

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 11/9/21



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 11/2/21

To: Board of Trustees
 Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: In State Travel: Football All Conference 2021-2022

Description: Request in state travel for Dennis Juneau and Jerry Racine to attend the All Conference Meeting in Missoula, MT 11/22 - 11/22, 2021.

Financial Impact: \$405.24 ea

Funding Source (Budget/grant, etc.): Athletic Budget

Attachment(s): E-mail Meeting Notification

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

From: Corrina Guardipee-Hall <corrinag@bps.k12.mt.us>
Subject: Fwd: FB All-Conference
Date: October 26, 2021 at 11:29:12 AM MDT
To: Carlene Adamson <carlenea@bps.k12.mt.us>, Dennis Juneau
<DennisJ@bps.k12.mt.us>

Please put this on the agenda for travel for Dennis Juneau and Jerry for now until we have an AD.

Corrina L. Guardipee-Hall ED.S.
Browning Public Schools
Superintendent

"In the course of making decisions, ask yourself what is best for kids!"

----- Forwarded message -----

From: **Nik Rewerts** <Rewertsn@libbyschools.org>
Date: Mon, Oct 25, 2021 at 2:09 PM
Subject: FB All-Conference
To: Aric Harris <harrisa@whitefishschools.org>, Troy Bowman
<t_bowman@cfmtschoos.net>, Corrina Guardipee-Hall
<corrinag@bps.k12.mt.us>, Ethan Bucarey <ebucarey@polson.k12.mt.us>,
Mitchell Wassam <mitchell.wassam@ronank12.edu>, Kipp Lewis
<kippelewis@ftbroncs.org>, Travis Blome <blomet@hsd3.org>,
bmyllymaki@BCHSMT.COM <bmyllymaki@bchsmt.com>, Chad Petersen
<chadpetersen@gmail.com>, Chance Edman
<edmanc@stevensville.k12.mt.us>, Shaun Murgel <smurgel@ehps.k12.mt.us>,
Tyson Tucker <tyson_t@csd1.us>, Neil Fuller <Fullern@libbyschools.org>

Please pass this to your head coaches!
Our All-Conference meeting will be on 11/23/21 from 11-2 PM at the Press Box
in Missoula. All coach's meals will be covered by the Western A conference.

Coaches, please have your nominations to Nik Rewerts
Rewertsn@libbyschools.org, but Wednesday 10/27/21 by noon!

2021 All-Conference Coaches Nomination

Make a copy and fill your players in and then send it to me!

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Nik Rewerts-
Libby HS/MS Activities Coordinator
406-291-0373
rewertsn@libbyschools.org

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Sample
Building Browning High School

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>11/22-11/23, 2021</u>	<u>8</u>	<u>SR.</u>

Employee Signature _____ Date _____

☐ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop All Conference Meeting - Football (Attach Brochure/Agenda)

Location Missoula, MT

Departure Date 11/22/21

Return Date 11/23/21

Departure Time 1:00 p.m.

Return Time 7:00 p.m.

Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Mileage 408x .56 ÷ 2. =\$ 114.24
Per Diem 1 day @ \$36 + \$15IS =\$ 51.00

☒ Registration PO# _____ =\$ 0.00
☒ Hotel PO# _____ =\$ 240.00
☐ Other PO# Airfare =\$ 0.00
☐ Other PO# Luggage =\$ 0.00

Sub Total \$405.24

Budget 226.60.720.3500.582 (100.00 %) \$165.24

Check Total \$165.24

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____