

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**November 9, 2015**  
**Sunset Lake Elementary – 7 pm**  
**MINUTES**

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Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, Virgil Knowles

Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Laura Kuhlman, Matt VanDussen, Ruth Hook, Mike Barwegen, Amie McCaw, Gail Van Daff, Ric Beers, Maureen Ouvry, Tonya Nash

Guests Present: Lynne Buell, Amanda Lewis, Liz Ratashak, Janet & Josh Haines, Jim Mallery, Steve Brundige, Joddie Neusbaum, Trudy Lovell, Brenda Eberstein, Cara Brink, Sue Moren, Veralyn Cline, Deb McLouth, Tom McLouth, Tiffany Sadowski, Julie Skrzypck, Evelyn Brockway, Carl Brockway, Sharon Hosner, Steve Hosner, Steve Thomas, Angie Getsinger

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions**

1. Sunset Lake PTSO Members - Amie McCaw: PTSO President Lucas Hillard reported that the parent group has become a PTSO, with the goal to have students play a stronger role with ideas and the PTSO process. Projects: new play structure, fence, and soccer goals. Supt. Glaes recognized Lucas Hillard for the work he did personally on the cleanup and fence work
  - a. President - Lucas Hillard
  - b. Vice President - Shannon Visser
  - c. Treasurer - Steve Peters
  - d. Secretary - Amy Cassada
  - e. Newsletter - Wendy Churette
  - f. Volunteer Coordinator - Laura Chang
  - g. Social Media Coordinator - Adrian McClelland
2. Special Sunset Lake Recognitions - Amie McCaw
  - a. Lucas Hillard - Playground fence work
  - b. Tanner White (HS student) - Soccer Goals:
  - c. Kitty Adler - Chrome carts: every grade level has a chrome cart. Tech team.
  - d. Staff - *The Leader in Me* book study: Lynn Buell and Amanda Lewis are SI Chairs

3. Athletic Booster Recognitions - Jim Mallery: The following individuals were recognized for their outstanding contributions to the Athletic Boosters and athletes.  
Josh Baird  
Tracy Lovell  
Evelyn Brockway  
Marianne Willmeng  
Deb and Tom Mclouth  
Steve Brundige  
Don DeBruin  
Mike Roy  
Mr. Mallery expressed thanks to Steve Goss, Charlie Glaes, and Keevin O'Neill. President Knowles stated there are not enough words to express the Board's thanks and appreciation to the Boosters.

B. Election Update: Supt. Glaes stated that while Vicksburg voters did not approve the Housing Assistance Fund Millage, it was approved by Kalamazoo County voters by a margin of 56.4%. The district will monitor and will provide names of Vicksburg families to take part of the assistance program.

C. Important Dates: Supt. Glaes referred to the listing of dates included in the packet including the High School Fall play on November 20, 21, and 22. Christmas in the Village is an all-day into evening event on December 5.

## II. REPORTS AND PUBLIC INQUIRY

A. Food Service Annual Report - Maureen Ouvry, Director: Mrs. Ouvry stated the Food Service Dept. is promoting healthy lifestyles. Four new programs have been added this year which has enhanced grant money. 100% of staff participated in professional development. Tobey Elementary cook, Deb Mclouth, explained the menus for Bulldog Beginnings and Head Start. Cara Brink talked about a conference she attended in Battle Creek.

B. Business & Finance Report - Steve Goss

1. Monthly Report for October, 2015: Asst. Supt. Goss reviewed the budget progress report for October, 2015 showing total revenues of \$3,606,109; total expenditures of \$5,778,882; and deficiency of revenues over expenditures of -\$2,172,773.

2. 2014-15 Audit Report: Asst. Supt. Goss reviewed the 2014-15 Audit Report in detail showing an Unmodified Auditor Report issued by BDO which is the best a district can receive.

C. Sunset Lake's Focus - Our Story - Amie McCaw: Mrs. McCaw's report included: Beginning with the end in mind – making goals, systems used (Instructional coaching and learning focus, MTSS, School Improvement), teacher and student goals, student data, and "The Leader in Me" book study.

D. Audience: No one wished to address the board on a non-agenda item.

### III. BOARD ACTION REQUIRED

- A. Approval of the October 12, 2015 Meeting Minutes: A motion was made by Emmert and supported by Callen for approval of the October 12, 2015 meeting minutes. Motion carried unanimously.
- B. Approval of General Fund Invoices Totaling \$251,467.83 (detail below) - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for approval of General Fund Invoices totaling \$251,467.83.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
1. Invoices dated 10/9/15 = \$129,911.76
  2. Invoices dated 10/23/15 = \$121,556.07
- C. Approval of Purchase Card Disbursements for September Totaling \$213,957.35 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmert for approval of purchase card disbursements for September totaling \$213,957.35.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:23 pm.

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President Virgil Knowles  
December 14, 2015

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Secretary Karen Hill