

**Proposed Agenda Item** 

**Board of Trustees Meeting** 

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.* 

Date of Board Meeting: March 19, 2019 Date of This Proposal: March 6, 2019

## SUBJECT (item as it will appear on agenda):

Approve the transfer from the MIS Plant Fund of \$21,548.00 to purchase standard instructional technology for classrooms. This includes a computer, SMART Podium, projector, projector screen and mounting bracket, Elmo, whiteboard, network cable, and projector installation.

## **RECOMMENDATION:**

Approve the transfer from the MIS Plant Fund of \$21,548.00 to purchase standard instructional technology for five classrooms. The classrooms are Richmond 229, Brazos Hall 264, and Fine Arts rooms 107, 134 and 125.

## **BACKGROUND/RATIONALE:**

Provide standard instructional teaching equipment in classrooms. IT visited the classroom to determine what equipment was needed to bring the classrooms up to the standard.

**Estimated Cost and Budgetary Support (how will this be paid for?):** <u>\$21,548.00</u> Transfer from the MIS Plant Fund for 2018-2019

RESOURCE PERSON(S) [name(s) and title(s)]: Leigh Ann Collins, Vice President of Instruction Pamela J. Youngblood, Vice President of Technology Bryce Kocian, Vice President of Administrative Services

SIGNATURES: Originat

Cabinet-I vel Supervisor

PRESIDENT'S APPROVAL:

Betty a. mclich

03/02/2019

3-6-2019