

Letter of Agreement

Date: 08/22/25

This Letter of Agreement (LOA) is written to outline the terms and roles for the Nita M. Lowey 21st Century Community Learning Centers (CCLC) grant partnership proposed by the Rock Island County Regional Office of Education (RIROE) for United Township High School in the United Township High School District 30 and Big Brothers Big Sisters of the Mississippi Valley, Davenport, Iowa. All programming and agreed upon fees are contingent upon the approval of FY26 Nita M. Lowey 21st Century Community Learning Centers grant funding.

Background

In 2001, the RIROE worked in collaboration with local school districts to establish the Lights ON for Learning 21st Century Community Learning Centers Network. Since 2001, numerous schools among several school districts in the Rock Island County region have received 21st CCLC grant funds.

From 2011-2014, the United Township High School District 30 was instrumental in working with the RIROE to provide the Lights ON for Learning 21st Century Community Learning Center program within the United Township High School. The funds allowed the United Township High School District 30 to provide programming beyond school hours for the students and families most in need of academic support and enrichment. It is through equal efforts of a collaborative partnership that United Township High School District 30's administrative leaders, teachers, and community partners have submitted a request for funding proposal in collaboration with the RIROE.

Roles

1. This LOA names the Big Brothers Big Sisters of the Mississippi Valley, Davenport, Iowa as Community Partner for the FY26 Nita M. Lowey 21st Century Community Learning Centers grant application.
2. This LOA names the United Township High School District 30, specifically United Township High School, as the Local Education Entity (LEA) in the FY26 Nita M. Lowey 21st Century Community Learning Centers grant application.
3. This LOA names the Rock Island County Regional Office of Education as Facilitator for the FY26 Nita M. Lowey 21st Century Community Learning Centers grant application.

Terms

1. This LOA guarantees that the FY26 Nita M. Lowey 21st Century Community Learning Centers grant proposal, and the programming described therein, is and will continue to be a product of equal collaboration among the United Township High School District 30, RIROE, and the Big Brothers Big Sisters of the Mississippi Valley.
2. It will be the role of the RIROE to continue its Lights ON for Learning 21st Century Community Learning Center Network and facilitate the communication and collaboration between Big Brothers Big Sisters of the Mississippi Valley.
3. It will be the responsibility of the Big Brothers Big Sisters of the Mississippi Valley to provide academic enrichment programming for the families enrolled in the Lights ON for Learning 21st Century Community Learning Center Network students.
4. It will be the responsibility of the Big Brothers Big Sisters of the Mississippi Valley to provide qualified instructors for all programming sessions.

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5. It will be the responsibility of the LEA to provide safe and clean facilities for all programming sessions.
6. It will be the responsibility of the LEA to manage a mutually agreed upon calendar of activities for all programming sessions.
7. It will be the responsibility of the LEA to provide current lists of enrolled and participating Lights ON for Learning 21st Century Community Learning Center Network families.
8. It will be the responsibility of the Big Brothers Big Sisters of the Mississippi Valley to provide a monthly report of all participating Lights ON for Learning 21st Century Community Learning Center Network families.
9. It will be the responsibility of Big Brothers Big Sisters of the Mississippi Valley to provide a minimum of 28 group sessions of programming for parents or students outside of the individualized monthly match support.
10. Big Brothers Big Sisters of the Mississippi Valley programming will cost no more than \$25,000 per program year, with each program consisting of between 10-15 active mentoring relationships annually. All programming offered will be paid out of Nita M. Lowey 21st Century Community Learning Centers grant funds and are contingent upon grant approval.

Duration

This LOA is at-will and may be modified by mutual consent of authorized officials from the United Township High School District 30, Big Brothers Big Sisters of the Mississippi Valley, and the Rock Island County Regional Office of Education. This LOA shall become effective upon signature by authorizing agents from the United Township High School District 30, Big Brothers Big Sisters of the Mississippi Valley, and the Rock Island County Regional Office of Education and will remain in effect until modified by mutual consent of all parties.

United Township High School District 30 Authorizing Agent

Date

Big Brothers Big Sisters of the Mississippi Valley Authorizing Agent

Date

Rock Island County Regional Office of Education Authorizing Agent

Date