

**ARTICLE I. TERMS AND CONDITIONS FOR REQUEST FOR PROPOSALS FOR FOOD SERVICE MANAGEMENT CONTRACT**

**A. INTRODUCTION**

Pursuant to state and federal law, Phoenix-Talent Schools, Local Educational Agency (hereafter called the Sponsor) participating in the National School Lunch Program (NSLP), Child and Adult Care Food Program (CACFP), Fresh Fruit and Vegetable Program (FFSVP), School Breakfast Program (SBP), Special Milk Program (SMP) or Summer Food Service Program (SFSP) may contract with a food service management company (FSMC) to operate eligible school food services. The administration of all USDA Child Nutrition Programs is the responsibility of the Oregon Department of Education (hereafter called the Department). All terms and conditions of procurement and contracting are subject to 2 CFR 200, 7 CFR 210, 7 CFR 250, 7 CFR 226, 7 CFR 225, and Oregon Administrative Rules 581, Division 51, as applicable.

The successful FSMC will be required to enter into the Oregon Department of Education standard form agreement titled “SPONSOR- FSMC Contract”. The contract awarded will be a fixed price contract. The FSMC will be paid at a fixed rate per meal. The SPONSOR must determine and receive the full value of USDA Foods, i.e., credits or reductions. The FSMC is responsible for reporting this monthly to the SPONSOR. Adjustments may be accomplished on the monthly invoice from the FSMC or by an annual adjustment as determined by the SPONSOR. USDA Foods values are to be based on the Federal Web Based Supply Chain Management (WBSCM) system for direct delivery food products and the Summary End Product Data Schedules (SEPDS) set forth in the National Processing Agreement (NPA) or the State Participation Agreement (SPA) for processed end products.

**B. TIMELINE**

**Proposed Schedule:**

State Agency RFP approval	January 15, 2025
RFP Release for Advertisement:	January 27, 2025
Proposal Meeting and Site Visit Tour (Indicate if Mandatory)	February 5, 2025
RFP Questions Due	February 10, 2025
Proposals Due:	March 3, 2025
Proposals Scored:	March 10, 2025
Notification of Apparent Successful Proposer:	March 12, 2025
Post-Selection Review and Protest Period Ends:	March 19, 2025
Respond to Post-Selection Review comments:	March 31, 2025
Board Approval of Selected Proposer:	April 17, 2025
State Agency Approval	April 24, 2025
Contract Signed and Executed By:	May 1, 2025

Submit signed contract to the Department: May 15, 2025

The SPONSOR or the Department may, if necessary, revise these dates.