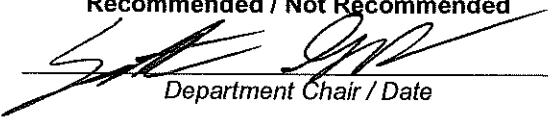
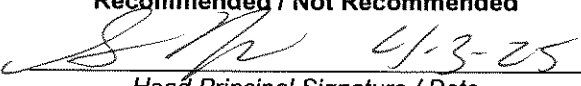
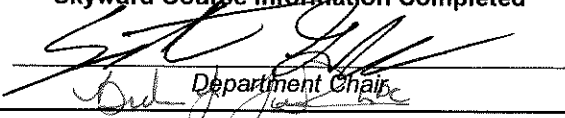


Process for New Course Offering - All Schools

This form is to be completed for a course that has never been approved by the Curriculum Council.

STEP ONE: Requesting professional (teacher/counselor) completes the written request.	
STEP TWO: Requesting professional takes request to Department Chair for consideration/additional information. The Department Chair presents the course to members of the department.	<div style="text-align: center;"> Recommended / Not Recommended  Department Chair / Date Date of Department Mtg. </div>
STEP THREE: Request is sent to the Head Principal for consideration.	<div style="text-align: center;"> Recommended / Not Recommended  Head Principal Signature / Date </div>
STEP FOUR: Counselors complete Skyward Course Information on the written request form.	<div style="text-align: center;"> Skyward Course Information Completed  Department Chair </div>
STEP FIVE: Request is brought to the Curriculum Council for a final decision by the Department Chair and/or the requesting professional. Presence is expected at the Curriculum Council meeting to answer any questions.*	<div style="text-align: center;"> Recommended / Not Recommended** Curriculum Council Chair Signature / Date </div>
STEP SIX: Final determination, before submission to the BOE, is determined by the Assistant/Deputy Superintendent overseeing the Office of Curriculum & Instruction.	<div style="text-align: center;"> Recommended / Not Recommended Asst./Deputy Superintendent Signature / Date </div>
STEP SEVEN: Request is presented to BOE for approval	<div style="text-align: center;"> Approved / Not Approved </div>
STEP EIGHT: If approved by BOE, Request is sent to technology: A Zendesk is written by Chair of the Curriculum Council & paper copies are delivered by administrative assistant.	<div style="text-align: center;"> Date Zendesk Submitted Date Forms Delivered </div>
STEP NINE: GCHS Registrar/Counselors are notified of completed changes by Technology. Forms are returned to the Office of Curriculum & Instruction.	<div style="text-align: center;"> Date Changes Complete <input type="checkbox"/> Forms Returned to Office of Curriculum & Instruction </div>

****Course Not Approved (Notes from Curriculum Council):**

Request for New Course Offering - All Schools

BELOW TO BE COMPLETED BY REQUESTING PROFESSIONAL/DEPARTMENT CHAIR

Professional Submitting Request: <u>Brandon L. Fisher</u> Department of Submission: <u>Counseling</u> Date Completed by Professional: <u>4/2/2025</u>	Building Submitting Request: <u>GCHS</u> Date Submitted to Department Chair: <u>4/2/2025</u>
Course Name: <u>PHSC 105 - General Physical Science + Lab</u>	SKYWARD INFORMATION: Short description of course (15 characters) <i>prints on transcripts</i> <u>GCCC Physical Sci</u> Long description of course (30 characters) <u>GCCC General Physical Science</u>
Kansas Course Code (KCCMS): <u>03159- Physical Science</u>	
Please attach the following: <input type="checkbox"/> Standards/Course Objectives <input checked="" type="checkbox"/> Syllabus <input type="checkbox"/> Description of Course 80% of standards for the course should be addressed in order for approval. Please attach any other pertinent documents you think the Council may wish to evaluate to approve the course.	Does any additional curriculum need to be purchased <u>for additional credit to be offered?</u> <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach information regarding curriculum to be purchased that includes cost.</i> <i>**If approved by building principal, Council will assume that cost of new curriculum is not a concern.</i> Does this course have the potential or need for a supplemental salary? <input type="checkbox"/> YES* <input checked="" type="checkbox"/> NO <i>*If yes, please attach an explanation of the supplemental including cost and hours.</i>
List any pre-requisite courses:	Indicate the following: <input type="checkbox"/> Required Course <input checked="" type="checkbox"/> Elective Course <input type="checkbox"/> Either (depends on grad reqs)
BELOW TO BE COMPLETED BY COUNSELOR	
Course Length: <input type="checkbox"/> 1 quarter <input checked="" type="checkbox"/> 1 semester <input type="checkbox"/> 2 semesters Credit to be Earned: <u>0.5 Science Elective</u> Is this a dual credit course? <u>(YES)</u> NO Is this a GCCC course? <u>(YES)</u> NO Number of USD 457 Credits: <u>0.5</u> (3 GCCC	NOTES:

 Edit

Spring
25

General Physical Science

4 Credit Hours

Course Information

Course Number-Section: PHSC 105

Final Exam:

Start/End Date:

Instructor Information and Communication Expectations

Instructor Information:

Instructor:

Phone:

E-mail:

Office Location:

Contacting Instructor:

E-mail Response Time:

Course Description

Description: This course is a general survey of the physical world in which astronomy, chemistry, geology and physics are considered. Fundamental principles have been selected from the individual disciplines to supply the student with a broad and basic background. Emphasis is placed on these topics as an integral part of the environment. This course is designed for liberal arts, education and general education students. Three hours lecture/two hours laboratory per week.

course, instruction takes place fully in-person. Students will still be expected to use campus technologies like email and Canvas.

Time Commitment

A course is measured in credit hours. Each credit hour requires about 45 hours of work.


Classroom Decorum

You are expected to arrive prepared and on time with all material required. It is expected that you will be respectful to the instructor and fellow students. For your safety you will be required to come to lab sessions in appropriate clothing. No shorts, skirts, etc. full-length apparel. No open toed shoes.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (<http://www.albion.com/netiquette/corerules.html>) by Victoria Shea. 

([http://www.albion.com/netiquette/corerules.html%C2%A0\(Links%20to%20an%20external%20site.\)Links%20](http://www.albion.com/netiquette/corerules.html%C2%A0(Links%20to%20an%20external%20site.)Links%20)

Attendance

GUIDELINES:

1. Attendance at GCCC is highly recommended.
2. The student is responsible for contacting each instructor regarding an absence.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the instructor's opinion.

COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:

1. The student must notify the instructor prior to the absence.
2. The student must obtain assignments prior to the absence.
3. The student and instructor must establish a due date.
4. The student must submit completed assignments by the due date.
5. Coaches or sponsors will provide a list of participants to instructors prior to the activity.

Grading Scale

After your numerical grade has been calculated, your letter grade will be determined as follows:

90 - 100% = A

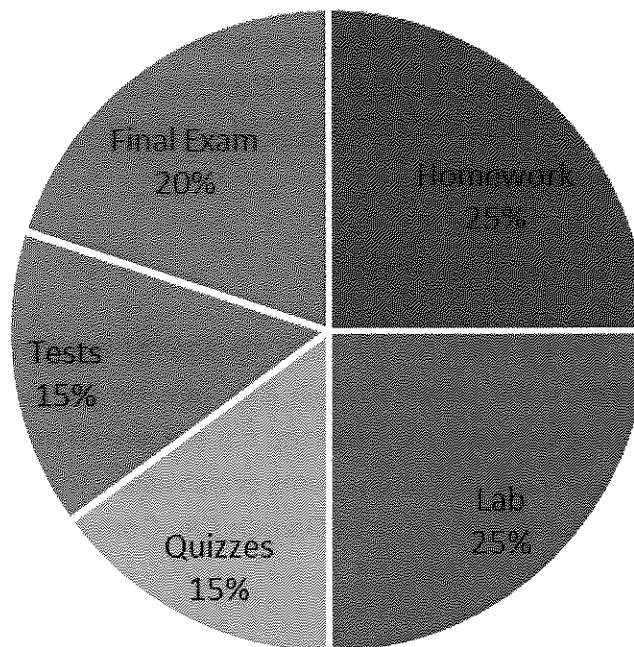
80 - 89% = B

70 - 79% = C

60 - 69% = D

below 60% = F

Computation of Grades



College Policies, updated 08/03/23

GCCC's General Education Outcomes

Students will develop the Essential or Employability Skills based on their credential. Essential skills include written communication, oral communication, and critical thinking as well as

For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.

The instructor reserves the right to modify the syllabus.

Tentative Schedule