

**September 16, 2013  
Policy Chart**

**DISTRICT INITIATED REVIEW**

6:120-AP	Administrative Procedure - Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities	Review Recommended to HOLD OVER to March Policy.	Barb Browning Michelle Erb Heidi Lange
7:250-AP	Administrative Procedure – Measures to Control the Spread of Head Lice at School	Nurse initiated review of policy ** also appears on July 2013 Five-Year Review below	Heidi Lange
8:20-AP	Administrative Procedure - Facilities / Equipment Rental Policy	Review AP to update	Josh Aurand
5:240	Suspension	Review as to the wording of the Repayment of Compensation and Benefits paragraph	Julie Morris
<b>MARCH 2013 PRESS</b>			
4:170	Safety	Policy text, footnotes, and legal references updated in response to ISBE's non-regulatory guidance document	Barb Browning
4:170-AP-6	Administrative Procedure – Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED	Procedure updated to amend a citation	Heidi Lange
6:60-AP	Administrative Procedure – Comprehensive Health Education Program	Procedure updated to reflect P.A. 97-1147; footnotes are also updated	Michelle Erb

6:240	Field Trips	Policy and Footnote are updated	Barb Browning
4:170-AP-2	Administrative Procedure – Criminal Offender Notification Laws	Procedure updated in response to ISBE’s non-regulatory guidance document <i>Dr. Morris noted that we can take information from other districts but is involves a lot of cross referencing which would be cumbersome. We will check to see if we need to do this with District attorneys – we are placing on the next Policy Agenda. Additionally we are concerned with which contractors need background checks. Pulled for May Policy Agenda</i>	Julie Morris
5:30-AP-2	Administrative Procedure – Investigations	Procedure updated in response to ISBE’s non-regulatory guidance document <i>Check with District attorneys pulled from agenda Pulled for May Policy Agenda</i>	Julie Morris
<b>MARCH PRESS – FIVE YEAR REVIEW</b>			
5:190-E-1	Exhibit – Notice to Parents of Their Right to Request Their Child’s Classroom Teachers’ Qualifications	No changes are made	Michelle Erb
5:190-E-2	Exhibit – Notice to Parents When Their Child is Assigned To or Has Been Taught for at Least Four Straight Weeks by a Teacher Who is Not Highly Qualified	No changes are made	Michelle Erb
5:190-E-3	Exhibit – Letter to Teacher Who is Not Highly Qualified	A minor change to a web link was made	Michelle Erb
6:170-AP-2	Administrative Procedure – Notice to Parents Required by No Child Left Behind Act of 2001	An introductory paragraph is added describing notice requirements and providing web links	Barb Browning
6:170-AP-3	Administrative	The procedure is updated to provide the dates that the PRESS materials implementing NCLB	Barb Browning

	Procedure – No Child Left Behind Checklist	were most recently reviewed and/or updated.	
6:240-AP	Administrative Procedure – Field Trip Guidelines	A short introduction is added and minor clarifications are made.	Barb Browning
<b>JULY 2013 PRESS</b>			
2:105	Ethics and Gift Ban	Policy, footnotes and references updated	Julie Morris
2:120	Board Member Development	Policy and footnotes are updated	Julie Morris
2:150	Committees	Policy not changed, footnotes cite a Public Access Counselors’ binding opinion and address of the PERA and RIF joint committees	Julie Morris
2:150-AP	Administrative Procedure – Superintendent Committees	Procedure and footnotes updated with minor clarifications to incorporate ISBE’s School Bullying Prevention Taskforce recommendations	Julie Morris
4:170-AP-7	Administrative Procedure – Targeted School Violence Prevention Program	Procedure and footnotes are updated	Julie Morris
4:170-AP-7, E-1	Exhibit – Threat Assessment Decision Tree	Exhibit updated with current school violence prevention terminology	Barb Browning
4:170-AP-7, E-2	Exhibit – Threat Assessment Documentation and Response	Exhibit is renamed and updated to align with current school violence prevention terminology and incorporate ISBE’s School Bullying Prevention Taskforce recommendations	Barb Browning
4:170-AP-7, E-3	Exhibit – Targeted School Violence Prevention and Threat Assessment Education	Exhibit is updated to align with current school emergency operations plans terminology, and incorporate ISBE’s School Bullying Prevention Taskforce recommendations.	Barb Browning
5:20	Workplace Harassment Prohibited	Policy not changed, legal references are updated, footnotes are updated to discuss US Supreme Court decisions	Dani Hopkins
5:20-AP	Administrative	Procedure is updated	Dani Hopkins

	Procedure – Sample Questions for Conducting the Internal Sexual Harassment in the Workplace Investigation		
7:340	Student Records	Policy and footnotes are amended	Barb Browning
7:340-AP-1	Administrative Procedure – School Student Records	The procedure is updated in response to an ISBE rule change, footnote is augmented and a citation in the legal references is corrected	Barb Browning
7:340-AP-1, E-1	Exhibit – Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records	Exhibit is updated in response to an ISBE rule change	Barb Browning
<b>FIVE-YEAR REVIEW (July 2013)</b>			
1:20-AP	Administrative Procedure – Checklist for Handling Intergovernmental Agreement Requests	Two checkboxes are added addressing bidding, exemption issues and consulting the board attorney to review proposed agreements	Julie Morris
2:80-E	Exhibit – Board Member Code of Conduct	Exhibit is unchanged	Julie Morris
2:170	Procurement of Architectural Engineering and Land Surveying Services	Policy is unchanged, nonsubstantive changes are made to the legal references	Josh Aurand
2:170-AP	Administrative Procedure – Qualification Based Selection	Nonsubstantive changes are made to the procedure and legal references	Josh Aurand
4:20	Fund Balances	Minor clarifications are added to the policy, the footnotes now include a reference and link to ISBE School District Financial Profile	Josh Aurand
4:55-E	Exhibit – Cardholder’s Statement Affirming Familiarity with Requirements for Using District Credit and/or	Exhibit is unchanged	Josh Aurand

	Procurement Cards		
4:80-AP	Administrative Procedure – Checklist for Internal Controls	Procedure is unchanged	Josh Aurand
5:190-AP	Administrative Procedure – Plan to Ensure that All Teachers Who Teach Core Academic Subjects are Highly Qualified	Procedure is unchanged	Michelle Erb
6:10	Educational Philosophy and Objectives	Policy is unchanged, nonsubstantive information is added to the footnotes	Barb Browning
6:30	Organization of Instruction	Policy is unchanged	Barb Browning
6:120	Education of Children with Disabilities	Policy is unchanged, clarifications are made to the legal references	Heidi Lange
6:120-AP-1	Administrative Procedure – Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities	Procedure is unchanged	Heidi Lange
6:230	Library Media Program	Policy is unchanged	Barb Browning
6:235-E-3	Exhibit – Online Privacy Statement	A new subhead is added	Barb Browning
7:15	Student and Family Privacy Rights	Policy is unchanged, minor edits are made to the legal references and clarifications are made to footnotes	Barb Browning
7:15-E	Exhibit – Notification to Parents of Family Privacy Rights	The exhibit is unchanged and a nonsubstantive edit is made to the footnotes	Barb Browning
7:30	Student Assignment and Intra-District Transfer	Policy is unchanged with minor clarifications made to footnotes	Barb Browning

7:165	School Uniforms	Policy is unchanged with minor clarifications and nonsubstantive edits to the footnotes	Julie Morris
7:210	Expulsion Procedures	Policy is unchanged. Minor edits are made to the footnotes	Julie Morris
7:230	Misconduct by Students with Disabilities	Policy is unchanged. Correction is made to the legal references	Heidi Lange
7:250-AP-1	Administrative Procedure – Measures to Control the Spread of Head Lice at School	Minor clarifications are made to the procedure	Heidi Lange
7:280-E-1	Exhibit – Placement of Students with AIDS	Outdated terminology is deleted	Heidi Lange
7:280-E-2	Exhibit – Reporting and Exclusion Requirements for Common Communicable Diseases	Exhibit – Updated to reflect changes in administrative rules	Heidi Lange
7:280-E-3	Exhibit – Prevention of Staphylococcal Infections for Schools	Exhibit is unchanged	Heidi Lange
7:300-E-2	Exhibit – Certificate Physical Fitness for Participation in Athletics	Exhibit is unchanged, minor clarifications are made to the footnotes	Michelle Erb
7:300-E-3	Exhibit – Authorization for Medical Treatment	Exhibit is unchanged	Heidi Lange
7:330	Student Use of Buildings – Equal Access	Policy is unchanged, nonsubstantive edits are made to the footnotes	Josh Aurand
7:330-E	Exhibit – Application for Student Groups that Are Not School Sponsored to Request Free Use of School Premises for Meetings	Exhibit is unchanged	Josh Aurand
8:25-AP	Administrative Procedure – Advertising and Distributing Materials in School Provided by Non-School	An option to centralize screening of materials at the administrative office is added	Julie Morris

	Related Entities		
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