



# Memo

To: Mayor and Hayden City Council  
From: Lisa Airport, City Administrator  
Date: January 21, 2026

**Agenda Item:** Consider and set date for strategic planning workshop to set prioritization around city tasks

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**Agenda Item Location**

New Business

**Background and Recommended Action or Motion**

Around the first of the year is a good time to workshop with Council on the goals and tasks the city wants to see completed over the course of the calendar year. Staff suggests setting that date outside of our regular meetings so staff may focus with council on completing a prioritization list as an outcome of the workshop.

I will be away from the office February 10<sup>th</sup> through February 20<sup>th</sup>, so if we can plan around this time I would be grateful.

**Functional Impact of Authorizing or Not Authorizing**

N/A.

**Fiscal Impact**

There is no direct fiscal impact on this agenda item.

**Budget Funding Source / Transfer Request**

N/A

**Attachment**

None.