

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Shari Morrison
ADDRESS: Anna, TX
POSITION: Administrative Assistant
DEPARTMENT: Health Sciences, CPC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	09/13 – 11/16	Division Secretary
APEX Brands LLC	11/11 – 06/13	Personal Secretary/Payroll Clerk
Midland College	09/08 – 11/11	Secretary of Health Sciences and Workforce Education
Odessa College	02/02 – 08/08	Administrative Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Odessa College	2006	A.A.S., Office Systems