

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

October 2011

Facilities Management – General

Construction has begun to repair the roof from wind damage at Central HS.

Capital Construction:

Currently, LRFP site work is ongoing at Grant, WMS, Denfeld, East HS, and Eastern MS.

Punch lists for the five new sites have been completed, and contractors are very close to completing the repairs as indicated.

The exterior site punch list for Denfeld HS has been completed.

Testing, balancing, and commissioning of our new HVAC systems in our new sites is occurring and will be ongoing.

Meetings are occurring for the build-out of the Memorial Community Center at the new MacArthur.

Review meetings are occurring with DSGW regarding the new Grant construction with both our Facilities personnel and the site user group team.

Review meetings are planned with the Congdon Park user group team for this week.

The District, JCI, and the City of Duluth are meeting weekly to resolve any issues and ensure smooth transition from construction to occupancy at our new sites.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Maintenance:

During September, Facilities Management Operations Crews worked with staff at the various sites putting schools together with the primary focus on the high schools. The building operations staff were busy cleaning and moving furniture, while the trades were busy installing shelving, pencil sharpeners, tack strips, scoreboards, etc. Facilities personnel have been working with the contractors to get the energy management systems up and running.

Specific to the month of September, 359 work order requests were successfully responded to and closed. Work orders also include actions required for the LRFP.

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Start of the school year emergency management site planning and preparations are under way at every school site district-wide.

- Workers' Compensation activities included:
 - Filing of 20 new employee accident reports during the month of September. Two of the accidents based on federal requirements, are classified as "OSHA Recordable" one of which is classified as a "Lost Time" accident due to the employee missing one day of work because of her injury.
 - Ongoing management of several open Workers' Compensation cases.
- Ongoing involvement with various issues related to the construction currently underway across the district.

Risk Management

A claim has been submitted to our insurance provider related to extensive damage to the playground equipment at the new Lester Park School on October 1, 2011. The cost associated with this incident as well as responsible parties are still being investigated.

Other than above, there have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.