_\_\_

President-  
University of Texas of the Permian Basin  
Dr. David Watts  
Name \_\_\_\_\_  
Date \_\_\_\_\_