

It is the policy of the Minidoka County Joint School District #331 to hire and retain a highly qualified, fully certified teaching and administrative staff. The Minidoka County Joint School District #331 may use a portion of their Title IIA funds to improve the quality and effectiveness of teachers, principals, and other school leaders.

Provisions:

Title II funds may be used for tuition reimbursement if funds are available.

When Title IIA funds are used for tuition reimbursement purposes, the following provisions will govern the use of those funds for tuition reimbursement in the Minidoka County Joint School District #331:

Reimbursement Criteria:

1. Employees may be reimbursed for coursework that leads to a teaching degree, advanced degree or specialized certification.
2. The District will provide reimbursement only with an approved Employee Tuition Reimbursement form on file AND a printed receipt indicating tuition has been paid along with a transcript indicating a grade in the course of a C or better.
3. Reimbursement will be up to \$1,000 once a year and once per employee based on funding available.

This policy will become effective upon adoption, and will remain in effect as long as the District continues to receive Title IIA funds for the purpose of improving the quality and effectiveness of teachers, principals, and other school leaders.

**LEGAL REFERENCE:**

ADOPTED: October 22, 2004

**AMENDED/REVISED: February 23, 2015; July 20, 2020; July 18, 2022;
July 22, 2024**

REFER TO FORM 542.60F