

1. GENERAL FUNCTIONS-OTHER

1.A. Call to Order

Meeting was called to order at **6:00 PM**

1.B. Pledge of Allegiance

1.C. Texas Pledge of Allegiance

Pledge of allegiance and Texas pledge were led unanimously by students in the audience.

1.D. Roll Call

Trustees Present: Barmes, Maldonado, Martinez, Ortega, Rodriguez, Zuniga
Trustee Absent: Borrego, Mrs. Borrego did let administration know that she had a scheduling conflict and would be unable to attend meeting since it was rescheduled from Tuesday to Wednesday.

1.E. CISD Vision and Mission Statements

Mrs. Ortega read the CISD Vision followed by Mrs. Maldonado who read the Mission Statement.

2. BOARD HONORS

2.A. Honoring of the Canutillo ISD Board of Trustees in Recognition of Texas School Board Appreciation Month

Christina Rodriguez, Public Information Office presented the board with appreciation gifts from the various CISD Schools and Administration Office departments.

3. OPEN FORUM-OTHER

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

Each participant will be limited to THREE MINUTES to make comments to the Board.

The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.

Vianey Martinez – Sales of District Property

Attorney with Scott Hustle representing Edwards Homes. She believes that there were some irregularities in the bidding process which rendered the bid process unfair to

them as well as other bidders. They believe that Edward Homes had the best bid that was offered and believe CISD needs to abide by the proper procedures in the bidding and choosing bids. Secondly, they believe there is some misinformation about how they want to develop the property. Edward Homes has made it clear that they want to develop the property into homes, 5 ½ houses per acre. They want the CISD board to consider information presented when making further decisions with respects to the bidding process.

Oscar Trillo - The Footprint of CMS at the Bean Horse Farm on Strahan Rd. As a parent, teacher and taxpayer he believes that the CMS property is a good deal for the district. He believes that the footprints were showed to the community, and CMS was a hot ticket item for the Strahan Community. Mr. Trillo mentioned that Strahan Neighborhood noise complain is not responsibility of the district. Community wants a 10-foot sound barrier wall to be installed at expense of the district where it should had been addressed by TX Dot.

He believes that DDE should not be relocated to an “Uptown” Location. He believes that kids that walk to school are being left out and is being asked to continue the lunch programs in the summer at the current DDE location.

John Holland – Thank you for listening to our feedback by not putting entrance & exit on Strahan Rd.

President of Strahan Neighborhood Association. He spoke on the dec board meeting. He asked to make sure that Strahan Road is not used as entrance and exit for the upcoming middle school. He saw that there are 2 fields adjacent to Strahan rd. and he thanks the board for not using it as a traffic route. He hopes the Neighborhood Assoc. can be kept in the loop for what CISD is looking to do with the rest of the Strahan land.

Leticia Marcum - In Support of Adopting the 2024 El Paso County Prevailing Wages. President of El Paso Building Trades. As part of the committee with prevailing wages in El Paso. They favor and hope the Board of Trustees supports the adoption of the 2024 Prevailing Wages item.

4. BOARD OF TRUSTEE BUSINESS

4.A. Discussion and Action to Accept Resignation from Trustee Lucy Borrego as Board of Trustees Secretary and Appoint a New Secretary To The Board of Trustees Under Policy BDAA. (The Resignation is From the Officer Position Only. Trustee Borrego Will Remain on the Board)

Motion made by Trustee Martinez to accept resignation as presented, Second by trustee Barnes
Barnes-Yes, Maldonado-Yes, Martinez-Yes, Ortega- Yes, Rodriguez-Yes, Zuniga-Yes
Motion Passes.

Motion made by Trustee Martinez to Nominate Mrs. Cindy Zuniga, Second by trustee Ortega
Barnes-Yes, Maldonado-Yes, Martinez-Yes, Ortega- Yes, Rodriguez-Yes, Zuniga-Yes
Motion Passes.

4.B. Consideration and Appropriate Action to Accept the Resignation of Trustee Lucy Borrego from the Board of Directors of the Canutillo ISD Public Facility Corporation and Appoint a Successor Board Member Therefor. (The Resignation is from the Officer Position Only. Trustee Borrego Will Remain on the Board)
Mr. Blanco and Mr. Rodriguez clarified that Public Facilities Corporation has accepted the resignation of trustee Borrego from the Board of Directors.
Motion to Nominate Mr. Sergio Martinez made by Trustee Maldonado, Second by trustee Barnes
Barnes-Yes, Maldonado-Yes, Martinez-Yes, Ortega- Yes, Rodriguez-Yes, Zuniga-Yes
Motion Passes.

4.C. Discussion and Possible Action to Appoint A Trustee to The Safety And Security Committee for a 2-Year Term.
Dr. Galaviz thanked trustee Barnes for serving in the Safety and Security Committee for the past two years.
Motion made by Trustee Maldonado to Nominate Trustee Ortega for the Safety and Security Committee, Second by trustee Barnes
Barnes-Yes, Maldonado-Yes, Martinez-Yes, Ortega- Yes, Rodriguez-Yes, Zuniga-Yes
Motion Passes.

4.D. Discussion and Possible Action to Revise Procedures for Executive/Closed Session Meetings to Provide for Audio Recording of Those Sessions.
Mr. Steve Blanco mentioned to the members of the board that the board has options on how to record discussions that happen during executive session. He mentioned that one option is to have a Certified Agenda which is a practice that is being used in CISD. Mr. Blanco mentioned that another option is to have an audio

recording of closed session. He also stated that it will be a board preference. Mrs. Maldonado asked if closed session recordings or certified agenda are subject to open records. Mr. Blanco mentioned that there are limited exceptions to access the certified agenda for example during certain litigation matters.

Mrs. Maldonado wanted to clarify if there will be a sign-out log to see the certified agenda. Mr. Blanco specified that people would not be able to obtain a copy of the record, but they could come over to central office to listen to the recording.

Mr. Blanco mentioned that it is not recommended to take notes while listening to the recordings of Executive Session.

Mr. Rodriguez asked that CISD board continues with the same practice of not note taking during executive sessions.

Mrs. Maldonado motioned to switch from the certified agenda to the audio recording format. (Mr. Blanco added to make motion applicable to subsequent meetings of the board of trustees after the January meeting)

Mr. Blanco reiterated that once the board of trustees' switches to audio recording. The board will no longer have a need for a certified agenda in writing.

Mrs. Maldonado amended her motion to have the meeting/discussions recorded on a cassette player and that the procedures that fall under executive board session where any note taking will be sealed or picked up by the district as per board operating procedures.

Second by Mrs. Zuniga

Barnes-Yes, Maldonado-Yes, Martinez-Yes, Ortega- Yes, Rodriguez-Yes, Zuniga-Yes

Motion Passes.

5. **SPECIAL PRESENTATION-OTHER**

5.A. Schematic Design Presentations

Board Members were presented with Schematic Designs for the different school renovations and builds. Mr. Ernesto Ortiz with PROCEDEO and his team answered trustees questions regarding sites security, flooding prevention measures, possible uses for land within new school sites.

6. **CONSENT AGENDA-VOTING**

6.A. *BUSINESS SERVICES*

6.A.1. Approval of the Meeting Minutes

6.A.1.a. Approval of the November 19 Regular Board Meeting Minutes

6.A.1.b. Approval of the December 17th Regular Board Meeting Minutes

6.A.2. Approval of the Monthly Donations

6.A.2.a. Board Acceptance of the December 2024 Donations Report

- 6.A.3. Memorandum of Understanding between CISD and the YWCA El Paso Del Norte Region - PreK Early Learning Academy Programming
- 6.A.4. Approval of Interlocal Agreement between the City of El Paso Parks and Recreation and Canutillo Independent School District Northwest Early College High School
- 6.A.5. Approval of the Recommendation to Contract RFQ 2025-04B Roofing Consulting Services for Canutillo ISD 2024 Bond Referendum Projects. Listed in order of evaluation scores: Terracon Consulting, Inc., KWA Engineering & Building Science Co. Inc., Armko Industries, Inc., Amtech Solutions, Inc.
- 6.A.6. Approval of the Recommendation to Contract RFQ 2025-05B MEP & Commissioning Services for Canutillo ISD 2024 Bond Referendum Projects. Listed in order of evaluation score: Estes, McClure and Associates, Bath Group, LLC., DBR Engineering Consultants, Inc., Parkhill, Smith & Cooper, Inc.
- 6.A.7. Approval of the Adoption of a Resolution Approving a Prevailing Wage Schedule for all School District Construction Projects.
- 6.A.8. Approval of an Easement for El Paso Electric Line Relocation at CISD on Artcraft
- 6.A.9. Approval of an Ammendment to the Easement Agreement for Sage Business Park LLC for Infrastructure.
- 6.B. *CURRICULUM AND INSTRUCTION*
 - 6.B.1. Executive Summary: Transfer Update January 2025
 - 6.B.2. Executive Summary: Texas Circuit 35 of Jehovah's Witnesses facility request form
- 6.C. *HUMAN RESOURCES*
 - 6.C.1. Approval of a Board Resolution Regarding Wage Payments During Emergency Closure Due to Inclement Weather.

Mrs. Maldonado motioned to approve consent agenda as presented. Second by Mrs. Ortega Barnes-Yes, Maldonado-Yes, Martinez-Yes, Ortega- Yes, Rodriguez-Yes, Zuniga-Stepped out of the room at 7:37 PM
Motion Passes.

- 7. **EXECUTIVE SESSION** **Meeting was closed at 8:54 PM**
To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:
 - 7.A. Discussion Regarding Potential Sale of District Owned Real Property
 - 7.B. Discussion With Legal Counsel Regarding Pending Litigation
- 8. **NEW BUSINESS (continued); OTHER** **Meeting resumed at 9:50 PM**

8.A. Discussion and Possible Action Regarding Potential Sale of District Owned Real Property

Mr. Blanco gave to the board an update on current bid and response process that was on the property at Strahan Road. It is up to the board on which path to proceed. One of the paths is to reject all bids and direct administration to reissue the bids. Another option the board has is to accept one of the bids that were discussed in closed session.

Mrs. Barnes motioned to reject all current bids and restart the process. Second by Mr. Martinez.

Barnes-Yes, Maldonado-No, Martinez-Yes, Ortega- Yes, Rodriguez-Yes,
Motion Passes.

9. **ADJOURNMENT at 9:52 PM**

The meeting was adjourned at **9:52 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **February 25, 2025**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.