

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 1/26/17



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 1/16/17

To: **John Rouse**
 Superintendent

From: Billie Jo Juneau
 Title: MBI/Olweus District Coordinator

Subject: **MBI Session 4**

Description: Request approval for Matthew Johnson to attend the Montana Behavioral Initiative Session 4 2017 (MBI) in Helena, MT February 13, 2017.

Financial Impact: \$244.67

Funding Source (Budget/grant, etc.): To be reimbursed by MT OPI Impact Aid - 126.90.100.2213.582 (75%); 226.90.100.2213.582 (25%)

Attachment(s): Agenda/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



MBI in the Classroom
Effective Classroom Practices: The "Great Eight"
Session 4
Winter 2017

Agenda

Lunch on your own
8:30 A.M. to 4:30 P.M.

Module 1—Review first 4 Practices & Function of Behavior

Module 2— Classroom Active Supervision

12:00 - 1:30 Lunch - on your own

Module 3—Active Engagement & Multiple Opportunities to Respond

Module 4—Activity Sequence and Offering Choice

Module 5—Academic Success and Task Difficulty

Module 6— Administrative Classroom Walk-Through & Brief Observation

Module 7— What's Next

Team Time - Action Planning for training staff

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Matthew Johnson
Building Alternative Schools

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>2/12/2016 - 2/13/2017</u>	<u>8</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract) Relationship

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Montana Behavioral Initiative Session 4 (Attach Brochure/Agenda)

Location Helena, MT

Departure Date 2/12/2017 Return Date 2/13/2017

Departure Time 4:00 pm Return Time 8:00 pm

Transportation:	<input checked="" type="checkbox"/> Personal Vehicle	Mileage <u>344 @ .535 ÷ 2</u> = \$ <u>92.02</u>
	<input type="checkbox"/> District Vehicle	Per Diem <u>\$35 +D 415</u> = \$ <u>50.00</u>
	<input type="checkbox"/> Professional Development	

<input type="checkbox"/> Registration PO# _____	= \$ <u>0.00</u>
<input checked="" type="checkbox"/> Hotel PO# _____	= \$ <u>102.65</u>
<input type="checkbox"/> Other PO# _____	= \$ <u>- 0.00 -</u>
<input type="checkbox"/> Other PO# _____	= \$ <u>- 0.00 -</u>

Sub Total \$ 244.67

Budget 126.90.100.2213.582 (75 %) \$106.52
226.90.100.2213.582 (25 %) \$ 35.50

Check Total <u>142.02</u>

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____