

Outside Organizations

All financial activity of outside organizations, including banking, accounting and reporting must not be managed, accounted or reported by the district, nor are they part of the school district's General Fund 01. However, the district business office may provide guidance to the groups listed below regarding the processing of transactions between the district and these groups. These groups **cannot** use the district's tax identification number.

Examples of such groups include, but are not limited to, the following:

- Booster Club
- Parent Teacher Organizations (PTOs)
- Staff related accounts (Sunshine Funds)
- School Foundations

Due to potential conflicts of interest, school employees must not direct or influence the activities of the groups listed above or similar groups. For example, employees cannot be a controlling member on a board of these organizations.