

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 30, 2024

**NUMBER:** 24-120

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 3541.1  
School-related Trips;  
Second Reading

### **STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

### **ABSTRACT:**

Board policy revisions require Board approval.

### **ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 3541.1 School-related Trips.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 3541.1 School-related Trips within the Business and Non-Instructional Operations series.

This update raises the recommended amount of private insurance for persons transporting students to \$1,000,000. It also revises the school-related trip section to ensure that trips in school vans are covered by policy.

The Board Policy Committee reviewed the proposed changes and recommends approval.

### **ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 3541.1 School-related Trips as presented;
2. Do not approve the second reading of the proposed revisions to BP 3541.1 as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 3541.1 School-related Trips as presented.