



Item	Description
Date	09/20/2018
Time	3:15pm
Location	LD-102B, TC-138, SU-201A, BC-112

**Attendees**

Role	Name
Chair	Theresa West Spillers
MinuteTaker	Alyssa Cabrera
Attendees	Michelle Smith, Linda Hines, Angela Manna, Lacey Barbre, Leilani Flores, Marla Martinez, Patsy Melton, Veronica Garcia, Cassee Strickland, Robert Falco, Meghan Stade, Theresa Martinez, Geraldine Jochec, Deborah McGraw, Shirley Bonewald, Anna Cortez, Joey Balles, Rhonda Clayton, Amanda Jurek

**Approval of Previous Committee Meeting Minutes (May 2018)**

	Description
Motion by:	Kimberly Bowen-Johnson
Seconded by:	Vicki Hudson
Vote:	

**Information Items**

	Description
1.	Extended Cabinet Meeting – Cancelled for September
2.	Board of Trustees Meeting was held September 18, 2018 – All agenda items were approved. <ul style="list-style-type: none"> <li>VP Amanda Allen provided a QEP presentation</li> <li>The WCJC Gymnasium was dedicated to Gene Bahnsen for 60 years of service</li> <li>Approved Contractor will be Fielder's Choice Inc. to complete the design and construction of the new Baseball Stadium/Field</li> </ul>
3.	SACSCOC Onsite visit and QEP is scheduled for WCJC campuses Oct. 16th - 18 <sup>th</sup>
4.	Debt Forgiveness offered to students was a success and benefited 48 students
5.	Volunteers for upcoming door prizes: October - Anna Cortez, November - Marla Martinez & Angela Manna
6.	Secret Pal - there will be a vote in the November meeting for: <ul style="list-style-type: none"> <li>Continuing Secret Pal</li> <li>Veronica Garcia suggested a better questionnaire be given for Secret Pal</li> </ul> Discussion was to offer other suggestions at the next meeting to replace Secret Pal if members are no longer interested.
7.	Calendar Please contact the Support Staff Council to post calendar reminders: <ul style="list-style-type: none"> <li>Special events for WCJC or community</li> <li>Recognitions</li> <li>Activities – Bake Sales, Sports, Fine Arts etc.</li> </ul> We would like to bring awareness to events/happenings and encourage involvement.

8.	<p>Information was provided for the Christmas Tree Decorating contest that is held each year at the Bay City Museum.</p> <p>Suggestion: Vote at the November meeting regarding Support Staff participation in the event</p>
9.	<p>Health Insurance Information: The diagnostic lab located at Memorial Hermann Medical Group in Wharton is no longer in the HealthSelect of Texas Blue Cross Blue Shield network. A nomination may be made to request them as a provider by completing the form provided by our payroll/benefits office:</p> <p>Website: <a href="http://Healthselect.bcbstx.com">Healthselect.bcbstx.com</a> (Phone: (800) 252-8039)</p> <p>Click on link "Recommend a Provider for the HealthSelect Network"</p> <p>NPI ID Number: 1982666111 / Tax ID Number: 741152597</p>
10.	<p>Announcements:</p> <ul style="list-style-type: none"> <li>Sept. 27<sup>th</sup> – City of Wharton is conducting a ribbon cutting ceremony for the Colorado River Bridge re-dedication to be held at Dinosaur Park from 5:00 pm-7:30 pm, with the ribbon cutting at 6:00 pm</li> <li>Oct. 2<sup>nd</sup> – National Night Out is scheduled to be held on the Wharton Campus from 5:00 pm-8:00 pm</li> <li>October – Breast Cancer Awareness Month</li> </ul> <p>The support staff will be recognizing by wearing PINK every Friday in October</p>
11.	<p><b>New Employees:</b></p> <ul style="list-style-type: none"> <li>Maria French, Custodian, Wharton, Maintenance, ext. 6358, <a href="mailto:frenchm@wcjc.edu">frenchm@wcjc.edu</a>, effective 9/10/2018</li> <li>Brandi Delarosa, Resident Hall Supervisor, Brooking Hall, 979-532-9352, <a href="mailto:delarosab@wcjc.edu">delarosab@wcjc.edu</a>, effective 8/26/2018</li> <li>Fatima Mendez, Custodian, Wharton, Maintenance, ext. 6358, <a href="mailto:mendezf@wcjc.edu">mendezf@wcjc.edu</a>, effective 10/1/2018</li> <li>Karl Paoletti, Instructor of Music, Wharton, FA-117, ext. 6447, <a href="mailto:paolettik@wcjc.edu">paolettik@wcjc.edu</a></li> <li>Jesi Ramirez, Developmental Math Instructor, Richmond, TC-240L, ext. 1573, <a href="mailto:ramirezj@wcjc.edu">ramirezj@wcjc.edu</a>, effective 8/20/2018</li> <li>Sandra Enriquez, Custodian, Wharton, Maintenance, ext. 6358, <a href="mailto:enriquezs@wcjc.edu">enriquezs@wcjc.edu</a>, effective 7/9/2018</li> <li>Katerin Beltran, Human Resources Technician, Wharton, A-206, ext. 6947, <a href="mailto:beltrank@wcjc.edu">beltrank@wcjc.edu</a>, effective 7/9/2018</li> <li>Reyes Mejorado, PT Public Safety Officer, Wharton, <a href="mailto:mejorador@wcjc.edu">mejorador@wcjc.edu</a>, effective 6/15/2018</li> <li>Jacob Mehr, Temp FT Instructor of Math, Wharton, S-211, ext. TBD, <a href="mailto:mehri@wcjc.edu">mehri@wcjc.edu</a>, effective 8/20/2018</li> <li>Andrew "Trey" Porras, Temp FT Assistant Baseball Coach, Wharton, GYM-305, ext. 6481, <a href="mailto:porrast@wcjc.edu">porrast@wcjc.edu</a>, effective 8/20/2018</li> <li>Rebecca McKnight, PT Assistant Admissions Officer, Wharton, <a href="mailto:mcknight@wcjc.edu">mcknight@wcjc.edu</a>, effective 6/7/2018</li> <li>Abby Helms, PT Accounting Clerk, Wharton, <a href="mailto:helmsa@wcjc.edu">helmsa@wcjc.edu</a>, effective 5/21/2018</li> <li>Christian Spencer, PT Speech Instructor, SL, <a href="mailto:spencer@wcjc.edu">spencer@wcjc.edu</a>, effective 8/27/2018</li> <li>Arthur Vallejo, Instructor of Psychology, Richmond, TC-225E, ext. TBD, <a href="mailto:vallejoa@wcjc.edu">vallejoa@wcjc.edu</a>, effective 8/20/2018</li> </ul>



- Jimene Gomez, PT Senior Citizens' Site Manager, Wharton, [gomezj@wcjc.edu](mailto:gomezj@wcjc.edu), Effective 8/1/2018
- Earl Westerfield, PT Public Safety Officer, Wharton, [westerfielde@wcjc.edu](mailto:westerfielde@wcjc.edu), effective 6/1/2018
- Jonah Mutua, Temp FT Instructor of Math, Wharton, S-215, ext. 6361, [mutuaj@wcjc.edu](mailto:mutuaj@wcjc.edu), effective 8/20/2018
- Eric Reyes, Instructor of English, Wharton, P-204A, ext. TBD, [reyese@wcjc.edu](mailto:reyese@wcjc.edu), effective 8/20/2018

**Change in Title/Assignment/Name/Office:**

- Pisal Var, PT IT Assistant, Wharton, [varp@wcjc.edu](mailto:varp@wcjc.edu), Changing to FT IT Technician, Wharton, P-110, ext. 6924, effective 9/4/2018
- Tom-Kody Krpec, PT Instructor of English, [krpect@wcjc.edu](mailto:krpect@wcjc.edu), Changing to Temp FT Instructor of Developmental English, SL, SGL-245, ext. 8514, effective 8/20/2018
- Lara Ondruch, FT Instructor of EMS, Richmond, TC-109, ext. 1568, [ondruchl@wcjc.edu](mailto:ondruchl@wcjc.edu), Changing to PT Instructor of EMS, Richmond, effective 8/17/2018
- Reyes Mejorado, PT Public Safety Officer, Wharton, [mejorador@wcjc.edu](mailto:mejorador@wcjc.edu), Changing to FT Public Safety Officer, Wharton, PSC-Security, ext. 6523, effective 8/1/2018
- Lina, Salas, Secretary to Senior Citizens Program, Wharton, LD-112, ext. 6430, [linas@wcjc.edu](mailto:linas@wcjc.edu), Changing to Senior Citizens Program Specialist, effective, 7/26/2018
- Constance Bowie, PT Instructor of Associated Degree Nursing, Changing to FT Instructor of Associate Degree Nursing, Wharton, J-127, ext. 6464, [bowiec@wcjc.edu](mailto:bowiec@wcjc.edu), effective 8/20/2018
- Lauren Herrmann, PT Math Tutor, Changing to Temp FT Instructor of Developmental Math, Wharton, S-207, ext. TBD, [herrmannl@wcjc.edu](mailto:herrmannl@wcjc.edu), effective 8/20/2018
- Karl Johnson, PT Instructor of EMS, Changing to Temp FT Instructor of EMS, Richmond, TC-112, ext. 1568, [johnsonk@wcjc.edu](mailto:johnsonk@wcjc.edu), effective 8/1/2018
- Sean Franco, Temp Instructor of Welding, Wharton, R-106, ext. 6952, [francos@wcjc.edu](mailto:francos@wcjc.edu), Changing to Instructor of Welding, Wharton, R-106, effective 6/1/2018
- Cynthia Fields, Admin Assistant to Dean of Vocational Instruction, Richmond, TC-131B, ext. 1672, [fieldsc@wcjc.edu](mailto:fieldsc@wcjc.edu), Changing to Vocational/Academic Advising Specialist, effective 6/25/2018
- Candi Hollier, Instructional Technologist, Richmond, TC-225H, ext. 1522, [hollierc@wcjc.edu](mailto:hollierc@wcjc.edu), Changing to Richmond, TC-126, effective 7/1/2018
- Kerri Novak, Human Resources Specialist, Wharton, A-206, ext. 6561, [novakk@wcjc.edu](mailto:novakk@wcjc.edu), Changing to Wharton, A-206A, ext. 6561, effective, 6/15/2018
- Ricky Schooler, Temp Instructor of Process Technology, Richmond, TC-225A, ext. 1553, [schoolerr@wcjc.edu](mailto:schoolerr@wcjc.edu), Changing to Instructor of Process Technology, Richmond, TC-225A, effective 6/1/2018
- Jacquelyn Cooper-Edwards, Temp FT Instructor of English, Wharton, P-204A, ext. 6318, [edwards@wcjc.edu](mailto:edwards@wcjc.edu), Changing to FT Instructor of English, Richmond, TC- 225C, ext. TBD, effective 6/1/2018
- Allyson Matheaus, Instructor of Radiologic Tech, Wharton, J-224, ext. 6380,

	<p><a href="mailto:matheausa@wcjc.edu">matheausa@wcjc.edu</a>, Changing to Allyson Randel, <a href="mailto:randela@wcjc.edu">randela@wcjc.edu</a>, effective 5/25/2018</p> <p><b><u>Separations:</u></b></p> <ul style="list-style-type: none"> <li>• Anna Rodgers, Resident Hall Supervisor-Brooking Hall, effective 8/31/2018</li> <li>• Robert "Bob" Nottebart, Instructor of History, effective 8/31/2018</li> <li>• Patrice Carter, Instructor of History, effective 8/31/2018</li> <li>• George "Rob" Robertson, Instructor of Developmental English, effective 8/31/2018</li> <li>• Robert Wolter, Director of Richmond Campus, effective 8/10/2018</li> <li>• Amber McKenzie, Instructor of Associate Degree Nursing, effective 7/23/2018</li> <li>• Megan Wilcox, Senior Citizen Program Director, effective 7/23/2018</li> <li>• Wayne Taylor, Assistant Director of Athletics, effective 8/31/2018</li> <li>• Andrew Kimble, Temp FT Custodian, effective 7/3/2018</li> <li>• Evgeny "Eugene" Romashets, Temp FT Instructor of Physics, effective 5/31/2018</li> <li>• Gloria Montoya, Human Resources Technician, effective 5/25/2018</li> <li>• Justin Holt, PT Instructor of Welding, effective 5/23/2018</li> </ul>
<b>13.</b>	Door Prize: Marla Martinez won the gift donated by the Library Staff

#### **Adjournment**

<b>Time:</b>	4:02pm
<b>Motion by:</b>	Rhonda Clayton
<b>Seconded by:</b>	Linda Hines
<b>Next Meeting:</b>	October 18 <sup>th</sup> 2018