

**Carol J. Adams**  
**4534 Snead Dr., Corpus Christi, TX 78413**

**361-443-6950**  
**cja1223@msn.com**

**PROFESSIONAL OBJECTIVE:** Participation in the educational process by serving as a Board of Directors member for the Education Service Center, Region 2

**EDUCATIONAL BACKGROUND:**

- 1973 Associate in Arts, Del Mar College
- 1976 Bachelor of Science, Elementary Education with Kindergarten Endorsement, Texas A&I University at Corpus Christi
- 1989 Master of Science, Educational Administration, Corpus Christi State University
- 1990 Mid-Management Certification, Corpus Christi State University/TAMU-CC

**POSITIONS HELD:**

- 5/2002-5/2013 **Title I Instructional Teacher Advisor**, Zavala Special Emphasis School, CCISD
- Collaborated with staff to conduct continuous data analysis of student performance to identify instructional needs and provide appropriate intervention
  - Provided professional development based on student and staff data
  - Coordinated the process involving all staff in conducting an annual Comprehensive Needs Assessment on which budgetary and program decisions were based
  - Served as campus liaison to ensure campus compliance with all Title I components
- 7/1990-5/2002 **Elementary Assistant Principal**, Zavala Special Emphasis School, CCISD
- Worked with principal to assign staff, monitor staff performance and provide appropriate professional development
  - Ensured that campus and individual student performance data was maintained, analyzed and used to determine instructional needs
  - Monitored student records to ensure that all appropriate services were provided
  - Collaborated with District and campus staff to develop a comprehensive parent involvement program
  - Served as test coordinator for all state and federal assessments
- 8/1983-7/1990 **Classroom Teacher Grades 1 & 5**, Rose Shaw Special Emphasis School, CCISD
- Planned and implemented research-based instruction in all content areas
  - Served as section leader for five years
  - Worked collaboratively with administrators and staff to successfully improve student achievement
- 8/1977-7/1983 **Classroom Teacher Grade 1**, Blanche Moore Elementary School, CCISD
- Planned and implemented lessons in all content areas
  - Served as first grade section leader for five years
  - Collaborated with grade level teachers and other staff to develop and implement campus improvement plans

**REFERENCES:** Available Upon Request

**Isaiah Correa**

1802 Ennis Joslin #539 Corpus Christi, TX 78412 [icorrea3@gmail.com](mailto:icorrea3@gmail.com) 361-652-8395

**Objective:** To obtain part-time/full-time employment while finishing my last semester of college.

**Education**

Texas Tech, Lubbock, TX

Bachelor of University Studies - 5/14

Areas of Concentration: Personal Finance, Sociology, and Horticulture

**Highlights of Qualifications**

- Exceptional customer service skills.
- Extensive experience and knowledge in the care of plants, use of organic and natural soils and pesticide/fungicide control.
- Skilled in designing and maintaining appealing work areas.
- Strong organizational, verbal, written communication and interpersonal skills.

**Work Experience**

*PF Chang*

Corpus Christi, TX

1/14- Present

**Drahma Cook**

- Prepare all vegetables.
- Prepare all entrees and appetizers to get cooked.
- Stock all proteins and vegetables, clean up my station, and arrange/clean the walk-in.
- Cook any proteins that are supposed to be cooked at my station.

*Bay Area Landscape Nursery*

Corpus Christi, TX

2/13 – 1/14

**Manager/ Landscape Foreman**

- Interacted with customers and vendors in person, by email and telephone.
- Assisted customers by providing information regarding ornamental landscape plants and soils; designed landscape plans with customer input.
- Monitor plant inventory and placed order weekly to maintain nursery inventory.
- Examined, accepted, and unloaded, labeled and priced plants.
- Built plant display tables and benches, and set-up products throughout the nursery.
- Maintained nursery grounds by watering plants, pruning and applying fertilizer and pesticides as needed.
- Operated register, manage petty cash, and reconcile sales daily, scheduled and supervised employees.
- Assisted in the landscaping operations, design landscape plan with customer input.
- In charge of running landscape crew when needed. This included laying rock, installing edging, preparing beds with compost or sandy loam, planting ornamental grasses,

shrubs, palm trees, trees (deciduous and evergreen), mulching, fixing irrigation, running irrigation lines, installing annual beds, putting together pot arrangement for apartment complexes, pruning/sheering plants in need, and making sure the job was installed according to the design.

*Renken's Nursery, Inc.*

Victoria, TX

3/10-1/13

**Plant Nursery Assistant Manager**

- Worked throughout the nursery grounds and greenhouses watering plants, pruning and controlled weeds, by applying fertilizer and pesticides as needed.
- Examined, accepted, unloaded, labeled and priced plants.
- Monitored plant inventory, displayed, arranged plants, and maintained clean work areas.
  
- Assisted customers by providing information regarding ornamental landscape plants and soils.
- Opened and closed nursery, operated cash register, reconciled sales daily.
- Assembled water fountains, delivered customer nursery purchases and set holiday displays.
- Filled in when manager was not available, provided supervision employees.

*Correa Tax Service*

Victoria, TX

2/02-12/12

**Office Clerk/Runner**

Assisted with office needs (copying of tax documents, creating files, filing documents, faxing, data input, answer phones, etc.) and picking up and delivering client information.

**Other Skills**

- Skilled at using forklift, bobcat, trencher, tillers and garden and lawn tools
- Excellent computer (Microsoft Office) and office skills

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**Naida Soliz**

7238 St. James Ct.  
Corpus Christi, Texas 78413  
361-992-0946 (h)  
361-813-7091 (c)

**CAREER PROFILE:** Extensive experience in Human Resource management with a diverse background, both as a generalist and specialist in both public and private sector, union and non-union environments. Expertise in employment law, performance management, employee relations, and recruitment. First-hand experience in managing a facility shutdown and six reductions-in-force. Experience with exempt, non-exempt and hourly employees in very diverse environments including a Research & Development center, a manufacturing facility and corporate headquarters. I am a bilingual professional who is high energy, creative, well organized, and results-oriented.

**EXPERIENCE: Celanese Corporation, 1989-2007 (Retired)**

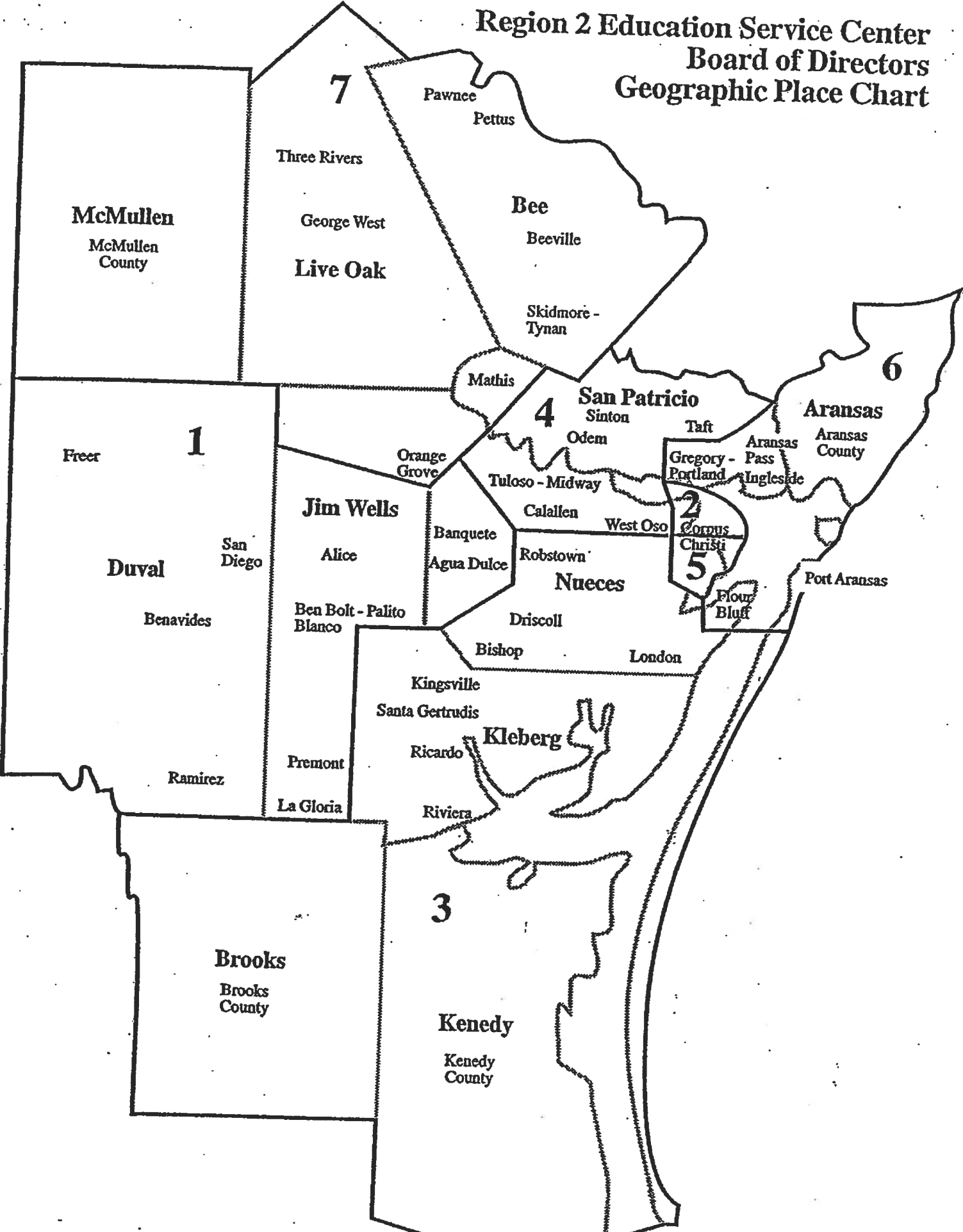
**Human Resources Manager/Sr. HR Partner-** Provided comprehensive human resources services to ensure compliance with all employment and legal obligations. Addressed customer needs which included the full spectrum of services from recruitment, salary administration, performance management, organizational effectiveness, and employee relations in a timely and cost-efficient manner reflecting strategic business support. Served as a member of the site management council which addressed site-wide issues and provided direction and guidance to the plant manager on crucial HR matters.

- Implemented a culture in which HR was considered a strategic business partner
- Provided technical assistance on grievances to ensure consistent and fair treatment of employees reducing potential liability
- Investigated all performance matters and administered appropriate discipline
- Led the performance management program to ensure site and employee goals were met
- Counseled employees on work-related problems and career development
- Administered salary and bonus programs
- Assisted with stewardship and continuity planning meet to long-term staffing needs
- Served as company representative on all employment litigation matters
- Led departments on organizational assessment and alignment to complement our mission and strategy.
- Developed policies and processes to provide structure in meeting company needs/standards
- Developed a process for operator testing and performance assessment that received global recognition

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~~RECEIVED OCT 06 2009~~

# Region 2 Education Service Center Board of Directors Geographic Place Chart





EDUCATION SERVICE CENTER, REGION 2  
Ballot for Election of Board Members  
2014

Please vote for one in "EACH" Place.

**PLACE #2**

- Isaiah Correa, (new applicant)
- Carol J. Adams, (appointed to fill the unexpired term)

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**PLACE #5**

- Naida Soliz, (renewing Board member)

(Please be sure to include school district name below.)

**EDUCATION SERVICE CENTER, REGION 2**  
**DISTRICT POLL LIST**

Please list your district's board members below who voted in the Education Service Center, Region 2 Board Election. Please return this form with the ballots to the Education Service Center, Region 2, by **May 12, 2014**.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

This is to certify that each person whose name appears above is a duly certified board member of BEEVILLE School District and voted in the Education Service Center, Region 2 Board Election of 2014.