

BUILDINGS/GROUNDS & TRANSPORTATION REPORT

Date: February 29, 2016
To: Board of Education
From: Lori Ade

BUILDINGS/GROUNDS

Facilities Committee

The Facilities Committee met February 3, 2016. The minutes are included in your board report. The next Facilities Committee meeting is scheduled for May 4, 2016.

Washington Coal Room Project

Bid opening went well. John Klein Excavating received the awarded bid for \$19,925.00. Work will begin after the last day of school, with completion no later than July 15, 2016.

Capital Improvement Plan

Work is currently on schedule for GRP Mechanical to have a plan in your hands prior to the March Retreat.

FY '16 Bleacher Inspection

BLDD has completed the bleacher inspection for our district. A copy of the report is included in your board report this month. Necessary repairs will be completed during the summer months.

Server Rooms – Lincoln & Washington

In both elementary schools, there are window air conditioner units operating in the Principal and secretary offices, as well as in the teacher's lounges. All of these rooms are interior rooms. The teacher's lounge also serves as the computer server room in each building. We have had ongoing issues with trying to keep these window units operating properly within these rooms. The proper fix is to install mini-split units in these locations and have them vented and draining properly. Holthaus Heating & Appliance, Hilton's Plumbing, and Dailey Electric are all involved in this project. The project is estimated at \$17,000 and sales tax funds can be used for this project. The mini-split units can be transferred to different locations if the needs change in the future, so the equipment cost is a good investment for the district.

TRANSPORTATION

FY '17 Bus Purchase/Lease

Bus bids were opened Friday, February 26, 2016. Bids were to trade/sell two of our older buses for one new 84-passenger rear engine bus.

Attached are the figures received during the bid opening:

FY '17 Bus Purchase/Lease				
<u>5-Year Purchase Option</u>				
<u>Midwest Transit - 2017 International 84-Passenger Bus</u>				
<u>New Bus Price</u>	<u>Trade of two Buses</u>	<u>Finance Amount</u>	<u>Annual Payment</u>	<u>5-Year Cost</u>
107,944.00	54,000.00	53,944.00	11,393.00	56,965.00
2.8% Finance				
5 year Bumper to Bumper Warranty				
<u>5-Year Lease Option</u>				
<u>Midwest Transit - 2017 International 84-Passenger Bus</u>				
<u>New Bus Price</u>	<u>Trade of two Buses</u>	<u>Annual Payment</u>	<u>5-Year Cost</u>	-
107,944.00	54,000.00	5,813.00	29,065.00	-
2.85% Finance				
5 year Bumper to Bumper Warranty				

Only one company submitted a bid our request. It is my recommendation to go with the purchase option for this one bus. By purchasing, Pana CUSD will own the bus and have the trade value at the end. The difference of what the total cost of purchasing vs. leasing will be easily made up in the trade value. By leasing, the annual cost is less during the finance period, but in the end we have no trade value and we are then locked into leasing thereafter at a higher annual cost.

Video Surveillance Equipment

I have attached a quote from Safety Vision, a well known and trusted video surveillance company. Currently, 10 of our buses have antiquated VCR tape recording devices. The systems are less than adequate to meet the needs of our district, and in most cases non-functioning altogether. I would like permission to upgrade our outdated systems with new digital video recording devices. These systems include a two-camera (front & rear) system. As we purchase and lease new buses, they are equipped with similar systems, but the majority of our buses do not have the necessary video surveillance. The cost for the 10 systems is \$6,990.00 I would be able to add this equipment to our depreciation schedule as well. I have compared used and new systems with other companies, but this is the best price for the equipment, warranty, and quality. I have attached the quote, and we would be able to put this on next fiscal year's budget.