

MINGUS UNION HIGH SCHOOL DISTRICT #4 VOUCHER

Voucher No: 1020

Voucher Date: 12/12/2024

Prepared By:



Printed: 12/12/2024 11:50:30 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against MINGUS UNION HIGH SCHOOL DISTRICT #4 funds for the sum of \$31,382.88 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Lori Drake Board President




Misty Cox Board Vice President



Austin Babcock Board Member

Anthony Lozano Board Member



Carol Anne Teague Board Member

MINGUS UNION HIGH SCHOOL DISTRICT #4

Fund		Amount
001	Maintenance and Operation Fund	\$20,385.44
160	ESEA, Title IV- Safe and Drug-Free Schools	\$144.06
510	Food Service	\$116.62
525	Auxiliary Operations	\$1,220.50
526	Extracurricular activities fees tax credit	\$1,723.09
530	Gifts and Donations	\$3,301.47
570	Indirect Costs	\$146.72
596	Career & Technology Education	\$1,124.44
610	Capital Outlay	\$2,320.54
855	Employee Insurance Program Withholdings	\$900.00
		\$31,382.88

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1020

12/12/2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check Group:

AccurioPress 7120, AccurioPrint C3070L, Bizhub 6120PRESS Book Store Color Copies (Black & Color)	1	250131	AR4621685	12/12/2024	001.100.1000.6432.200.000	\$813.31
					Technology Related Repairs & Maintenance	
					Check #: 0	
					PO/InvoiceTotal:	\$813.31
					Vendor Total:	\$813.31

Amazon Capital Services

Check Group:

General Supplies needed for Athletics for 24/25 school year for sports	1	250008	GHQW	12/12/2024	001.620.1000.6610.200.000	\$93.34
					General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	\$93.34

Check Group:

SUPPLIES FOR THE 24/25 SCHOOL YEAR	1	250026	DTP3	12/12/2024	001.100.1000.6610.200.000	\$98.85
					Instructional Supplies	
					Check #: 0	
					PO/InvoiceTotal:	\$93.34

Check Group:

For custodial Supplies	1	250095	9JJP	12/12/2024	001.100.2610.6610.200.000	\$343.55
					General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	\$343.55

Check Group:

Misc Items For Trans.	1	250099	4WNNM	12/12/2024	001.410.2740.6610.200.000	\$38.83
					General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	\$38.83

Check Group:

PO/InvoiceTotal: \$38.83

Mingus Union High School District #4

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Fiscal Year: 2024-2025

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12/12/2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Supplies for Cafe		1	250101	F4KQ 12/12/2024	510.100.3100.6610.200.000 Food Service Supplies	\$87.86
Check #: 0						
PO/InvoiceTotal:						\$87.86
Check Group:						
Misc. Items for Maintenance		1	250168	GWQ6 12/12/2024	001.100.2620.6610.200.000 General Supplies	\$558.58
Check #: 0						
PO/InvoiceTotal:						\$558.58
Check Group:						
Misc IT Supplies		1	250252	6P36 12/12/2024	001.100.2230.6650.200.000 Technology Supplies	\$175.50
Misc IT Supplies		1	250252	9PLD 12/12/2024	001.100.2230.6650.200.000 Technology Supplies	\$991.44
Check #: 0						
PO/InvoiceTotal:						\$1,166.94
Check Group:						
Supplies for FY 24/25		1	250270	97HQ 12/12/2024	001.100.2400.6610.200.000 Supplies	\$158.38
Check #: 0						
PO/InvoiceTotal:						\$158.38
Check Group:						
Supplies for District Office as Needed		1	250292	4CLX 12/12/2024	001.100.2510.6610.200.000 General Supplies	\$21.52
Supplies for District Office as Needed		1	250292	6FVV 12/12/2024	001.100.2510.6610.200.000 General Supplies	\$23.66
Supplies for District Office as Needed		1	250292	9THC 12/12/2024	001.100.2510.6610.200.000 General Supplies	\$120.52
Check #: 0						
PO/InvoiceTotal:						\$158.38

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1020

12/12/2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Open PO_SPED Supplies						
	1		250409	9TNP 12/12/2024	001.200.2200.6610.200.000 General Supplies	\$167.72
						PO/InvoiceTotal: \$167.72
Check Group:						
Refurbished Ink Carts. / Drums (HS)						
	1		250434	FMWY 12/12/2024	001.100.2400.6610.200.000 Supplies	\$250.42
						PO/InvoiceTotal: \$250.42
Check Group:						
Open PO Nurse's Office Supplies						
	1		250441	33M6 12/12/2024	001.100.2130.6610.200.000 General Supplies	\$214.54
						PO/InvoiceTotal: \$214.54
Check Group:						
OPEN PO FOR HISPANIC HONOR SOCIETY FOR SUPPLIES FOR SPIRIT WEEK FOR HISPANIC HERITAGE MONTH						
	1		250572	7MWL 12/12/2024	526.610.1000.6610.200.511 HHSS 511 Instructional Supply	\$8.69
						PO/InvoiceTotal: \$8.69
Check Group:						
2025 AP PSYCHOLOGY TEST BOOK						
	1		250573	417W 12/12/2024	525.100.1000.6643.200.407 AP Testing 407 Instructional Aids	\$700.50
						PO/InvoiceTotal: \$700.50
Check Group:						
Check #: 0						
						PO/InvoiceTotal: \$700.50

Mingus Union High School District #4

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Voucher Batch Number: 1020

12/12/2024

Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

PSYCHOLOGY SUPPLIES FOR 24/25 SY

1 250652

7VCQ
12/12/2024

001.100.1066.6610.200.000
Social Studies Supplies

\$10.64

Check #: 0

PO/InvoiceTotal:

\$10.64

OPEN PO FOR THE YEAR FOR AMAZON FOR
CLASSROOM SUPPLIES FROM VENTURAS
DONATION ACCOUNT

1 250695

7F13

530.100.1000.6610.200.324

\$43.18

12/12/2024

Ventura Classroom 324 Instructional Supply

Check #: 0

PO/InvoiceTotal:

\$43.18

2 each - Sheet Protectors 600 Packs - 4 each - 12 Pcs
Mens Womens Canvas Belt

1 250702

4GRR

160.100.2120.6610.200.000

\$144.06

12/12/2024

General Supplies

Check #: 0

PO/InvoiceTotal:

\$144.06

Charger for Ezgo RXV cart

1 250703

476M

610.100.2630.6731.200.000
Furniture & Equipment under \$5,000

\$274.56

12/12/2024

Check #: 0

PO/InvoiceTotal:

\$274.56

YCEF GRANT FOR THE TEDDY ROOSEVELT
EXPERIENCE FOR MATT ELMS CLASSROOM

1 250708

9W1P

530.100.1000.6610.200.300
General Fund 300 Instructional Supply

\$293.12

12/12/2024

Check #: 0

PO/InvoiceTotal:

\$293.12

SEA OF TRANQUILITY FOR YAVAPAI DUAL
ENROLLMENT CLASSES

1 250709

C7RM

610.100.1000.6642.200.000
Textbooks

\$407.05

12/12/2024

Mingus Union High School District #4

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12/12/2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Check #:	Amount
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Check Group:							PO/InvoiceTotal: _____
9=12X18 FRAMES AND 6= 18X22 FRAMES		1	250721	3Y3M 12/12/2024	530.610.1000.6610.200.300 General Fund 300 General Supplies	0	\$407.05
Check #: 0							\$845.19

Check Group:							PO/InvoiceTotal: _____
THEATRE ARTS AND STAGECRAFT LANE GRANT AWARDS FOR 24/25: EMBROIDERY MACHINE, BROTHER SERGER, & BROTHER SEWING MACHINES		1	250723	766P 12/12/2024	530.100.1000.6610.200.300 General Fund 300 Instructional Supply	0	\$2,119.98
Check #: 0							\$845.19

Check Group:							PO/InvoiceTotal: _____
S & E Teacher's Edition Woodcased #2 Pencils, Pre-sharpened, yellow Pencils with Erasers #2 HB Lead Bulk Box, Pencils No.2 Pencil, 1000Pcs		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	0	\$65.46
Check #: 0							\$2,119.98

Kozerite (16 Pack) pop up sticky notes 3X3 in post accordian stickies super sticking power memo pads bright colors		2	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	0	\$15.36
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Notebook Paper, Loose Leaf Paper, College Ruled Paper, 10.5" X 8", Filler Paper, 56 gsm. 150 Sheets per pack, 3600 sheets (24 Pack)		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	0	\$76.88
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Loukin Non-Toxic Whiteboard cleaner. 17 fl oz Dry Erase Board Cleaner, Low-Odor Whiteboards Cleaning Spray, Removes Stubborn Marks from Whiteboard Chalkboard		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	0	\$16.69
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PAPERPAL #1 Smooth Paper Clips, 600 Medium Paper Clips (6 Boxes of 100 Each), Paper Clips for Office School & Persona: Use, Daily DIY, 1- 2/7" Silver Paper Clip Standard Size (No. 1 Paper Clips, Smooth		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	0	\$8.60
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Mingus Union High School District #4

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12/12/2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Thenshop 150 Pcs Highlighter Bulk Assorted Colors Highlighter Markers Chisel Tip Highlighter Pens for Operation Christmas Bulk Office Supplies Pack		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	\$32.94
Officemate Standard Staples, 10 Boxes General Purpose Staple (91950)		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	\$12.58
Dry Erase Markers Bulk, 72 Pack Black Low Odor Whiteboard Markers, Chisel Tip Dry Erase Markers Perfect for Writing on Dry Erase Whiteboard Mirror Glass for School, Office or Home		1	250725	1XHG 12/12/2024	001.100.1059.6610.200.000 Language Supplies	\$27.69
<p>Check Group: Language Supplies PO/InvoiceTotal: \$256.20 Check #: 0</p>						
Set, Costumes, and Props for Nick Tickle, Fairy Detective Children's Play		1	250727	46HW 12/12/2024	526.610.1000.6610.200.507 Drama 507 Supplies	\$276.40
<p>Check Group: Language Supplies PO/InvoiceTotal: \$276.40 Check #: 0</p>						
Supplies for Props Unit		1	250729	G4Q9 12/12/2024	596.364.1000.6610.200.000 General Supplies	\$401.28
<p>Check Group: Language Supplies PO/InvoiceTotal: \$401.28 Check #: 0</p>						
General Supplies for Girls Soccer needed for instructional supplies		1	250771	D7QW 12/12/2024	001.620.1000.6610.200.000 General Supplies	\$751.89
<p>Check #: 0 PO/InvoiceTotal: \$751.89 Vendor Total: \$9,877.45</p>						

Anderson, Shannon

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Mingus Union High School District #4

Voucher Detail Listing

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Voucher Batch Number: 1020

12/12/2024

Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

Check Group:

Mileage Reimbursement for School Business Travel

224 250749

12/10/24
12/12/2024

570.100.2570.6580.200.000
Adult Travel - District

\$146.72

Check #: 0

PO/InvoiceTotal:

\$146.72

Vendor Total:

\$146.72

AutoZone

Check Group:

Open PO for car parts used on student labs

1 250395

02781413169
12/11/2024

596.311.1000.6610.200.000
General Supplies

\$139.19

Check #: 0

PO/InvoiceTotal:

\$139.19

Vendor Total:

\$139.19

Brady Industries

Check Group:

For Custodial Supplies

1 250087

9533639
12/11/2024

001.100.2610.6610.200.000
General Supplies

\$37.97

For Custodial Supplies

1 250087

9533641
12/11/2024

001.100.2610.6610.200.000
General Supplies

\$2,240.88

Check #: 0

PO/InvoiceTotal:

\$2,278.85

Vendor Total:

\$2,278.85

Bryan Saravo

Check Group:

Gameworker for the 24/25 Winter Sports Season

1 250761

12/10/24
12/11/2024

525.620.1000.6590.200.410
Athletics 410 Miscellaneous Purchased Services

\$40.00

Gameworker for the 24/25 Winter Sports Season

1 250761

12/11/24
12/12/2024

525.620.1000.6590.200.410
Athletics 410 Miscellaneous Purchased Services

\$35.00

Check #: 0

PO/InvoiceTotal:

\$75.00

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Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1020

12/12/2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Buddy's All Stars 001050 Vendor Total: \$75.00

Check Group:

Girls Soccer long sleeve jersey printed frontback and uniform shorts red/black and Womens Soccer Pants 1 250659 84759-00 001.620.1000.6610.200.000 \$297.53

12/11/2024 General Supplies

Check #: 0

PO/InvoiceTotal: \$297.53

Vendor Total: \$297.53

Cintas Corp

Check Group:

Uniform Service for Bus Mechanic 1 250241 4212528752 001.410.2730.6431.200.000 \$30.80

Uniform Service for Grounds 1 250241 4212528752 001.100.2630.6431.200.000 \$41.11

Uniform Services For Custodial 1 250241 4212528752 001.100.2610.6431.200.000 \$19.08

Towles for Cafeteria 1 250241 4212528752 510.100.3100.6431.200.000 \$14.41

Uniform Services for Maintenance 1 250241 4212528752 001.100.2620.6431.200.000 \$33.98

Uniform Service for Bus Mechanic 1 250241 4214169659 001.410.2730.6431.200.000 \$30.69

Uniform Service for Grounds 1 250241 4214169659 001.100.2630.6431.200.000 \$45.41

Uniform Services For Custodial 1 250241 4214169659 001.100.2610.6431.200.000 \$19.01

Towles for Cafeteria 1 250241 4214169659 510.100.3100.6431.200.000 \$14.35

Uniform Services for Maintenance 1 250241 4214169659 001.100.2620.6431.200.000 \$33.85

12/12/2024 Non-Technology Repairs and Maintenance

Mingus Union High School District #4

Voucher Detail Listing

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12/12/2024

Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

Check #: 0

PO/InvoiceTotal: \$282.69

Vendor Total: \$282.69

David Leckington

Check Group:

Gameworker for the 24/25 Winter Sports Season

1 250763

12/10/24

12/11/2024

525.620.1000.6590.200.410

Athletics 410 Miscellaneous Purchased Services

\$85.00

Check #: 0

PO/InvoiceTotal: \$85.00

Vendor Total: \$85.00

Educational Services, Inc.

Check Group:

1676

Substitute Services

1 250232

047025

12/11/2024

001.100.1000.6320.200.000

Professional - Educational Svc (ESI)

\$2,811.38

SPED Substitute

1 250232

047025

12/11/2024

001.200.1000.6320.200.000

Professional - Educational Svc

\$1,071.00

CTE Substitute Services

1 250232

047025

12/11/2024

001.300.1000.6320.200.000

Professional - Educational Svcs ESI

\$535.50

SPED - Brenda Zolman Teacher

1 250232

047025

12/11/2024

001.200.1000.6320.200.001

Educational Services Inc. Contract Teachers

\$2,622.86

IEP CASE MANAGEMENT - BRENDA ZOLMAN

1 250232

047025

12/11/2024

001.200.1000.6320.200.001

Educational Services Inc. Contract Teachers

\$155.92

Check #: 0

PO/InvoiceTotal: \$7,196.66

Vendor Total: \$7,196.66

Hernandez, Taylor

Check Group:

Gameworker for 24/25 school year for sports

1 250792

12/11/24

12/12/2024

525.620.1000.6590.200.410

Athletics 410 Miscellaneous Purchased Services

\$35.00

Check #: 0

Mingus Union High School District #4

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Jose Ortiz

Check Group:

Gameworker for 24/25 school year for sports

1	250784	12/10/24	525.620.1000.6590.200.410	Athletics 410 Miscellaneous Purchased Services	\$80.00
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Check #: 0

PO/InvoiceTotal: \$80.00

Vendor Total: \$80.00

Laser Etched Llc

Check Group:

New Board Member Name Plates Gloss Black Brass
Plated Steel - 2" X 8" Black/Gold Trim Stock # BST601

3	250755	12/11/2024	16895	001.100.2310.6610.200.000	\$59.43
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General Supplies

New Board Members Name Stamps 3/8" X 2-3/8" Stock# 1060

3	250755	12/11/2024	16895	001.100.2310.6610.200.000	\$61.68
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General Supplies

Plaques for exiting board members

3	250755	12/11/2024	16895	001.100.2310.6610.200.000	\$201.05
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General Supplies

Check #: 0

PO/InvoiceTotal: \$322.16

Vendor Total: \$322.16

Medco Supply Company

Check Group:

Health, Athletic Trainer Supplies

1	250643	98204598	12/11/2024	001.620.2130.6610.200.000	\$12.62
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Health, Athletic Trainer Supplies

Check #: 0

PO/InvoiceTotal: \$12.62

Vendor Total: \$12.62

ODP Business Solutions, LLC

Check Group:

004530

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Mingus Union High School District #4

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Misc office supplies for Superintendents Office		1	250405	3983844925001 12/11/2024	001.100.2320.6610.200.000 General Supplies	\$25.54
Misc office supplies for Superintendents Office		1	250405	398385402001 12/11/2024	001.100.2320.6610.200.000 General Supplies	\$13.19
Misc office supplies for Superintendents Office		1	250405	398385403001 12/11/2024	001.100.2320.6610.200.000 General Supplies	\$36.34
Check #: 0						
PO/InvoiceTotal:						\$75.07
Vendor Total:						\$75.07
Reeses Tire Pros & automotive Service		1	250036	107505 12/11/2024	001.410.2730.6431.200.000 Non-Technology Repairs and Maintenance	\$877.20
Check #: 0						
PO/InvoiceTotal:						\$877.20
Vendor Total:						\$877.20
Ryennie Scott		1	250442	12/11/24 12/12/2024	001.200.1000.6610.200.000 Special Ed Supplies	\$100.99
Check #: 0						
PO/InvoiceTotal:						\$100.99
Vendor Total:						\$100.99
Sparklets		1	250304	10838615-120124 12/11/2024	001.100.2510.6610.200.000 General Supplies	\$906.04
Check #: 0						
PO/InvoiceTotal:						\$906.04
Vendor Total:						\$906.04

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Sport Decals

Check Group:

GILDAN 8000-DRYBLEND T-SHIRT AND GILDAN 18500	1	250748		INV23566		
GILDAN ADULT HOODED SWEATSHIRT 56 OF EACH				12/12/2024	526.362.1000.6610.200.515	\$1,438.00
HOSA Health 515 Instructional Supply						
Check #: 0						
Vendor Total:						\$906.04

PO/InvoiceTotal: \$1,438.00

Vendor Total: \$1,438.00

Sweetwater Sound

Check Group:

Shure 6' BNC-BNC Antenna Cable	1	250751		43216626		
Shure 53A22140 Mounting Plates				12/11/2024	596.364.1000.6737.200.000	\$422.19
Tech Related Hardware & Software Under \$5,000						
Check #: 0						
Vendor Total:						\$161.78

PO/InvoiceTotal: \$583.97

Vendor Total: \$583.97

Tyler Technologies, Inc.

Check Group:

Ivisions Web Portal 7/10/2024 thru 6/30/2025	1	250797		025-487242		
Short-term Noninstructional Software Subscription						
Check #: 0						
Vendor Total:						\$1,638.93

PO/InvoiceTotal: \$1,638.93

Vendor Total: \$1,638.93

Uma Mahendran

Check Group:

Health Insurance Premium from ASRS for a Qty of 12 @ \$150.00	1	250753		11/20/24		
Health Benefits						
Check #: 0						
Vendor Total:						\$900.00

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Verde Valley Occupational Therapy

Check Group:

Occupational Therapy Services

1	250191	NOV2024	001.200.2160.6330.200.000	12/11/2024	Other Professional Services	\$2,118.06
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Check #: 0

PO/InvoiceTotal: \$2,118.06

Vendor Total: \$2,118.06

Verizon Wireless

Check Group:

Monthly Cell Phone Charges

1	250287	6100196936	001.100.2610.6531.200.000	12/11/2024	Telecommunications/Internet	\$857.44
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Check #: 0

PO/InvoiceTotal: \$857.44

Vendor Total: \$857.44

WILL TREZISE

Check Group:

Gameworker for the 24/25 Winter Sports Season

1	250766	12/11/24	525.620.1000.6590.200.410	12/12/2024	Athletics 410 Miscellaneous Purchased Services	\$60.00
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Gameworker for the 24/25 Winter Sports Season

1	250766	12/5/24	525.620.1000.6590.200.410	12/11/2024	Athletics 410 Miscellaneous Purchased Services	\$105.00
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Check #: 0

PO/InvoiceTotal: \$165.00

Vendor Total: \$165.00

WINTER CHERRY

Check Group:

Gameworker for 24/25 school year for sports

1	250783	12/10/24	525.620.1000.6590.200.410	12/11/2024	Athletics 410 Miscellaneous Purchased Services	\$80.00
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Check #: 0

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1020

12/12/2024

Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

PO/InvoiceTotal: \$80.00

Vendor Total: \$80.00

Grand Total: \$31,382.88

End of Report