

# GRANBY PUBLIC SCHOOLS

## BUSINESS OFFICE

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To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: October 2024 Budget Expense Report

Date: November 11, 2024

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Please find attached the October 2024 budget expense report for this fiscal year encompassing transactions through 10/31/2024.

### **Personnel and Program Accounts**

Analysis of both personnel and program accounts suggest that projected expenditures will be covered within the budget. Please note the line items with negative available balances are those reported in the first budget quarter report presented in October. It is expected these negative balances will be covered from available funds within other line items as the year progresses.

### **Special Education**

At this point in time, the estimated special education expenses for FY 2025 continue to be within the spending plan. Outplacement tuition, transportation and purchased services will continue to be areas we monitor closely. The negative available balance associated with purchased services is due to the need to contract for various student support services which include Speech and Language Pathology (SLP), a Registered Behavior Technician (RBT), a Board Certified Behavior Analyst (BCBA), etc.

### **Quality and Diversity Fund (Q&D)**

As reported last month, no revenue has been booked to date, with expenses increasing as expected. Once the district receives Open Choice grant funds and tuition monies are booked, we will start to see a shift in the ending balance.

### **Revenue to the Town**

Revenue to the Town for FY 2025 continues to be projected at \$2,549,470. No funds have been received and provided to the Town to date.

**PROGRAM ACCOUNTS**  
**Granby Board of Education FY 2025**  
**October 2024 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	\$90,245	\$90,245	\$26,224	\$46,571	\$17,450	80.7%
02	Conference & Travel	\$58,094	\$58,094	\$13,348	\$8,118	\$36,628	36.9%
03	Dues and Fees	\$38,738	\$38,738	\$32,309	\$643	\$5,786	85.1%
04	Equipment	\$8,500	\$8,500	\$360	\$0	\$8,140	4.2%
05	Legal Services/Insurance	\$140,460	\$140,460	\$63,438	\$80,238	-\$3,216	102.3%
06	Library/Media	\$57,368	\$57,368	\$25,287	\$5,313	\$26,768	53.3%
07	Purchased Services	\$1,114,702	\$1,114,702	\$286,089	\$736,103	\$92,511	91.7%
08	Repairs & Maintenance	\$539,517	\$539,517	\$236,137	\$158,789	\$144,591	73.2%
09	Software	\$443,364	\$443,364	\$315,678	\$91,058	\$36,627	91.7%
10	Special Education	\$4,394,816	\$4,394,816	\$827,047	\$3,445,975	\$121,794	97.2%
11	Student Activities/Athletics	\$398,001	\$398,001	\$90,067	\$123,435	\$184,499	53.6%
12	Supplies	\$548,582	\$548,582	\$195,068	\$149,969	\$203,545	62.9%
13	Textbooks	\$119,698	\$119,698	\$31,695	\$3,889	\$84,114	29.7%
14	Transportation	\$1,168,747	\$1,168,747	\$21,529	\$1,175,431	-\$28,214	102.4%
15	Tuition	\$10,967	\$10,967	\$11,317	\$0	-\$350	103.2%
16	Utilities	\$851,590	\$851,590	\$239,489	\$559,918	\$52,183	93.9%
17	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	<b>Program</b>	<b>\$9,983,388</b>	<b>\$9,983,388</b>	<b>\$2,415,081</b>	<b>\$6,585,450</b>	<b>\$982,857</b>	<b>90.2%</b>

**PERSONNEL ACCOUNTS**  
**Granby Board of Education FY 2025**  
**October 2024 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	\$1,651,319	\$1,651,319	\$498,980	\$1,152,104	\$235	100.0%
19	Central Office	\$557,043	\$557,043	\$159,622	\$408,250	-\$10,829	101.9%
20	Certified Staff	\$11,638,907	\$11,638,907	\$2,275,293	\$9,113,915	\$249,699	97.9%
21	Custodial and Maintenance	\$1,481,279	\$1,481,279	\$430,263	\$987,849	\$63,168	95.7%
22	School Secretaries	\$715,648	\$715,648	\$184,102	\$527,474	\$4,072	99.4%
23	Special Education	\$4,452,429	\$4,452,429	\$891,783	\$3,238,061	\$322,585	92.8%
24	Student Activities/Athletics	\$545,575	\$545,575	\$41,727	\$310,408	\$193,440	64.5%
25	Teaching Assistants	\$327,901	\$327,901	\$74,566	\$326,174	-\$72,838	122.2%
26	Technology Support Services	\$357,910	\$357,910	\$77,252	\$273,948	\$6,710	98.1%
27	Tutors	\$41,720	\$41,720	\$3,347	\$20,289	\$18,084	56.7%
28	Employee Benefits	\$6,365,402	\$6,365,402	\$1,698,931	\$4,516,723	\$149,748	97.6%
29	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	<b>Personnel</b>	<b>\$28,135,133</b>	<b>\$28,135,133</b>	<b>\$6,335,866</b>	<b>\$20,875,194</b>	<b>\$924,074</b>	<b>96.7%</b>
	<b>100 General Fund</b>	<b>\$38,118,521</b>	<b>\$38,118,521</b>	<b>\$8,750,946</b>	<b>\$27,460,644</b>	<b>\$1,906,931</b>	<b>95.0%</b>

**SPECIAL EDUCATION ACCOUNT DETAIL**  
**Granby Board of Education FY 2025**  
**October 2024 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Administrative/Certified	\$2,281,664	\$2,281,664	\$430,583	\$1,628,240	\$222,841	90.2%
02	Secretaries	\$102,667	\$102,667	\$30,885	\$75,933	-\$4,151	104.0%
03	Support Services	\$497,291	\$497,291	\$110,787	\$365,539	\$20,965	95.8%
04	Teaching Assistants	\$1,528,934	\$1,528,934	\$282,227	\$1,168,349	\$78,358	94.9%
05	Tutors	\$41,873	\$41,873	\$37,301	\$0	\$4,572	89.1%
	<b>TOTAL PERSONNEL</b>	<b>\$4,452,429</b>	<b>\$4,452,429</b>	<b>\$891,783</b>	<b>\$3,238,061</b>	<b>\$322,585</b>	<b>92.8%</b>
06	Communications	\$100	\$100	\$72	\$0	\$28	72.5%
07	Conference & Travel	\$14,125	\$14,125	\$100	\$350	\$13,675	3.2%
08	Dues and Fees	\$2,250	\$2,250	\$200	\$250	\$1,800	20.0%
09	Legal Services	\$27,500	\$27,500	\$3,046	\$24,454	\$0	100.0%
10	Purchased Services	\$153,375	\$153,375	\$36,840	\$164,150	-\$47,615	131.0%
11	Software	\$9,310	\$9,310	\$6,699	\$550	\$2,061	77.9%
12	Supplies	\$37,550	\$37,550	\$14,782	\$2,178	\$20,590	45.2%
13	Transportation	\$1,388,936	\$1,388,936	\$46,557	\$1,822,481	-\$480,103	134.6%
14	Tuition	\$2,761,670	\$2,761,670	\$718,750	\$1,431,561	\$611,359	77.9%
	<b>TOTAL PROGRAM</b>	<b>\$4,394,816</b>	<b>\$4,394,816</b>	<b>\$827,047</b>	<b>\$3,445,975</b>	<b>\$121,794</b>	
	<b>OVERALL TOTAL</b>	<b>\$8,847,244</b>	<b>\$8,847,244</b>	<b>\$1,718,829</b>	<b>\$6,684,036</b>	<b>\$444,380</b>	<b>95.0%</b>

**SUPPLEMENTAL INFORMATION**  
**Granby Board of Education FY 2025**  
**October 2024 Budget Expense Report**

**REVENUE TO TOWN SUMMARY**

Description	Budget	Anticipated	Received To Date	Difference (Received minus Anticipated)
Regular Education Tuition*	\$678,674	\$701,851	\$0	-\$701,851
Special Education Tuition*	\$605,191	\$605,191	\$0	-\$605,191
B.E.A.R. Transition Academy Tuition*	\$0	\$150,000	\$0	-\$150,000
Excess Cost Grant	\$1,167,286	\$1,050,428	\$0	-\$1,050,428
Pay for Participation	\$42,000	\$42,000	\$0	-\$42,000
<b>Totals</b>	<b>\$2,493,151</b>	<b>\$2,549,470</b>	<b>\$0</b>	<b>-\$2,549,470</b>

\*From Other Towns

**QUALITY AND DIVERSITY FUND (Q&D)**

Description	Budget	YTD	Difference (YTD vs. Budget)
<b>Opening Balance</b>	<b>\$95,335</b>	<b>-</b>	<b>-</b>
Expenses	\$1,069,766	\$220,332	\$849,434
Revenue	\$1,028,144	\$0	-\$1,028,144
<b>Ending Balance</b>	<b>\$53,713</b>	<b>-\$124,997</b>	<b>-\$178,710</b>