

# Geneva Community Unit School District 304



## Office of Human Resources Personnel Report

October 24, 2011



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Craig T. Collins  
RE: October 24, 2011 Personnel Report  
DATE: October 20, 2011

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

Start Date	Name	School	Subject/Grade	FTE
10/25/11	Bach, Deanna	GHS	Spanish	1.0

**II. Resignations**

None

**III. Reappointments**

None

**IV. Reclassifications**

None

**V. Long-Term Substitutes**

None

## VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Evert, Kristin	HSS	Kindergarten	10/31/11 - 11/16/11	1.0
Marsh, Jill	GMSN	Science	2/1/12 - 4/9/12	1.0
McDuffee, Tracy	WES	Grade 4	10/14/11 - 11/4/11	1.0

## VII. Retirement

None

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## SUPPORT STAFF

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### I. New Hires

None

### II. Resignations

Name	School	Position	Effective Date	School Year
Holst, Sandra	MCS	Special Education Assistant	10/14/11	9 month

### III. Reappointments/Reclassifications

None

### IV. Family and Medical Leave

None

### V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
5/4/98	12/29/11	Erickson, Bert	GMSS	Head Custodian	12 month