

Proposal for Pest Control Services

February 13, 2007

SUMMARY:

- This item requests approval of CSP #070118 for Pest Control Services. Proposals were received from Bizzy Bee Pest Control, Denton County Termite, Terminix and Adams Exterminating. Adams Exterminating received the highest ranking and is being presented for consideration.

PREVIOUS BOARD ACTION:

- The last bid for Pest Control was in 1999 with a contract that ran through 2002.

BACKGROUND INFORMATION:

- The district has previously bid pest control services even though the total cost for the year didn't go over the \$25,000 bid threshold. Previously the district was not happy with the service provided and has been quoting for services since the bid expired. The district has grown and the yearly cost now requires a bid. Paul Andress, Director of Operations, Glen Martin, Construction Coordinator, Whitney Fentress, Operations secretary and pest control contact person, and Kathy Arrington, Purchasing Agent reviewed and ranked the proposals.

SIGNIFICANT ISSUES:

- The proposal was structured to allow for a one year contract beginning March 1, 2007 with the option, upon board approval, to extend the contract for one year at a time, up to four (4) additional years. The rate for general exterminating services covers from inside the building to the property line. This will save the district considerable fees each year.

FISCAL IMPLICATIONS:

- Approval will establish a flat monthly rate for general exterminating services. This will help the Operations Department and Child Nutrition when budgeting each year. General exterminating services, in the amount of \$1,320 per month will be borne by the Operations budget, and \$750 per month for kitchen services will be paid for by Child Nutrition. The Termite services @ \$3.50/l.f. will be paid, on an as-needed basis, from the Operations budget.

BENEFIT OF ACTION:

- Passage will allow the district to provide pest control services.

PROCEDURAL AND REPORTING IMPLICATIONS:

- None

PUBLIC COMMENT RECEIVED:

- None

ALTERNATIVES:

- No alternative actions are proposed as the district exceeds the \$25,000 bid threshold and is required to have a bid in place, or use an approved vendor through one of the cooperatives.

OTHER COMMENTS:

- None

SUPERINTENDENT'S RECOMMENDATION:

- It is recommended that the highest ranked proposal submitted by Adams Exterminating Company be accepted for a term of one year beginning March 1, 2007, with the option to renew the contract, with governing body approval each year, for up to four (4) additional one year terms.

STAFF PERSONS RESPONSIBLE:

- Kathy Arrington, Purchasing Agent
- Debbie Monschke, Executive Director of Budget and Finance
- Paul Andress, Director of Operations
- Robin Wantland, Director of Child Nutrition

ATTACHMENT:

- Proposal Tabulation
- Proposal Ranking

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Assistant Superintendent: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____