

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

August 2016

Facilities Management – Maintenance and Operations - General

In the past month the maintenance crews have completed 298 work orders, and are currently working on 501 open work orders.

Facilities maintenance trade crews are currently scheduled to be at East High School.

Re-commissioning studies have been completed at Lakewood, Lowell, Stowe, and Homecroft. Results for Lowell and Homecroft have been presented to the District, and Lakewood and Lowell will be presented to the District next week.

Speed bumps were installed at EHS on Greyhound Drive, last week, and will be painted when weather allows.

Duluth Ballet is utilizing the Central High kitchen area to clean and mend costumes.

Capital Construction:

Ongoing - Facilities is working with design professionals, as well as time and material contractors to facilitate the completion of the School Board approved projects related to the remaining LRFP fund balance.

MWE tuck-pointing and window replacement project is nearing completion.. Tuck pointing is done, with some windows and window flashing yet to complete. Contractors are working around site use and hours.

Installation of the EHS visitor management doors is complete.

Johnson-Wilson Constructors is making good progress on the new Design Center at Denfeld High School. Completion should occur in late September to early October.

The HOCHS 3rd street parking lot project continues to move forward. This project presents some difficult challenges due to late start and City permit challenges. Completion at this point appears to be early November. The public entrance will be complete as soon as possible.

The new data cabling and camera installation project at HOCHS is close to completion.

Construction is complete on the Unity Gym remodeling project.

Construction is complete on the Lowell office remodel project.

The East High School Monument Sign has been moved from OEMS to EHS.

Building Operations

Operations staff continues to get our buildings ready for the arrival of students, faculty, and staff. Individuals that had been participating in the Building Operators Certificate program have successfully received their certifications. Operations staff took part in the district wide staff development day on August 30th.

Building Operations (cont'd)

One Fireperson II and 9 Maintenance Custodian vacancies have been posted. Interviews to follow shortly.

Health, Safety & Environmental Management

- Environmental/Health/Safety
 - Congdon Park ES received 140 yards of wood fiber on their playground to increase the depth of the surfacing material to the required attenuation level.
 - Project: The asbestos containing dirt tunnel at HOCHS was encapsulated.
 - Asbestos piping in the boiler room at HOCHS was encapsulated.
 - AHERA 3 year asbestos inspections were completed with the exception of HOCHS.
 - Potential asbestos containing material on the stairs at Denfeld was tested and found to be negative for asbestos.
 - Pulmonary function testing and respirator testing was completed for O&M asbestos workers.
 - Safety and Emergency response meetings were held with the Assistant Superintendent to ensure we are aligned going into the new school year.
 - Fire inspections for Garfield and Transportation were conducted. All necessary repairs were completed for the Garfield location including maintenance to exit lighting and removing flammables from under the stairs.
 - Rubber belting was placed in the Stowe playground for ADA accessibility to the swings.
 - A refurbished desk was cut to the proper height was delivered to Meyers-Wilkins to accommodate a repetitive motion injured employee.
- Emergency Response
 - Classroom guides were distributed to the schools.
 - Blood Borne Pathogens training was sent out and completed online district wide.
- Workers' Compensation Activities
 - OSHA Recordables- 1 Hand numbness from using scrubber. One week (7 days) restrictions
 - Incidents Reported: 1 injury reported.
 - A safety presentation/training was conducted for the operations and maintenance group to discuss work comp injuries, statistics, and risks. The goal is to promote risk identification in their jobs and reduce injuries within the group.

Risk Management

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.