

BEAVER LAKE PARK COMMITTEE
DRAFT MEETING MINUTES
DATE October 3, 2024 at 4:00 p.m.
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald Lucas, Pamela Kirchoff, John Kozlowski
Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT: None

Chair Lucas called the meeting to order at 4:10 p.m.

MANAGER MONTHLY REPORT

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Deck Project

The sidewalk has been laid as well as the ADA grilling pad. Still need to get some dirt fill in and leveled off, install the railing for sidewalk, and order and install the solar lighting for posts on deck. Manager Martin reported that they intend to redo a picnic table to make it ADA compliant so it will be ready for next season.

Retaining wall at store / front yard - project completed other than installation of solar caps and topsoil/seeding which will be done next spring

Patio door repairs nothing new to report at this time - still waiting for rebate; Jon Schulze has door earmarked for BLP at Bernard's

Electrical at pavilion – nothing new to report – still waiting for Neal Manning to come out and take panel down to get access to rafters and look at existing wiring

Events - Halloween weekend events (previously approved) coming up

OLD BUSINESS

Concrete slab for pavilion – concrete completed. Just need fill dirt around edges, level and seed – will complete this fall or in spring, Pergola supplies will be ordered with remaining budgeted funds but may not be built until 2025. Project sheet for that was submitted for signature.

FYI - Earl is still waiting to get paid for working at Sunken Lake in June/July

Grants update –

Youth & Rec

- 2024 – deck project as discussed above (which includes grants from CFNEM & Ossineke Twp)
Cindy Cebula has put together a nice spreadsheet detailing the expenses and allocating to

appropriate grants. Once all work completed, will need to be submitted to the various funding units.

- Ossineke Township – plan to put together and John will present at November meeting
- Youth & Rec – pictures; bills turned into Treasurer’s office
- Community Foundation – pictures

Managers will also draft a thank you memo / packet to be provided to all fund contributors.

- Mini grant from Youth & Rec – was approved but confusion about process of being able to proceed to order items, in addition to cost increase. Y&R approved very specific order form from Amazon for full amount; however, some prices now slightly higher. Issue with directive regarding need for quotes, spending limitations, etc. Managers expressed frustration with unclear directive and understanding.

Regardless, parks commission would have to approve any additional costs. Request that this item be added to Commission agenda for that purpose.

BUDGET –

Requesting transfer of \$1000 from equipment maintenance (208-757-931.000) into garbage pick-up (208-757-925.000) to cover small deficit and in anticipation of additional invoices.

Address at Parks Commission - Who is authorized to contact GFL regarding extension of parks season and final pickup?

NEW BUSINESS

Managers inquired regarding the rule violation form and process as there have been some recent verbal complaints. Discussion that form should be completed and submitted to the Parks Commission. In the interim, offender should be put on notice that there have been complaints that he is in violation of indicated section(s) of the local ordinance. It was suggested that said notice be approved by the Parks Chair and/or County Administrator and that **further discussion would most likely be held at the full Commission meeting.**

OTHER:

Question whether there was any update on the binder of policies and procedures - no one has heard anything further.

Also brief discussions regarding seasonal campers, payments. Managers reported that they had put all of their seasonals on notice when distributing the seasonal questionnaire that per current policy, payment was expected to be paid in full by May 1st.

Refunds inconsistent with county policy – this is one that will need to be addressed further. Also that Campspot requirements are inconsistent and do not align with policy.

Managers inquired whether they would have the opportunity to provide feedback on these policy issues. Committee members seemed to agree that would be appropriate.

The meeting adjourned at 5:24

***Next Meeting: DATE Monday, October 28, 2024, at 4:30 p.m. in the Howard Male Conference Room**

Respectfully Submitted,

Gerald Lucas, Beaver Lake Point Person

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