

Proposed Agenda Item

Board of Trustees Meeting

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: March 19, 2019 Date of This Proposal: March 6, 2019

SUBJECT (item as it will appear on agenda):

Approve the transfer from the MIS Plant Fund of \$21,548.00 to purchase standard instructional technology for classrooms. This includes a computer, SMART Podium, projector, projector screen and mounting bracket, Elmo, whiteboard, network cable, and projector installation.

RECOMMENDATION:

Approve the transfer from the MIS Plant Fund of \$21,548.00 to purchase standard instructional technology for five classrooms. The classrooms are Richmond 229, Brazos Hall 264, and Fine Arts rooms 107, 134 and 125.

BACKGROUND/RATIONALE:

Provide standard instructional teaching equipment in classrooms. IT visited the classroom to determine what equipment was needed to bring the classrooms up to the standard.

Estimated Cost and Budgetary Support (how will this be paid for?): <u>\$21,548.00</u> Transfer from the MIS Plant Fund for 2018-2019

RESOURCE PERSON(S) [name(s) and title(s)]: Leigh Ann Collins, Vice President of Instruction Pamela J. Youngblood, Vice President of Technology Bryce Kocian, Vice President of Administrative Services

SIGNATURES: Originat

Cabinet-I vel Supervisor

PRESIDENT'S APPROVAL:

Betty a. mclich

03/02/2019

3-6-2019