



# Wharton County Junior College

## PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Betty McCrohan

DATE: 8-1-22

FROM: Lindsey McPherson/Leigh Ann Collins

DIV or UNIT: Student Success

SUBJ: PPA request for: Michael Adkins  
 Title of PPA activity: Title V HSI Project Director  
 Dates (or semesters) of activity: September 1, 2022 - September 30, 2022

- A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Approval was granted by Dr. Dabney, Title V grant project officer for Michael Adkins to assume the role of Title V Project Director for the life of the grant, through September 2025. He will be paid a stipend from grant funds of \$15,000 annually for his role with the grant and will work to continue to integrate grant activities with institutionally funded departments and programs. This PPA covers a prorated compensation for September 2022 since the grant fiscal year begins October 1.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)			\$ 1,250.00
<b>TOTAL</b>		\$ 0.00	\$ 1,250.00

Budget Number : 21181-6071-6185-501

C. **Approvals**

Supervisor: Lindsey McPherson Digitally signed by Lindsey McPherson  
UN: cn=Lindsey McPherson, o=WCJC,  
ou=email-mcpherson@wcjc.edu, c=US  
Date: 2022.04.12 13:25:23 -0500 Date: \_\_\_\_\_

VP: Leigh Ann Collins Digitally signed by Leigh Ann Collins  
Date: 2022.04.12 15:22:06 -0500 Date: \_\_\_\_\_

President: Betty A. McCrohan Date: 8-7-22